



BURLEY PARISH COUNCIL

Clerk's Report for meeting 10th April 2024

Finance

Payments to be authorised at the meeting:

S Gale	Salary, HWA, expenses	£633.14
The Church Rooms	Hall hire	£24.00
Philip Daubeney	Ink/paper expenses	£57.29

Balance of accounts 31st March 2024

Current Account	1512.33
Deposit Account	21240.78
War Memorial	1389.67
Balance	24,142.78

VAT reclaim A reclaim has been submitted for £478.23 VAT for the year 2023-24.

Internal audit date The internal audit date has been set as Wednesday 29th May 2024, with Eleanor Greene from Do The numbers.

AGAR deadlines

- Sections 1 & 2 of the Annual Governance and Accountability Return (AGAR) must be approved and published on the Council's website by 1st July.
- Smaller authorities where the higher of all gross annual income or gross annual expenditure does not exceed £25,000 and that meet the qualifying criteria, are able to declare themselves exempt from sending the completed AGAR to the external auditor. The Certificate of Exemption, must be completed and returned to the external auditor by 30th June 2024.
- Assuming the internal audit goes ahead on the date planned, then notice can be given for the exercise of public rights with the dates below:

Date of Announcement no later than	Inspection period commences	Inspection period ends
Sunday 02 June 2024	Monday 03 June 2024	Friday 12 July 2024