



# BURLEY PARISH COUNCIL

## FULL COUNCIL MEETING MINUTES 10<sup>th</sup> JANUARY 2024

**Present:** Cllr P Daubeney, (Chairman), Cllr R Clarke (Vice-Chairman), Cllr J Cook, Cllr J Vincent, Cllr K Hedge

**In attendance:** 0 members of the public, Cllr K Mans (HCC) and the clerk.

**1 Apologies for absence** Cllr Egerton

**2 Chairman's Remarks:** i) The Chairman reported that he had attended the Christmas lunch run by PCSO Tracey Cooper and that this was very successful. ii) The Chairman will meet with an elector as requested to discuss the Wathan Bartlett club. iii) The village Christmas Carols event was very successful. iv) Cllrs Daubeney and Clarke met Steve Avery, NFNPA to discuss several matters in December. A report to Councillors will follow in due course. The Chairman will seek to arrange a meeting with new Chairman of NFNPA. (PD) v) Preparation of a BPC statement of appropriate planning decision criteria was discussed.

**3 Declarations of interest:** None

**4 Public participation:** None

**5 District and County Council reports** i) Cllr Mans spoke about the HCC public consultation on the extent of their future services. ii) The OurHants app is particularly useful for Parish Councillors. iii) Cllr Mans has some money left in his devolved budget for this year. iv) KM reported that following the BPC meeting in December, he had spoken to HCC IT to report glitches with the HCC pothole reporting website.

**6 Planning:**

Decisions communicated by NFNPA since last report for BPC Meeting on 6<sup>th</sup> December 2023:

Application No. Address	Proposal	Decision (BPC Recommendation)
23/00420 Manor Farm, Manor Farm House, Chapel Lane,	Two-storey extension, single-storey extension, outbuilding; access alterations; alterations to existing outbuilding, demolition of existing single-storey extensions (AMENDED DESCRIPTION AND PLANS)	Granted (R5 – Accept Officers Decision)
23/01250 Burley Grange, Mill Lane	Two storey extension; porch; pool & pool enclosure; pole barn	Granted (R5 – Accept Officers Decision)
23/01421 White Cottage, 23 Garden Road	New entrance gates; brick piers, block paving; pedestrian gate	Granted (R5 – Accept Officers Decision)

Planning applications considered at the meeting.

Application No. Address	Proposal	BPC Response
23/01466 Beechwood, Beechwood Lane	Swimming pool; pool house with pergola facing onto the swimming pool; curved wall from dwelling to pool house	R5 – NPOs to decide
23/01212 Green Pastures, 14 Honey Lane	1 & 2 storey extensions to include covered area; outbuilding; replacement garage; natural swimming pond; alterations to fenestration; terrace (demolition of existing garage)	To be considered in February following report from the Conservation Officer

**7 Outside bodies** None

**8 The minutes** of previous meeting held on 6<sup>th</sup> December 2023 were accepted as a true record and the chairman was authorised to signed.



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9 **Matters arising:** None

10 **Clerks Report inc finance**

a. **To note payments made and due, and to approve discretionary payments** Payments previously circulated were approved. In addition there was a £70 payment agreed to the Lengthsman. It was agreed that a Burley Cricket Club grant for £250 will be considered subject to satisfactory completion of grant application form (SG).

b. **To note the bank reconciliation** Completed and checked by Cllr Cooke and Cllr Egerton prior to the meeting.

c. **Review of Code of Conduct, Data Protection policy, retention schedule & privacy policy** All agreed (see attached documents).

11 **To receive an update on Little Deers Day Nursery** Cllr Clarke reported that amended Heads of Terms have been received from HCC and are with our new solicitors for comment. It is expected that these terms will now be acceptable as the basis of drafting the proposed Agreement for Lease for HCC to undertake re-building of Deer Hall and thence, on its practical completion, the grant of a 50 year ground lease from BPC to HCC, with the simultaneous grant by HCC to LDDN of a new occupational sub-lease of the replacement building.

12 **To discuss Burley Street BPC noticeboard position and community access** There have been no problems with fly posting since unlocking the BPC noticeboard in Burley Street; the noticeboard will be left unlocked and there should then be no need to purchase an additional community noticeboard.

13 **Village development including Greening project** Thermal imaging surveys are available to Burley residents, through BPC, during January. A donation of £30 is requested for each survey; this goes directly to the school's energy project who have lent the thermal imaging camera.

14 **Legal Matters and Licensing Application** All licensing applications had been previously circulated.

15 **Road and Traffic update** i) The bollards at the two pinch points in Burley Street & Ringwood Road have been repeatedly knocked over recently. Cllr Cook will speak to Hampshire Highways regarding the possibility of priority of traffic at these points being reversed. (JC). ii) Further flooding was experienced in the village during recent exceptional rain fall; however recent drainage works have partially alleviated the problem. There was a discussion on further flood solutions and ditch works to be carried out during summer months. iii) Cllr Cook will investigate No Parking signage for Chapel Lane (JC). iv) A further quote for a Speed Indicator Device is awaited.

16 **Lengthsman Update** The Lengthsman cleared the footpath at Sandy Shoot during December. Better signage to this footpath was discussed and is to be further investigated. (JV) The previously reported stile repair in "Right of Way Footpath 3" at Burley Lawn, still has not been repaired; JV is pursuing this.

17 **Urgent Business and Matters for Future Meetings** None

**Next meetings:**

Full council: Wednesday 14th January 2024 at 6.30pm in the Church Rooms, Chapel Lane, Burley

Meeting closed at 8pm

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_