

BURLEY PARISH COUNCIL

Draft minutes for approval at the meeting on 11th November 2015

Present	Cllr P Daubeney (Chairman), Cllr P Russell, Cllr N Martin, Cllr R Clarke, Cllr J Kendall, Cllr K Hall
In attendance	the Clerk Mrs S Gale, Cllr M Steele (NFDC), John Taylor: BT Openreach and Glenn Peacey: HCC Superfast Broadband Project.
Also present	6 members of the public.
Date	Wednesday 14 th October 2015
Opened at	6.30pm Closed at 8.45pm
Subject	Burley Parish Council Monthly meeting

1 Public Participation A member of the public spoke of her concern that parents at the primary school have been largely unaware of initial meetings being held between the school and BPC, regarding a potential play area. She also expressed concern over public access to the school site. The Chairman gave a brief history outlining that when the public were consulted, a play area was the most popular project to benefit from surplus money from Jubilee celebrations. Cllr Daubeney said that the project was only at the initial viability stage and that it was up to the school and PTA to liaise directly with parents; however BPC are very happy to communicate with anyone. Cllr Martin then explained that a number of possible sites have been investigated, following which BPC were approached by the school and early discussions were held with the Head Teacher. An architect was employed by BPC to draw up a rough sketch showing what is feasible in the area available. The Head Teacher then approached the school Governors to enquire whether they would be supportive of the project. Cllr Martin said at a meeting on 15th September with the Governors and the Head Teacher the Governors expressed their support for the project, at which point BPC asked the school to speak to HCC as the land owner. The member of the public asked where funding would come from. Cllr Daubeney said funding had not been found yet but there are various sources available for such projects e.g. grants. It was confirmed that HCC have been approached and that a meeting will be held next week; Cllr Martin said he would pass on parent's concerns. Cllr Martin stressed that the project is tentative and there is currently no clear way forward, with many hurdles to cross before going ahead. The member of the public said she was concerned that the area would be open to the public and asked who would ensure the area was clean every morning. Cllr Martin agreed that there are lots of issues to work through in collaboration with parents, the children and the community as a whole; however public consultation has not been started yet as the feasibility stage is not yet complete. Cllr Russell stressed that the project will not proceed without the backing of village. The member of the public said Burley Primary is a country school and she would not wish to see it urbanised; Councillors agreed with this. She also asked if the school will receive funds if it is open to public. The Chairman said he did not know. Cllr Daubeney advised the member of the public to persist in speaking to the school and PTA, despite feeling previously disregarded. A second member of the public said he shared the expressed concerns as a neighbour of the potential play area. He asked how public consultation will be held. Cllr Daubeney confirmed that this would be at a public meeting, publicised in the village magazine, on the noticeboard and by posters around the village. A third member of the public said she thought a play area would attract undesirable characters. She also asked why Little Deers Day Nursery (LDDN) was not on school grounds. The Chairman said this was outside BPC's remit, as BPC only rents Deer Hall to LDDN (for zero pounds) and is not directly involved with its running.

A member of the public spoke to representatives from HCC superfast Broadband Project and BT Openreach about the works in the centre of the village to install the new Broadband cabinet. She said she gave permission for the Royal British Legion noticeboard to be temporarily moved however she had later found it on the ground by the Burley Inn. She said it has replaced on the fence but too low and then later behind the fence. The door to the noticeboard is also now warped. Cllr Kendall confirmed that the noticeboard has now been re-fixed to the fence. The elector then spoke of the requirement for a retaining wall by the new cabinet. John Taylor (Openreach) agreed to visit the site and make any necessary repairs. Cllr Kendall agreed to meet with John Taylor on site and invite the elector concerned.

2 Discussion with Glenn Peacey (HCC Superfast Broadband Programme) and John Taylor (Openreach) regarding progress of Broadband improvements.

One of the two new broadband cabinets programmed for Burley has been installed in the village centre and is now live. Cllr Martin has been working with HCC and Openreach to establish a location for the second cabinet, to be sited in Lester Square. Agreement has now been reached with the Verderers and with Natural England to remove the bench seat bench and to locate the cabinet on the site. The proposed location in Lester Square is a site of SSSI and therefore Natural England require an area significantly greater than the area under the bench to be restored. Glenn Peacey confirmed that dragon's teeth will be placed to prevent cars from parking and therefore there will be a net gain in the area of SSSI. Cllr Martin said he had received an email from Natural England asking for measurements of this land and that if the area is greater than the area of the bench then this is seen as an acceptable option. John Taylor said power to the broadband cabinet may be an issue, as he

believed all the power poles to be located on private land. However the Chairman said there is a pole on the road next to the old phone box. Mr Taylor and Mr Peacey said BPC's involvement has been very helpful. Mr Taylor said there is still paperwork to complete with the land agent but physically the work will not take long. Cllr Daubeney asked about provision for Burley Street. Mr Taylor said that Burley Street may benefit from fibre in the future. Cllr Martin thanked Mr Taylor and Mr Peacey for their help and support.

