



BURLEY PARISH COUNCIL

FULL COUNCIL MEETING MINUTES 22nd SEPTEMBER 2025

Present: Cllr P Daubeney (Chairman), Cllr P Egerton, Cllr J Cook, Cllr J Vincent, Cllr K Hedge, Cllr M Radley

In attendance: 7 members of the public, Cllr Nigel Linford (NFDC), Cllr R Frampton (NFDC), the Clerk.

1 Apologies for absence None

2 Chairman's Remarks The Chairman has attended two presentations by the leader of HCC regarding Local Government Reorganisation (LGR); HCC prefers the proposal that incorporates the New Forest with Southampton and Eastleigh. Comments have been submitted by BPC to the consultation, stating that BPC is not in favour of this option. BPC supports NFDC's view that the New Forest is not put in an area with Southampton & Eastleigh.

3 Declarations of interest Cllr Egerton declared an interest in planning application 25/00854FULL Bisterne Close. Cllr Egerton will leave the room while this application is being discussed and decided.

Cllr Radley declared a non-pecuniary interest in 14 Honey Lane as she knows the applicants.

4 Public participation A member of the public came to speak about the volume of traffic travelling through the village towards Picket Post. The Chairman said that BPC is taking steps to address speed but cannot control the volume of traffic. "20 is plenty" has previously been turned down by HCC. Cllr Radley said that a Speed Device application has been made to NFDC; this records speed and volume of traffic and evidence is collected. Cllr Cook said that he would ask the police to attend with speed cameras if possible (JC).

A member of the public from Burley Heritage Trust attended to discuss the variation to condition application. This will not be considered by BPC as BPC has not been invited to consult by NFNPA; this is because the application is a variation to condition and not a full application.

The applicants of 14 Honey Lane planning application confirmed to Cllr Egerton that they intend to address concerns raised by the NFNPA in the application i.e. the increase in size is believed to be over 30%, and the dormer windows on the garage.

5 District and County Council reports Cllrs Frampton and Linford spoke about:

- LGR, saying that NFDC's preferred option includes New Forest, Test valley and East Hampshire.
- Cllrs attended a meeting on the appraisal of phase 2 of the rollout of wheeled bins. An extraordinary meeting was held at NFDC to discuss a slowdown of the second phase to address issues that had arisen elsewhere. Pannage season is a concern – food bins need to remain within the curtilage of properties. Cllr Radley stated that extra NFDC staff have been employed for food waste collection.
- There is a Community Lottery scheme for good causes and Parish Councils can register. (SG)
- There is a Community grants NFDC program with 2 schemes, one for revenue to support ongoing running costs and another for capital grants for one off projects. Applications must be received by 31st October. 02380 285693 (MR)

6 Planning:

Decisions communicated by NFNPA since last report for BPC Meeting:

Application No. Address	Proposal	Decision (BPC Recommendation)
25/00522FULL 7, Esdaile Lane, BH24 4AF	Two-storey rear extension; canopy to porch	Granted
25/00414FULL Vale House, Burley Street, Burley Street	Two storey rear extension	Granted
25/00298FULL Land at Beacon Corner, Castle Hill Lane	Erection of stables; repair existing barn; extension of hard standing; replacement entrance gate; demolition of existing stables	Granted



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24/01221FULL Durmast Cottages, Bisterne Close	Two storey and single storey extensions; 1no. outbuilding; alterations to doors and windows (AMENDED PLANS)	Granted
25/00323FULL Land to the south of Grittenbury Farm opposite Taymoor, Ringwood Road	Change of use of land to a mixed use, comprising existing equestrian use, proposed residential caravan site for the siting of static caravans comprising two family plots comprising, 2 static caravans, 2 touring caravans, parking, bin stores, cycle stores, boundary fencing, e-bike chargers and associated works and extension of existing hardstanding for use by Gypsy and Travellers (part retrospective)	(Refused) Appeal lodged

Planning applications considered at the meeting. (PE left the building for consideration of Uplands)

Application No. Address	Proposal	BPC Response
24/01459FULL Japonica House, Chapel Lane	Replacement outbuilding; boundary treatment with replacement gates, piers and new fence; demolition of existing outbuilding	R1 – recommend approval
25/00758FULL Queens Head Hotel, The Cross	Replacement single-storey extension; steps; replacement ramp; external screening; replacement hard surfacing	R5 – NPOs to decide
25/00855FULL Green Pastures 14, Honey Lane	Two-storey rear extension; single-storey side extension; first floor side extension; alterations to existing roof; two-story outbuilding; pool	R5 – NPOs to decide (with note for amendments to be taken into account)
25/00854FULL Uplands, Bisterne Close	Replacement dwelling (demolish existing)	R1 – recommend approval

- 7 **Outside bodies** None. PD will attend the SW quadrant meeting on 6th October.
- 8 The **minutes** of the BPC meeting held on 7th July 2025 were accepted as a true record and the Chairman was authorised to sign.
- 9 **Matters arising** None
- 10 **Review Standing Orders, Financial Regulations & risk assessment** All approved. This includes the introduction of a 3 minute rule for public participation with discretion of Chairman, having been previously trialled.
- 11 **BPC annual insurance renewal** A one year premium, rather than a long-term agreement with Zurich was approved, at a reduced cost of £986.14, due to Deer Hall no longer being insured by BPC.
- 12 **Set a date and venue for BPC Christmas Carols** Proposed details: Venue - The Burley Inn; date - Monday 15th December; this is subject to venue and Ringwood & Burley band availability. Start time will be 6.30pm. (SG)
- 13 **Sunday 9th November road closures** Road closures to be arranged as is usual (SG).
- 14 **Correspondence** None
- 15 **Clerks Report inc. finance**
 - i) **To note payments made and due, and to approve discretionary payments** The payments detailed in the clerk's report were approved. Additional payments were approved to: Cllr Daubeney for £28.94 and £6.16; payment to Cllr Egerton for £113.98 for speed signs at Deer Hall.
 - ii) **To note the bank reconciliation** Completed and checked by Cllr Cook and Cllr Egerton prior to the meeting.
- 16 **Village Development** Cllr Hedge said that a community Speedwatch camera would cost £3600 inc VAT; with this particular model being supported by the police and is used by many speed watch groups. A grant application to be made by KH. The machine would be built to order, taking approximately 8 weeks.
- 17 **Legal Matters and Licensing Application** All licensing applications had been previously circulated.



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18 Road and Traffic Cllr Cook reported that:

- He has reported a pothole on Cott Lane junction with Station Road
- Chapel Lane road markings: a letter was written to the electors that made the enquiry
- The A35 will be closed for 3 weeks during October and November (Christchurch bypass) – drivers have been asked not to use Burley as a diversion

19 Lengthsman Update None

20 Little Deers Day Nursery – Deer Hall replacement Tarmac works will be re-quoted for as the area needing work has been re-assessed.

21 Urgent Business and Matters for Future Meetings The Chairman reported that the Clerk has resigned and will remain in post until the end of the year.

Next meeting: Wednesday 8th October 2024 at 6.30pm in the Church Rooms, Chapel Lane, Burley
Meeting closed at 7.40pm

Signed: _____ **Date:** _____