



BURLEY PARISH COUNCIL

FULL COUNCIL MEETING MINUTES 8th FEBRUARY 2023

Present: Cllr P Daubeney (Chairman), Cllr J Cook, Cllr K Hedge, Cllr L Bramley

In attendance: County Councillor Keith Mans, the clerk, Tom Brindley and one member of the public.

1 Apologies for absence: Apologies were accepted from Cllr R Clarke and Cllr P Egerton.

2 Chairman's Remarks:

2.1 The chairman passed the book of condolences, received on the occasion of the death of HM Queen Elizabeth II, to the clerk for safe keeping.

2.2 Regarding the Annual Parish Meeting on Monday 17th April 2023, the chairman had received acceptances from HCC (Cllr Keith Mans), NFNPA (Steve Davies), Forestry England. It was noted that district councillors would be in 'Purdah' as the meeting was within the election period.

2.3 A review of the 2019-2023 parish strategy will be added to the March agenda.

3 Declarations of interest: None.

4 Public participation:

4.1 A member of the public addressed the council regarding a ditch near The Cider Pantry which did not connect with other drainage and discharged water onto the road. Cllr Cook offered to investigate.

5 (Agenda item 5) Reports from higher authorities:

5.1 County Cllr Keith Mans addressed the council on matters involving the county council and other higher authorities.

5.2 Cllr Mans noted that reserves had been used in previous years but that this was not sustainable, and the county precept would need to rise to ensure continued delivery of services.

5.3 Cllr Mans expressed interest in the Little Deers Day Nursery project and the chairman agreed to ask Cllr Egerton to update Cllr Mans on the project.

6 (Agenda item 6) Reports from outside bodies:

6.1 Cllr Bramley reported on a meeting held with local organisations wishing to commemorate the coronation. The meeting had indicated a preference to use the Village Hall in case of inclement weather.

7 (Agenda item 7) Minutes Burley Parish Council meeting held on 11th January 2023:

7.1 Members **RESOLVED** to accept the minutes as a true record of the meetings and the chairman was authorised to sign.

8 (Agenda item 8) Matters arising: None

9 (Agenda item 9) Clerk's report:

9.1 The clerk presented his report including payments due. The report was noted.

10 (Agenda item 10) Maintenance of Village Environment including Greening project:

10.1 Proposal to purchase a thermal camera. After debate, members deferred this decision until the March meeting.

10.2 Cllr Bramley advised council she and Cllr Hedge would attend a meeting of Greening Ringwood which includes Burley in its remit.

10.3 Cllr Bramley will visit the Brockenhurst recycling shed with the owner of land adjacent to the Cider Pantry (a potential recycling site in Burley).

11 (Agenda item 11) Finance:

11.1 Payments totalling £1461.52 (exc VAT) were noted and approved – see list annexed to minutes.

11.2 The bank reconciliation, showing balances as of 31st January and checked by Cllr Egerton, was presented.



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12 (Agenda item 11) Planning:

12.1 Decisions communicated by NFNPA

Application No. Address	Proposal	Decision (BPC Recommendation)
22/00863FULL Manor farm, Manor farm House, Chapel Lane,	Reinstatement of existing pond	Grant R5 Accept NFNPA decision

12.2 Planning applications considered at the meeting.

Application No. Address	Proposal	BPC Response
23/00056CAC 6 Esdaile Lane	Demolish Fire Damaged Structure, retain undamaged single storey Demolish Fire Damage extensions. Rebuild demolish areas of the 3 bed dwelling to comply with current Building Regulations	R1 Grant, accept NFNPA decision
23/00057CAC 8 Esdaile Lane	Demolish Fire Damage Structure, Rebuild the 3 bed dwelling to comply with current Building Regulations	R1 Grant, accept NFNPA decision
22/00958PATC Land adj to The Cottage, Beechwood Lane	Application under part 16 of the Town & Country planning (General Permitted Development...	Not a consultee
22/00943FULL Whitemoor, Coach Hill Lane	Single storey extension and alterations to fenestration to existing outbuilding	R5 Accept NFNPA decision
23/00009FULL Belton Hall, Bisterne Close	Infill extension, porch	R5 Accept NFNPA decision
22/00961FULL Land From McDonalds, Pickett Post, and land adjacent to the A31	Installation of horizontally directed foul rising main	R5 Accept NFNPA decision