3 Apologies None

4 Declarations of Interest None

5 Approval of Minutes of previous Meeting Resolved – that the Minutes of the meeting held on 9th September together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

6 Matters Arising and Clerk's Report Cllr Daubeney and Kendall said they visited the Cider plant and were very impressed; it is a flourishing local business with 3 to 4 local people being employed.

Cllr Martin said he would add the potential new footpath to the church to the BPC Objectives, 'Roads and Traffic section.

Cllr Kendall said a village hall trustee had confirmed that BPC will not need to contribute to the electricity used by the light bulb over the defibrillator.

Cllr Kendall said Councillors are invited to a meeting on Monday 19th October, 10am at LDDN, along with Cllr Mans (HCC) to view the new toilets.

Cllr Clarke said the Emergency Plan sign up forms, currently available in the village, should have a note added to say that they can be returned "private and confidential" via Councillors. (JK)

The scheduled HGV Picket Post parking meeting was cancelled Cllr Kendall is to communicate with the local press. In contrast to Sopley PC, BPC believes the cordoned off layby area should be available as a lorry park to prevent danger from lorries parking on the road, restricting visibility.

The date has been set for Burley Christmas Carols as Wednesday 16th December at the Queens Head.

Cllr Hall arrived at 7.20pm and confirmed that the geese previously loose in the village car park will now be kept secure.

The Clerk confirmed that the second half of the Precept has been received.

BPC agreed to look at all donations as a whole to reassess the amounts available from the total donations budget to each individual case. It was agreed in principle to give a donation to NF Disability.

Correspondence:

Cllr Martin and Cllr Hall will attend the annual Boumemouth airport meeting with Parish Councils on 12th November (SG)

PCSO Tracey Cooper requested a donation towards a Christmas lunch in the village hall for those who are alone. £100.00 donation was agreed. (PD) A request for the police to visit a BPC meeting will be made for the New Year (JK).

The Chairman received an email from Cllr Mans (HCC) regarding the Quiet Lanes pilot project. Cllr Martin reminded the Council that this had been raised last year and BPC had registered its interest. Councillors were confused over how the project will work and what the aims are. (NM) The email will be circulated (PD).

Cllr Kendall has received an email confirming that the Morebus service will continue through the winter months and hopefully will continue next year.

Cllr Clarke reported that he is dealing with issues sent via email from an elector; Pear Tree Cottage has a high Holly hedge that obscures visibility and narrows the road. Cllr Martin will explore the safety implications with Hampshire Highways (NM)

Cllr Kendall reported that: the hedge outside Mormons has been cut; the Lengthsman cannot expose signs at Picket Post, this is a Highways agency job (NM); the footpath Burley to Burley Street has over hanging foliage and this will be cut mid-November - a request will be made for the path to be swept (NM).

As shown in the clerk's report the balance of the current account on 1st September was £10152.94 confirmed by Cllr Martin who signed the bank statement. The payments detailed in the clerk's report were approved and the cheques signed.

7 Consideration of grant request from New Forest Disability See Matters Arising

8 BPC Objectives 2015-2019 Resolved: to adopt the circulated objectives as attached. (Proposed by NM, seconded JK)

9 Superfast Broadband update See Item 2

10 Correspondence See Matters Arising

11 Young People in Burley Report. Youth of Burley representatives will visit BPC at the meeting in November.

12 Roads and Traffic Report

- The Cattle grid repairs at Warnes Lane are now complete.
- Pothole repairs and line painting have been on going over the last month.
- There is an issue at Warnes Lane with a pothole; this appears to involve a neighbour's dispute with cars and a caravan parked on a corner which are blocking vehicle access. Cllr Martin will email Cllr Steele (NFDC) who will raise this at NFDC. (NM/MS)
- The path in the centre of the village will be extended from the cycle shop, past the tearooms to the bus stop. This will be done by Hampshire Highways and finished by the end of the current financial year.
- Resurfacing through the village is being looked at for the next financial year, by Hampshire Highways. Cllr Clarke is currently in contact with the NFNPA who are chasing the White Buck owners to pay the S.106 agreement monies of approximately £5000 (connected to their recent Planning Permission) which is destined for Hampshire Highways to put towards highway improvements in Burley village centre. (RC) Hampshire Highways is only responsible for kerbstones in front of the P.O. etc. as the shops there are responsible for the pavement immediately outside their frontages. A temporary repair to the edge of the pavement in front of the PO was undertaken earlier in the year however the surface is breaking up and a more permanent solution needs to be found (NM)
- Several of the Brockenhurst pinch points have been removed and new priority lines and signage has been added to the remainder.

13 Burley Heritage Cllr Russell reported that a meeting was held on 14th September where it was agreed to investigate setting up a trust. Cllr Russell and Cllr Daubeney met with the Fordingbridge Trust solicitor. Cllr Russell requested that the clerk use theirs as a model document. (SG) The name "Burley Village Heritage Trust" may have to be used, as "Burley Heritage Trust" is already registered with the Charity Commission (information from Philip Buckley).

