



BURLEY PARISH COUNCIL

PARISH COUNCIL MEETING MINUTES 10th June 2026

Present:

Philip Daubeney (PD)	P	Peter Egerton (PE)	P	John Cook (JC)	P
Michaela Radley (MR)	P	John Vincent (JV)	P	Kate Hedge (KH)	P

Present (P) Not Present (NP) Part Present (PP)

Also present: Cllr Dan Poole, Hampshire County Council
 Cllr Nigel Linford, New Forest District Council
 Alan Youel, Clerk & Responsible Financial Officer

In attendance: 1 member of the public (MOP)

26.44. Apologies for absence

None.

26.45. Chairman’s Remarks

The Chairman advised that he would be attending the forthcoming Consultative Panel meeting on Thursday.

He also informed attendees that legal advice obtained by New Forest District Council had concluded that there were insufficient grounds to pursue a Judicial Review of the Government’s Local Government Reorganisation proposals. The Chairman noted that Cllr Linford may provide a further update on this matter during his report later in the meeting.

26.46. Declarations of interest and Dispensations

No declarations of interest from members, or dispensations made by the Clerk, regarding any item of business on the agenda.

26.47. Public Participation, Including Planning Matters

A member of the public raised concerns regarding the lack of a handrail on the footpath leading towards Burley House. They explained that, due to the gradient of the footpath, they are unable to use it safely and are instead required to walk in the road.

The resident advised that they had contacted Hampshire County Council on numerous occasions, estimated at around twelve requests, seeking the installation of a handrail, but had not made any progress on the matter.

26.48. Hampshire County Council

Cllr Poole introduced himself as the newly elected Hampshire County Councillor, noting that he had “big shoes to fill” following the retirement of Keith Mans. His division covers nine parishes, including Bashley, and he observed that many local concerns are shared across the area, particularly potholes and highways maintenance.

He advised that he serves on the County Council’s Children and Young People Select Committee and represents Hampshire County Council on the New Forest National Park Authority. Almost all of his division falls within the National Park.

The Chairman asked about the future of Hampshire Highways and other County Council services under Local Government Reorganisation. Cllr Poole explained that services currently provided by county and district councils will need to be divided between the new Unitary Authorities. Detailed work is underway, although he felt the Government’s £90,000 implementation grant per authority would be insufficient.



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He advised that strategic functions are expected to transfer to the new Mayoral Combined Authority, while highways, including pothole repairs, and education services will become the responsibility of the relevant Unitary Authority.

Cllr Poole stated that early indications suggest the new council structure may be based on the current County Council divisions, represented by three councillors. He expressed concern that the larger areas covered by Unitary Authority councillors could create a democratic deficit and make representatives less accessible, increasing the importance of parish and town councils in maintaining local engagement.

The Chairman asked about the future ownership of the Little Deers Nursery building, currently leased to Hampshire County Council. Cllr Poole advised that most assets are expected to transfer to the new Unitary Authorities, although complex legal work is ongoing. He added that where parish or town councils make a strong case for asset transfer, district councils are generally supportive.

26.49. New Forest District Council

Cllr Linford provided an update on Local Government Reorganisation (LGR), describing it as a challenging process for both members and officers. He noted that staff are continuing to deliver services despite uncertainty over their future roles and which authority they will transfer to, with some already leaving for more secure employment.

He advised that independent councillors had opposed the proposed reorganisation, noting that 97% of respondents to local consultation exercises supported keeping the New Forest together. However, these views were not reflected in the Government's final proposals, and there was no option within the consultation to retain the existing structure.

Cllr Linford reminded attendees that applications for Community Infrastructure Levy (CIL) funding are currently open and encouraged council to submit projects. He also highlighted the availability of grant funding through both County and District Councillor schemes.

In response to a further question, Cllr Linford confirmed that staff are expected to transfer to successor authorities under TUPE arrangements, with the exception of Chief Executive posts.

In closing, he reminded residents of the forthcoming District Council by-election and encouraged eligible electors to vote.

