



Burley Parish Council

Notice of Council Meeting

I hereby give notice that the Ordinary meeting of Burley Parish Council will be held in the

The Church Rooms, Church Lane, BH24 4AP on

Wednesday 9th September 2026 at 6.30pm

All members of the Council: Cllr Daubeney (Chairman), Cllr Cook, Cllr Egerton, Cllr Hedge, Cllr Radley and Cllr Vincent are hereby summoned to attend for the purpose of considering and resolving upon the following business.

Alan Youel - Clerk to the Parish Council

Dated this 2nd day of September 2026

The press and public are invited to attend.

Public Participation The initial part of the meeting will allow time for members of the public having an interest in the affairs of the Parish of Burley to raise points of relevant concern with the council and talk briefly about them.

AGENDA OF BUSINESS TO BE TRANSACTED

1. Apologies for Absence

2. Chairman's Remarks

3. Declarations of Interest and Dispensations

To receive any declarations of interest from members, or dispensations made by the Clerk, regarding any item of business on the agenda

4. Public Participation including input on planning matters

[An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Burley Parish Council's Standing Orders 3\(a\) – 3\(k\), with no individual speaker exceeding a maximum of three minutes. All public participation, and the duration of this item, will be at the discretion of the Chair.](#)

5. Hampshire County Council

To receive an update

6. New Forest District Council

To receive an update

7. Planning:

- To note the planning report showing Local Planning Authority decisions
- To consider planning applications referred to the council as a statutory consultee § – (see planning report, annexed)
- Correspondence

8. Outside Bodies

To receive an update

9. Minutes of the Previous Meeting

To accept the published draft minutes as a true record of the meeting of Burley PC held on 8th July 2026

10. Matters arising not covered elsewhere

- The large bench to the rear of Burley school green de-faced/vandalised

11. Correspondence

- To receive an update on CIL Local Infrastructure Fund bid
- NFDC Community Recovery Working Group
 - To consider representative appointment

12. Mobile Network Outages

To receive an update

13. Finance

- Resolution to approve schedule of payments July to Sept 2026
- Resolution to note income received July to Sept 2026
- Resolution to receive and note the [bank reconciliations July & Aug 2026](#)



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14. Donation

To consider donation to Burley Fire Service

15. Local Plan

Have your say on the Regulation 19 Local Plan for the New Forest National Park

The New Forest National Park Authority (NPA) is holding a six-week public consultation for the next stage of the Local Plan Review (Regulation 19), which sets out the local planning policies that apply across the National Park. The public and other interested parties are welcome to comment on the revised draft Local Plan during this consultation which runs from **Monday 17 August to Wednesday 30 September 2026**.

16. Speed Watch Project

To consider and agree purchase of two VAS 300 SID's funded from Road Safety Grant

17. Village Development and the Greening project

To receive an update

18. Governance

- **Proposed training:** HALC Digital and Data Compliance, 2hrs Online, at a cost of £59 per member
- **Website Accessibility Statement**
To approve updated [Accessibility Statement – Burley Parish Council](#)
- **Terms of Reference**
To consider and adopt Terms of Reference for [Planning Portfolio Holders](#)
- **To consider and adopt policies:**
 - [Complaints Policy](#)
 - [Social Media Policy](#)
 - [Data Retention Policy](#)

19. Legal Matters and Licensing Applications

20. Roads and Traffic Including Road Safety

To receive an update

21. Lengthsman

To receive an update

22. Village Show Burley PC Stand

To receive an update

23. Urgent business and matters for future meetings

24. Exclusion of press and public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider, it is proposed that the Press and Public be excluded from the meeting for agenda items 25 & 26.

25. Councillor continuation and preparations for the May 2027 elections

To consider councillors' intentions regarding continuation in office and matters relating to preparations for the forthcoming May 2027 Parish Council elections.

26. NJC Negotiated Award

PLANNING REPORT

Decisions communicated by NFNPA since last report

NFNPA Appn. No. and Address	Proposal	NFNPA Decision (BPC Recommendation)
26/00586FULL 11, Warnes Lane, Burley, Ringwood BH24 4EH	Single storey front extension; removal of conservatory	Grant Subject to Conditions
26/00359FULL	Single-storey extension; removal of existing conservatory	Grant Subject to Conditions (R5 – NPO's to decide)



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1 Twin Cottages, BISTERNE CLOSE, Burley, Ringwood, BH24 4BA		
26/00422FULL Beacon Corner, Castle Hill Lane, Burley, Ringwood BH24 4EW	Two-storey and single-storey extension; detached car port with driveway widening; 1no. porch; door and window alterations; 1no. dormer window; 2no. roof lights; cladding; demolition of existing extension, garage and conservatory	Grant Subject to Conditions (R5 – NPO's to decide)

Applications to be considered at the meeting

(Note: Applications notified between the publication of the agenda and the meeting may also be considered. Refer to the NFPA web site.)

NFPA Application. No. and Address	Proposal	Deadline for BPC Response
26/00531FULL Land at Candys, Burley Lawn, Burley, Ringwood BH24 4DL	Replacement stable and store building	14 Aug 2026
26/00665FULL Park Cottage, Bennetts Lane, Burley, Ringwood BH24 4AT	External alterations to fenestration, including the demolition of a rear bay window and installation of new window and door openings; small porch roof to side door; access alterations	12 Aug 2026
26/00660FULL Burley Grange, Mill Lane, Burley, Ringwood BH24 4HP	Erection of pool & pool building and associated external works	24 Aug 2026
26/00624FULL Tyrells Way, Tyrells Lane, Burley, Ringwood BH24 4DA	2no. single storey extensions; replacement porch; 1no. outbuilding with solar panels; alteration to roof; flue; alterations to doors and windows; raised patio; demolition 2no. outbuildings and 2no. chimney's	28 Aug 2026
26/00843FULL Hydes Cottage, Randalls Lane, Burley, Ringwood BH24 4HJ	2no single storey extensions; external alteration window to door; flue; demolition of conservatories	15 Sep 2026
26/00810LDCE Rosebay Cottage, Chapel Lane, Burley, Ringwood BH24 4DJ	Application for a Certificate of Lawful Development for continued use of outbuilding as ancillary to the dwelling in breach of 'additional' condition 1 of planning permission NFDC/89/42764 and for alterations and extension to the outbuilding	17 Sep 2026
26/00887VAR Long Close Cottage, Shappen Hill Lane, Burley, Ringwood BH24 4EP	Application to vary condition 2 of planning permission 25/01260FULL for single-storey side and rear extensions, close existing gateways, form new pedestrian access and alter existing vehicular access to include new gates, 2No. porches, new front and back doors, photovoltaic panels, air source heat pump, alterations to windows, hardstanding for terrace and gravel driveway, demolition of garages, removal of concrete drive	23 Sep 2026
26/00623 FULL Oakley Gate	single storey side extension, 1no. outbuilding; replacement sewage treatment plant	

§ Concerns or Comments upon any current application may be made by 10:00 on the day of the meeting, or at the start of this meeting under Agenda Item 4. Public Participation.

- Online to the NFPA at any time up to the deadline date for BPC Responses;
- By email to BPC: peter.egerton@burleyparishcouncil.gov.uk and clerk@burleyparishcouncil.gov.uk.