



BURLEY PARISH COUNCIL

FULL COUNCIL MEETING MINUTES 12th JULY 2023

Present: Cllr P Daubeney, (Chairman), Cllr R Clarke (Vice Chairman), Cllr P Egerton, Cllr J Cook, Cllr K Hedge, Cllr J Vincent.

In attendance: County Cllr Keith Mans, District Cllr Nigel Linford, and ten members of the public.

1 (Agenda item 1) Apologies for absence:

None.

2 (Agenda item 2) Chairman's Remarks:

2.1 As usual there will be no full Council meeting in August but there will be a Planning Committee meeting on 9th August at Myrtle Hall at 6.30p.m. He confirmed that Tom Brindley was now moving over to another local authority, but he would be replaced by the return of Mrs Shelley Gale on 1 August.

3 (Agenda Item 3) Declarations of interest:

None

4. (Agenda Item 4) Public Participation:

4.1a). A member of the public complained that she and her husband had been greatly worried by a police presence in their garden in the middle of the night (without any prior notice) whilst searching for a missing person. She had written to the Police and Crime Commissioner but had had no reply in response to their complaint of the disturbance & distress caused.

b). Several Villagers were concerned about a planning application which will be considered by the BPC Planning Committee on 9th August. The applicants' architect made a presentation. It was suggested that the parties should get together to discuss their concerns.

c). A villager raised concerns about the poor state of the road surface in Coach Hill Lane for which Hampshire Highways are partly responsible.

d) Another member of the public requested that the BPC notice board in Burley Street be repaired. Cllr Vincent undertook to address this matter with the help of the Lengthsman.

3 (Agenda item 5) County & District Council Reports

a). Cllr Mans reported that HCC were planning to build three new Residential Nursing Homes in the County, one of which will be in the New Forest. Whilst some older homes can be closed as a result, overall there should be a net gain of 100 places.

b). Cllr Linford reported – in response to the request last month for the provision of dog waste bins - that these could be provided by NFDC but only if BPC would identify suitable sites and meet the costs involved. He did confirm, however, that it was permissible for existing bins in the village to be used for this purpose and these are regularly emptied by District operatives.

He also reported that a change was being proposed in the arrangements for collecting Garden Waste, with the use of wheelie bins in place of green bags for most householders who use this service – but at an increased cost. Detailed terms of the new scheme have yet to be finalised, but customers would be required to subscribe afresh from December this year.

4 (Agenda item 6) Outside bodies

4.1 Cllr Clarke had attended a meeting of the 9 Parish Councils within NFNPA's SW Quadrant on the previous evening and will shortly be reporting by email on the main points discussed.

5 (Agenda item 7) Minutes of previous meeting

Minutes of Burley Parish Council meeting held on 14th June 2023 were not approved due to the necessity for a number of corrections. Cllrs agreed to delegate to the Chairman & vice-Chairman to make corrections and then circulate to cllrs for further comment.

6 (Agenda item 8) Matters arising:

6.1 None that were not covered within the current Agenda.

7 (Agenda item 9) To consider the appointment of a new clerk/RFO.

7.1 Cllrs have approved the appointment of Mrs Shelley Gale as Clerk and RFO and just a few detailed points terms of her new contract of employment require to be clarified.

8 (Agenda item 10) Clerks Report

8.1 There was no report on this occasion.



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9 (Agenda item 11) Finance

9.a) Payments made were noted and the accounts reconciled.

No further payments can be made until new banking arrangements have been agreed. The chequebook and paying-in book have not yet been handed over by the outgoing clerk.

b). Bank Reconciliation. It was confirmed that the format of Reconciliation Reports is to be referred to the BPC Finance Committee.

c). The first quarter financial report is not yet available.

a. Members noted the difficulties with NatWest Bankline and in the period prior to switching banks agreed that where necessary the council would revert to the online banking process used prior to Bankline.

In the current circumstances it was agreed that the Reviews of Standing Orders, Financial Orders and Risk Register would be addressed at the next full meeting in September.

10 (Agenda item 12) Planning:

10.1 Decisions communicated by NFNPA since last report for BPC Meeting on 14th June 2023:

| NFNPA Application No. Address | Proposal | NFNPA Decision and BPC Comment |
|---|---|--|
| 23/00487FULL Woods Orchard, Randalls Lane | Single-story extensions | Granted R5 Accept officer decision |
| 23/00330FULL Forest Edge, Coach Hill Lane | Garage conversion & alterations to existing hard-standing, vehicle entrance & landscaping | Granted R5 Accept officer decision |
| 23/00450PAHR The Old Airfield Campsite, Holmsley | Application for Approval pursuant to Regulations 75 - 78 of the Conservation of Habitats and Species Regulations 2017 (as amended) for the proposed temporary use of land under Part 5 Class C of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) as a tented campsite for up to 100 pitches for up to 59 days in the 2023 calendar year. | Approval Without Conditions |
| 23/00271FULL 10, Chapel Haye | Rear extension (Amended Plans) | Granted R5 Accept officer decision |

Planning applications considered at the July meeting:

| Application No. Address | Proposal | BPC Response |
|---|--|----------------------------------|
| 23/00420FULL Manor Farm House, Chapel Lane | 2 storey extension; single storey extn.; garage & covered area; access alterations; alterations to existing outbuilding; demolition of existing single storey extns. | R5 Accept NFNPA decision |
| 23/00674FULL The Copse, Warnes Lane | Outbuilding (<i>amendments</i>); carport (demolition of 3no outbuildings). | R1 Grant / Accept NFNPA decision |
| 23/00729FULL Tyrells Way, Tyrells Lane | Outbuilding (demolition of existing stables) | R5 Accept NFNPA decision |
| 23/00686FULL Herons Pool, Forest Road | Manege | R5 Accept NFNPA decision |
| 23/00777FULL Orchard Farm, Honey Lane | Replacement dwelling & new residential curtilage; demolition of dwelling 'Honeypot' (amendment to previous permission detail) | R5 Accept NFNPA decision |
| 23/00756FULL Marl House, Burley Street | Alterations to Stable Block to create additional storage | R5 Accept NFNPA decision |
| 23/00769 Sandy Shoot Cottage, Honey Lane | Single storey extension; new dormer window over garage; cladding & alterations to existing single storey lean-to etc. | R5 Accept NFNPA decision |



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|---|---------------------------------------|-----------|
| 23/00667FULL Foxgloves, 10 Garden Road | 40 Solar Panels (<i>in paddock</i>) | R4 Refuse |
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11 (Agenda Item 13) Burley Show - Council and Councillor Presence

13.1 All cllrs will be expected to attend the show and take their turns in sharing BPC attendance at the stand so that there are at least 2 cllrs present at any time from 1.00 till 5.00 p.m.

BPC will again have a pitch for two adjoining gazebos – next to Burley Good Neighbours. Details were discussed as to this year’s content of the display panels. Cllr Hedge will take the lead on producing information on Green Issues which was agreed as the main theme for this year’s show on 5 August.

12 (Agenda item 14) To consider the council’s strategies and priorities

14.1 It was agreed that Cllr Cook’s suggestion be adopted that BPC restricts its strategy to a few main themes which we would hope to achieve. At the annual assembly, BPC would still report on its many activities, which are the portfolio responsibilities of individual cllrs.

14.2 The Chairman would pull these themes together in a paper to be considered at the September BPC meeting.

15) (Agenda Item 15) To receive an update on Little Deers Day Nursery

15.1 Cllr Egerton reported that the detailed discussions with HCC engineers to replace the old building are going well. A villager has kindly agreed to allow the use of his adjoining field to provide site access for the construction traffic, for which we are grateful.

16) (Agenda Item 16) Village development and the Greening project:

16.1 To receive an update on ongoing projects

Cllr Hedge reported on her development work and the next steps being planned. She will be attending the Community Energy meeting in Lyndhurst on 18th July.

17. (Agenda Item 17) Broadband Update

17.1 As agreed at the last meeting, no further updates are expected to be available for the foreseeable future whilst Outreach hand over their responsibilities to Wessex Internet, the new contractors for FTTP delivery across the New Forest,

13 (Agenda item 18) Correspondence:

18.1 The chairman reported on the various correspondence that he has received, some of which will be dealt with in conjunction with the Vice Chairman.

149 (Agenda item 19) Legal Matters and Licensing Application

14.1 Nothing to report currently

20 (Agenda item 20) Road and Traffic update

20.1 Cllr Cook reported that he is in continuing discussions with Hampshire Highways about the potential dangers to pedestrians of the Ringwood Road/Old Farmhouse Tea Rooms pinch point and very narrow pavement.

21 (Agenda item 21) Lengthsman Update

21.1 Cllr Vincent updated the council on the lengthsman’s activities.

22 (Agenda item 22) Urgent Business and Matters for Future Meetings:

There was no other business and the meeting ended at 20.30.

Next meetings: BPC Planning Committee will meet on 9th August at 6.30pm in the Myrtle Hall, Copse Road, Burley.

Next full meeting will take place on 13th September 2023

Signed: _____

Date: _____



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