14 Reports on current projects:

i) Play Area An exploratory meeting took place on 15th September with the Head Teacher and the School Governors of the Burley Primary School, the meeting was attended by Cllr Daubeney and Cllr Martin. The Governors were very supportive of the principle, however Cllr Martin said more investigation would need to take place before the project can move forward. The Head Teacher will follow up with HCC and Cllr Martin will follow up with the NFNPA and a further meeting will take place on 20th October to review the findings. Cllr Martin will feedback to the Head Teacher that a communication plan is required between the school and its community. (See Public Participation). (NM).

ii) Burley Street noticeboard Cllr Hall reported meeting with the owner of Burley Street Garage who is enthusiastic to help place a BPC noticeboard in the Burley Street area. A potential piece of land was identified that is owned by the Garage, where there has previously been a sign. The area is already fenced and therefore a noticeboard could be attached without the need for posts. (KH)

15. Planning

The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the Meeting on 9th September 2015: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
15/00592 06.08.15	Orchard View, Coach Hill Lane	Replacement garage; demolition of existing garage	R5 – No objection	Granted 11.09.15
15/00595 12.08.15	Beechwood Cottage, Church Lane	One and two storey extensions; porches	R5 – No objection	Granted 05.10.15

Applications considered at BPC Meeting on 14th October 2015: -

Application No. & Date	Name of Applicant	Address	Proposal	BPC Response Deadline	BPC Recommendation
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15/00608/TEL 03.09.15	CTIL Ltd	Communications Site, Land to Rear of Forest Lodge, Lyndhurst Road, Holmsley	6m extn. of existing lattice tower to 30m; Addtl. net 3 no. antenna; 3 no.300 mm dishes	08.10.15 (Agreed extn. to 15.10.15)	R5 – No objection
15/00657/TEL 08.09.15	CTIL Ltd	Communications Site adjacent to Burley Manor Hotel	3m extn. of existing lattice tower to 30m; Addtl. net 3 no. antenna; 3 no.300 mm dishes; 2 no. new equipment cabinets	13.10.15 (Agreed extn. to 15.10.15)	R5 – No objection
15/00584/TEL 17.09.15	EE & H3G Ltd	Communications Site, Land at Paddock House Bisterne Close	Replacement of 3 no. antennas and 1 no. equipment cabinets; addition of 4 no.600 mm dishes and 2 no. equipment cabinets	22.10.15	R5 – No objection
15/00688 03.09.15	Jembir Estates	7, Esdaile Lane	Two storey rear extension; porch canopy	08.10.15 (Agreed extn. to 15.10.15)	R5 – No objection
15/00594 18.09.15	Mrs S. Cockburn	Burley Grange, Mill Lane	Single storey rear extension	23.10.15	R5 – No objection
15/00734 28.09.15	Mr & Mrs Harjette	Fyfield, Pound Lane	Single storey side & rear extensions	02.11.15	R2 - Refusal

Application to be considered at BPC Meeting on 19th October 2015: -

15/00727 21.09.15	Mr T. Adams	Manor Farm Cottage, Forest Road	New dwelling; associated landscaping (demolition of existing outbuildings)	26.10.15	
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Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

16. Reports. NFDC and meetings of other organizations, NFNPA and Consultative Panel, progress reports on current projects. Cllr Steele (NFDC) reported that there is currently a lot of work going on with welfare reform. He reported attending a meeting which included discussions on the devolution of Hampshire & the Isle Of Wight. He said there will be revaluation of commercial properties in 2017.

Cllr Clarke said that at the SW Parish Councils Quadrant meeting on 13th October the topic of affordable housing was raised under the heading of the current NFNPA Local Plan Review. Parish Councils are being encouraged to identify and nominate plots of land for possible development to provide more affordable housing in the New Forest National Park area. Cllr Steele said grazing and agricultural land is not usually used. Cllr Clarke said that it would be sensible for BPC to identify and nominate the Deer Hall site as suitable for affordable housing (although there are currently no plans to re-locate the Little Deers Day Nursery).

Cllr Steele reported that Dave Yates, Chief Executive of NFDC, is retiring and his position will be taken by the current Deputy Chief Executive.

Cllr Steele reported that the government grant counter-balancing the reduction in council precept is being cut to zero by 2019.

17. Urgent Business. Cllr Kendall reported that the NM Advertiser will publicise the BPC extraordinary planning meeting on Monday 19th October. Cllr Clarke requested that the clerk send an agenda for the meeting to Desmond Swayne MP (SG).

Cllr Clarke reported that the Autumn Litter Pick was successfully carried out by 12 volunteers who collected a total of 15 bags of assorted rubbish from around the village.

The meeting closed at 8.45pm. Date of next meeting will be Wednesday, 14th October 2014 at 6.30pm in Myrtle Hall.