



BURLEY PARISH COUNCIL

FULL COUNCIL MEETING MINUTES 8th April 2026

Present: Cllr P Daubeney (Chairman), Cllr P Egerton, Cllr J Cook, Cllr J Vincent, Cllr K Hedge, Cllr M Radley.

Also present: Cllr N Linford (NFDC), Cllr K Mans (HCC).

In attendance: 1 member of the public, the Clerk.

26.01 Apologies for absence Cllr R Frampton (NFDC)

26.02 Chairman's Remarks It has been confirmed that the Women's Institute holds the freehold ownership of both the land and the hut. In the event that Burley WI ceases to operate, the WI Federation may have the authority to dispose of the site.

The WI is currently in discussions with the Heritage Society and the National Park Authority regarding potential alternative arrangements.

The Chairman led council thanks to Cllr Mans for all the assistance provided in supporting Burley. His contributions have been invaluable to a number of local projects, including Little Deers.

26.03 Declarations of interest None.

26.04 Public Participation A resident enquired about the date of the Annual Parish Meeting and also raised questions regarding Forestry England access licences.

Concerns were expressed in relation to a planning application affecting land local to the resident's paddock, with the outcome of the associated planning appeal currently awaited.

26.05 District and County Council reports Cllr Mans (HCC) reported on county council reorganisation and associated pressures on departments. Proposals involving the Waterside and Test Valley moving to Southampton are considered unlikely, and concern was expressed regarding the proposed transfer of three East Hampshire parishes to Portsmouth.

It was noted that such changes may affect the balance and size of new unitary authorities. Cllr Mans favoured smaller unitaries due to geographic considerations. Members were advised to consider future service delivery arrangements and to monitor planning matters closely, including the potential need for greater consistency between planning authorities.

Concerns were raised regarding Forestry England car parking charges and possible impacts on village parking, as well as potential increases in council tax under a city-based unitary authority.

Cllr N. Linford (NFDC) reported that advertised Forestry England parking arrangements at Moors Valley may be misleading. It was also noted that refuse vehicles are operating from Southampton, County Council elections are due in May, work continues on a planning breach involving lorry movements through the village, and that the administration has lost its majority.

26.06 Planning:

Decisions communicated by NFNPA since last report

Application No. Address	Proposal	Decision (BPC Recommendation)



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Planning applications to be considered at the meeting

Application No. Address	Proposal	BPC Response
26/00186FULL 24, Garden Road, Burley, Ringwood, BH24 4EA	Proposal Extension to dormer window	R5 – NPOs to decide

26.07 Outside Bodies None

26.08 Approval of Minutes The minutes of the BPC meetings held on 11 March 2026 and 31 March 2026 were approved as a true record, and the Chairman was authorised to sign them.

26.09 Updated Position on NatWest Banking Cllr Egerton provided an update on ongoing issues accessing the Council’s accounts with NatWest.

It was resolved that Cllr Egerton and the Clerk would meet to complete the application to add the Clerk to the bank mandate.

Cllr Egerton confirmed that several payments had been made from personal funds due to the access issues. The Council expressed its thanks, and these payments have been reimbursed from the Council account.

The Council further resolved to approve, in principle, that Cllr Egerton may make additional payments in exceptional circumstances, if required.

26.10 Annual Parish Assembly The date of the Annual Parish Assembly was confirmed as 18 May 2026, and the Village Hall has been booked.

The Chairman will prepare the Council’s report and arrange for invitations to be issued.

26.11 Matters Arising The Chairman reported that he has been following up with Mr Stone (NPA) regarding progress on the delivery of previously approved affordable housing.

Cllr Vincent reported that he has written to local estate agents and has subsequently requested that the Council take enforcement action in relation to the fly-posting of estate agent boards within the village.

26.12 Correspondence None

26.13 To receive the clerk’s report inc. finance:

i) To note payments made and due, and to approve discretionary payments

ii) To note the bank reconciliation

Update on Village development and the Greening project

The Clerk advised that no formal report was available at this time, as work is ongoing to gather full details of outstanding payments and to bring the cashbook fully up to date.

It was reported that previously missing cashbook entries from December onwards have now been recorded. As a result, the cashbook balance in Scribe as at 31 March now reconciles with the bank statements.



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Further work is required to ensure that all outstanding payments are fully identified and recorded.

26.14 Legal Matters and Licensing Applications None

26.15 Road and Traffic No update

26.16 Lengthsman Update No update

26.17 Urgent Business and Matters for Future Meetings The Chairman advised that he will be away from 11 to 24 April but will remain contactable if required.

Cllr Cook raised concerns regarding Japonica House, Chapel Lane, where contractor works are currently underway. It was reported that trade vehicles have caused damage to the verges. It was resolved that the Clerk will write to the property owner requesting that the verges be reinstated.

Cllr Cook introduced a discussion regarding the planning matter at Uplands. At this point, Cllr Egerton declared a pecuniary interest and withdrew from the meeting, taking no part in the discussion.

Cllr Cook reported that the submission from the Planning Authority to the Planning Inspectorate in relation to the appeal included comments about the Parish Council which were considered disparaging, suggesting that the Council's representations were not objective. Concern was expressed that the tone and content of the report could be regarded as potentially defamatory and that the matter should be referred to the Monitoring Officer.

The Chairman advised that a draft response had been prepared in consultation with himself, Cllr Cook and the Clerk. It was resolved that the Clerk will submit a formal complaint to the Monitoring Officer.

The next Council meeting will be on Wednesday 13th May at the Church Hall at 6.30 pm.

Meeting closed at 7.45 pm.

Signed:

Date: