



BURLEY PARISH COUNCIL

FINANCE COMMITTEE MEETING MINUTES 7th DECEMBER 2022

Present: Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr J Cook, Cllr P Egerton

In attendance: , Cllr K Hedge, Cllr L Bramley, the Clerk and Responsible Financial Officer, Tom Brindley

1 Apologies for absence: None.

2 Declarations of interest: Cllr Cook declared an interest in a potential grant to Burley Charities

3 Public participation: None

3. To receive an update on expenditure in 2022/23 with budget comparison and year-end forecast

3.1 Members noted the year-end forecast was for net payments of £21,386 including recoverable VAT of £142 (2022/23 budget £21,226).

3.2 Members noted the year end forecast was for net receipts of £17,098 (budget 2022/23 budget £13,467). Additional income had been received in the form of grants from HCC (£400), NFDC (£600) and money passported by Bransgore PC from HCC for the Lengthsman scheme (£1,100)

3.3 Members noted the year-end forecast was for net cash of £23,281 held in the council's three bank accounts.

4 To consider the budget proposals for 2023/24

4.1 The clerk presented his budget proposals which members considered and made the following changes:

1. Reduce the money assigned to Greening from £2,000 to £1,000.
2. Reduce planned grants received from £400 to £0.

5 To consider the precept recommendation for 2023/24

5.1 Members noted that the proposed budget required the use of reserves. To ensure money is available for future years, members agreed to recommend a precept of £20.28 per band D household (an increase of 10%) which would bring in £16,295.

6 Members RESOLVED to make the following recommendations to Full Council:

- a) To budget for payments of £22,809 (see Table 1 annexed)
- b) To budget for receipts of £16,345 (see Table 2 annexed)
- c) To assign earmarked reserves (see Table 4 annexed)
- d) To set the precept per band D household at £20.28 (see Table 4 annexed)

The meeting closed at 6.20 pm

Signed: _____ Date: _____



BURLEY PARISH COUNCIL

Budget Summary

Payments

Table 1

Admin (Table 6)	4,309
Cllr Expenses	750
Insurance	1,250
Grants (Table 7)	1,400
Projects	3,100
Repairs & Maintenance (Table 10)	2,550
Salaries	8,200
Staff expenses	750
Village Development	500
Total	22,809

Receipts

Table 2

Precept	16,295
Interest	50
Grants received	0
Total	16,345

Cash Flow

Table 3

Forecast OBAL 1/4/23	23,381
2023/24 Receipts	16,345
2023/24 Payments	22,809
CBAL 31/3/24	16,917

Earmarked Reserves

Table 4

War Memorial	1,365
Lengthsman	1,300
Little Deers Day Nursery	1,000
Play equipment	8,000
Election	500
Tree planting	1,000
Total	13,165

Free Reserve

3,752

Precept

Table 5

	Council Tax Requirement	Tax Base	Council Tax Per Band D
	£	Properties	£
2022/23	14,814	797.70	18.57
2023/24	16,295	803.60	20.28
Variation	1,481	5.90	1.71

Budget Detail

Admin

Table 6

Admin general	900
Audit	220
Contingencies	400
Election expense	150
email	100
Hall Hire	350
Software (Table 9)	565
Subscriptions (Table 8)	800
Website	500
WFH Allowance	324
Total	4309

Grants

Table 7

Burley Charities	400
CAB	150
B&R Band	75
First responders	100
Royal British Legion	25
Victim Support	100
NF Disability	50
Unassigned	500
Total	1400

Subscriptions

Table 8

HALC/NALC	480
SLCC	125
GIS	137
NF Association	18
McAfee	40
Total	800

Software

Table 9

Microsoft (Cllrs)	65
Microsoft (Council)	60
Parish Online Mapping	200
Scribe	240
Total	565

Repairs & Maintenance

Table 10

Lengthsman	1800
Defibrillator	250
Unassigned	500
Total	2550