13 (Agenda item 13) To appoint a new member to the staffing committee

13.1 Members **RESOLVED** to appoint Cllr Kate Hedge to the staffing committee.

13.2 The clerk was asked to liaise with Cllr Clarke as to a suitable date for the committee to meet.

14 (Agenda item 14) To consider arrangements for the 2023 council elections.

14.1 Members noted the time table included in the Clerk's report.

14.2 Members noted the requirement to deliver nomination papers by hand but not necessarily in person.

15 (Agenda item 15) LDDN new building

15.1 Nothing to report.

16 (Agenda item 16) 'Dixon Land' and affordable social housing project:

16.1 Nothing to report.

17 (Agenda item 17) Broadband

17.1 Cllr Cook had circulated an update which was noted.

18 (Agenda item 18) Correspondence

18.1 A communication had been received regarding a potential householder planning application.

19 (Agenda item 19) Legal Matters and Licensing Application

19.1 Nothing to report.

20 (Agenda item 20) Road and Traffic update

20.1 Cllr Cook reported that work on Lyndhurst Road had reported on the HCC website as complete but that some work remained uncomplete.

20.2 Members noted that gravel laid in an attempted to protect verges had been washed away.

21 (Agenda item 21) Lengthsman Update

21.1 Members noted that the county council had agreed to fund the Lengthsman scheme for 2023-24. The clerk will sign the contract as the Proper Officer of the Council. The clerk advised that, as the budget had been



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prepared on the assumption that no grant would be received, the money would be held in the Lengthsman earmarked reserve.

21.2 Members noted the requirement for lengthsman to attend a traffic management course.

22 (Agenda item 22) Urgent Business and Matters for Future Meetings

22.1 Members were asked to review the 2019-2023 strategy ahead of discussion at the next meeting.

23 (Agenda item 24) To consider nominees for the Freedom of The Parish

23.1 After debate, members chose not to make any nominations.

The meeting closed at 7.48 pm

Next meetings:

Wednesday 8th March 2023 at 6.30pm in the Myrtle Hall, Burley

Wednesday 12th April 2023 at 6.30pm in the Myrtle Hall, Burley

Annual Parish Meeting (assembly) Monday 17th April 2023 in the Village Hall, Burley

Annual meeting of the council: Wednesday 10th May 2023 at 6.30pm in the Myrtle Hall, Burley

Signed: _____ Date: _____



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Annexe 1 Payments

The following payments were noted:

Payee	Description	Cost Centre	Cost Code	Type	Net	Vat	Gross
Burley WI	Hall hire	Admin	Hall hire	BnkL	24.00	0.00	24.00
PC Websites	35% deposit	Admin	Website	BnkL	199.15	39.83	238.98
Microsoft	MS365	Admin	Software	DC	4.50	0.90	5.40
T Brindley	Salary	Salary	Salaries	BnkL	1053.40	0.00	1053.40
T Brindley	Expenses	Admin	Clerk x's	BnkL	48.08	0.42	48.50
GiffGaff	Wi-Fi	Admin	Software	DC	8.33	1.67	10.00
James Bates	Lengthsman	Repairs & Maintenance	Lengthsman	BnkL	80.00	0.00	80.00
Amazon	Admin	Admin	Printer ink	DC	37.40	7.48	44.88
Amazon	Cleaner	Admin	Admin	DC	6.66	1.33	7.99
Total					1461.52	10.9	1513.15