



# Burley Parish Council

## Notice of Annual Council Meeting

I hereby give notice that the next meeting of Burley Parish Council will be held in the  
**Myrtle Hall, Copse Road, Burley on**

**Wednesday 10<sup>th</sup> May 2023 at 6.30pm**

All members of the Council: Cllr Daubeney, Cllr Clarke, Cllr Cook, Cllr Hedge, Cllr Egerton and Cllr Vincent are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please notify the clerk beforehand of any apology for expected absence by email: [clerk@burleyparishcouncil.gov.uk](mailto:clerk@burleyparishcouncil.gov.uk)

**The public and press are also invited to attend.**

Tom Brindley, Clerk to the Parish Council

Dated this 3<sup>rd</sup> day of May 2023

**Public Participation** The initial part of the meeting will allow time for members of the public having an interest in the affairs of the Parish of Burley to raise points of relevant concern with the council and talk briefly about them.

### AGENDA OF BUSINESS TO BE TRANSACTED

1. **Appointment of Chairman for the civic year 2023-24**
2. **Chairmans remarks**
3. **Appointment of Vice-Chairman for the civic year 2023-24**
4. **Apologies for absence**
5. **Declarations of interest**
6. **Public Representations**
7. **Approval of minutes of the meeting of Burley PC held on 12<sup>th</sup> April 2023**
8. **Matter arising not covered elsewhere**
9. **To adopt the General Power of Competence**
10. **Appointments to committees**
  - a. **Planning Committee**
  - b. **Finance Committee**
  - c. **Staffing Committee**
11. **Appointments to outside bodies and councillor responsibilities**
12. **To receive the Clerk's Report**
13. **Finance:**
  - a. **To note payments made and due, and to approve discretionary payments**
  - b. **To note the bank reconciliation**
  - c. **To receive the financial report and consider a budget update.**
  - d. **To appoint banking signatories and consider the use of NatWest Bankline**
14. **Planning:**
  - a. **To note the planning report showing Local Planning Authority decisions**
  - b. **To consider planning applications referred to the council as a statutory consultee § – (see planning report, annexed)**
15. **Village development and the Greening project:**
  - a. **To receive an update on ongoing projects**
16. **To receive an update on clerk/RFO recruitment**
17. **Broadband update**
18. **Correspondence received**
19. **Legal matters and licensing applications**
20. **Roads and traffic update including drainage and ditches**
21. **Lengthsman update**
22. **Urgent business and matters for future meetings**



# Burley Parish Council

## PLANNING REPORT

Decisions communicated by NFNPA since last report for BPC Meeting on 12<sup>th</sup> April 2023

Application No. Address	Proposal	Decision (BPC Recommendation)
23/00209 LDCE Woodside, Church Lane	Application for a Certificate of Lawful Development for Proposed detached outbuilding for incidental purposes.	Permitted development
253/00858 LDCE Harrys Island Scout Camp, Verely	Application for a Certificate of Lawful development for continue use of buildings in association with use of site as a camp site	Lawful

### Applications to be considered on 10<sup>th</sup> May

Application No. Address	Proposal	Planning consultation expiry date)
23/00548LDCE Holmsley Lodge, Holmsley, Burley, Ringwood, BH24 4HX	Application for a Certificate of Lawful Development for completion of planning approval 10/95596 (Replacement dwelling with basement; outbuilding; swimming pool) and requisite pre-commencement conditions	26 May 2023
23/00487FULL WOODS ORCHARD, RANDALLS LANE, BURLEY, RINGWOOD, BH24 4HJ	Single-storey extensions	26 May 2023
23/00420FULL MANOR FARM, Manor Farm House, CHAPEL LANE, BURLEY, RINGWOOD, BH24 4DJ	Two-storey extension, single-storey extension, attached garage and covered area, access alterations, alterations to existing outbuilding, demolition of existing single-storey extensions	26 May 2023
23/00271FULL 10, CHAPEL HAYE, BURLEY,	Rear extension	24 April 2023
22/01041LDCE SHAPPEN COTTAGE, POUND LANE	Application for a Certificate of Lawful Development for continued use of building as residential dwelling	
23/00330FULL Forest Edge, COACH HILL LANE, BURLEY, RINGWOOD, BH24 4HN	Garage conversion & alterations to existing hard-standing, vehicle entrance & landscaping	26 May 2023

**§ Concerns or Comments upon any current application may be made by 10:00 on the day of the meeting, or at the start of this meeting under Agenda Item 4. Public Participation:**

1. Online to the NFNPA at any time up to the deadline date for BPC Responses;
2. By telephone to Cllr Robert Clarke at Burley PC on tel.no. 01425 403755;
3. By email to BPC: [robert.clarke@burleyparishcouncil.gov.uk](mailto:robert.clarke@burleyparishcouncil.gov.uk) and [clerk@burleyparishcouncil.gov.uk](mailto:clerk@burleyparishcouncil.gov.uk).