



# Burley Parish Council

## Notice of Council Meeting

I hereby give notice that the next meeting of Burley Parish Council will be held in the **The Myrtle Hall, Burley** on **Wednesday 14<sup>th</sup> June 2023 at 6.30pm**

All members of the Council: Cllr Daubeney (Chairman), Cllr Clarke (Vice-chairman), Cllr Cook, Cllr Egerton, Cllr Hedge and Cllr Vincent are hereby summoned to attend for the purpose of considering and resolving upon the following business.

Tom Brindley, Clerk to the Parish Council

Dated this 6<sup>th</sup> day of June 2023

### **The press and public are invited to attend.**

**Public Participation** The initial part of the meeting will allow time for members of the public having an interest in the affairs of the Parish of Burley to raise points of relevant concern with the council and talk briefly about them.

### **AGENDA OF BUSINESS TO BE TRANSACTED**

1. Apologies for absence
2. Chairman's remarks
3. Declarations of interest
4. Public participation including input on planning matters
5. To receive reports from district and county councils
6. To receive reports from outside bodies
7. Approval of minutes of the meeting of Burley PC held on 10<sup>th</sup> April 2023
8. Matters arising not covered elsewhere
9. To consider the appointment of the clerk/RFO and handover matters
10. To receive the clerk's report
11. Finance:
  - a. To note payments made and due, and to approve discretionary payments
  - b. To note the bank reconciliation
  - c. To approve mandate changes
  - d. To receive the Internal Auditors Report
  - e. To approve the Annual Governance Statement
  - f. To approve the Annual Accounting Statement
  - g. To appoint the Internal Auditor for the year 2023/24
12. Planning:
  - a. To note the planning report showing Local Planning Authority decisions
  - b. To consider planning applications referred to the council as a statutory consultee § – (see planning report, annexed)
13. To receive an update on Little Deers Day Nursery
14. Village development and the Greening project:
  - a. To receive an update on ongoing projects
15. Broadband update
16. Correspondence received
17. Legal matters and licensing applications
18. Roads and traffic update including drainage and ditches
19. Lengthsman update
20. Urgent business and matters for future meetings



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## PLANNING REPORT

Decisions communicated by NFNPA since last report: None received

Applications to be considered on 14<sup>th</sup> June

Application No. Address	Proposal	Planning consultation expiry date
23/00271FULL 10 Chapel Haye	Rear Extension	16/6/2023
23/00671FULL Rooks Farm, Pound Lane	Outbuilding	04/07/2323
23/00674FULL The Copse, Warnes Lane	Outbuilding; carport (demolition of 3no outbuildings)	30/06/2023
23/00651VAR Two Acres, Beechwood Lane	Application to vary conditions 2, 3 and 4 of planning permission 21/00974 for single storey extension; 2no. porches; alterations to doors and windows; cladding; demolition of conservatory	21/06/2023

**§ Concerns or Comments upon any current application may be made by 10:00 on the day of the meeting, or at the start of this meeting under Agenda Item 4. Public Participation:**

1. Online to the NFNPA at any time up to the deadline date for BPC Responses;
2. By telephone to Cllr Robert Clarke at Burley PC on tel.no. 01425 403755;
3. By email to BPC: [robert.clarke@burleyparishcouncil.gov.uk](mailto:robert.clarke@burleyparishcouncil.gov.uk) and [clerk@burleyparishcouncil.gov.uk](mailto:clerk@burleyparishcouncil.gov.uk).