26.50. Planning:

Decisions communicated by NFNPA since last report for BPC Meeting:

Application No. Address	Proposal	Decision
26/00204FULL Forest Edge, COACH HILL LANE, BURLEY, RINGWOOD, BH24 4HN	Front and rear porches; re-roof and refurbishment of existing single storey extension; alterations to doors and windows	Granted Subject to Conditions (R5 – NPOs to decide)

Planning applications considered at the meeting.

Application No. Address	Proposal	BPC Response
26/00274FULL Oakley, Mill Lane, Burley, Ringwood BH24 4HP	Outbuilding	R5 – NPOs to decide



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<p>26/00422FULL Beacon Corner, Castle Hill Lane, Burley, Ringwood BH24 4EW</p>	<p>Part two-storey, part single-storey extension; detached car port with driveway widening; 1no. porch; door and window alterations; 1no. dormer window; 2no. roof lights; cladding; demolition of existing extension, garage and conservatory</p>	<p>R5 – NPOs to decide</p>
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26.51. To receive reports from outside bodies

None.

26.52. Minutes of the previous Meeting

Members had reviewed the minutes of the Annual meeting of Burley PC held on 21st May 2026.

DECISION: RESOLVED to approve the minutes of the meeting on 21st May as a true record

26.53. Matters arising not covered elsewhere

Cllr Egerton updated on NatWest Banking, noting all new signatories should now have received card readers, cards and login details. Cllr Egerton to work with new signatory councillors to set up access and demonstrate payment approval process.

Cllr Hedge advised the grant application form to Police & Crime Commissioner for the speed cameras had been completed, the Clerk advised a remittance advice had been received so payment expected soon. Cllr Hedge also waiting for confirmation on updating locations for Community Speed Watch.

26.54. Correspondence

- a. CIL Local Infrastructure Fund

Members discussed ideas for potential funding requests, suggesting repeating the previous community fund bid for work outside the Burley Inn.

ACTION: Cllr Radley to rework the old community fund bid for submission in line with new CIL Fund requirements

- b. Milestone Society

Cllr Vincent updated the Milestones are gently cleaned annually by the Lengthsman which is due shortly.

26.55. Annual Governance and Accountability Return (AGAR) YE 31st March 2026

Members confirmed that there is no conflict with the external auditor BDO LLP.

26.56. Finance

- a. Schedule of payments - members were asked to review and approve.

DECISION: RESOLVED to approve schedule of payments May/June 2026 (4 payments totalling £802.07)

- b. Income received– members were asked to note.

DECISION: RESOLVED to note income received May/June 2026 (4 receipts totalling £1134.09)



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The Chairman reported that the Parish Council had received a donation of £1,000 from the Burley Magazine and expressed thanks for the contribution, which is allocated to the War Memorial Fund.

- c. Bank reconciliations – members were asked to review and approve.

DECISION: RESOLVED to approve bank reconciliations for May 2026

26.57. Governance

Members reviewed updated [Standing Orders](#)

The Clerk advised the current adopted Standing Orders are based on the model version which include sections in brackets and either/or sections where council-specific information has now been inserted.

DECISION: RESOLVED to adopt the updated Standing Orders

26.58. Legal matters and licensing applications

All licensing applications circulated by the Clerk.

26.59. Roads and traffic update

Forest Road still technically closed, some potholes are being repaired.

26.60. Lengthsman update

Cllr Vincent will request milestones cleaning.

26.61. Urgent business and matters for future meetings

Cllr Hedge provided an update on the proposed Community Orchard at Meadow Close. The initiative has received positive local support, with sufficient space available for approximately 12–14 trees. Approval from housing will be required.

The Chairman reminded members of the Burley Village Show on 1 August, where the Parish Council will again have a presence. Councillors discussed potential topics and displays that could be featured on the council stand.

The next Council meeting will be on Wednesday 8th July 6.30pm, Church Hall.

With all business completed the Chair closed the meeting at 7.15 pm.

Signed:

Date: