

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 11th October 2017

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr J Kendall
In attendance S Gale (The Clerk)
Also present 2 members of the public
Date Wednesday 13th September 2017
Opened at 6.30pm Closed at 8.35pm
Subject Burley Parish Council Monthly meeting

1 Public Participation Two members of the public came to speak about the opening of a beauty salon in Burley. They intend to employ the equivalent of 3 full time staff and hope to increase this to 5. Treatments will be non-invasive and non-medical; opening hours will be 6 days a week, 9.30 -6pm; this may be changed depending on demand. They are looking to open in the first week of November, after a 4 week refurbishment in the old Lawfords shop. The business will increase local employment, will not affect traffic and is not competing with another business in the village. Products used will be organic, silicon-free and vegan: "Comfort Zone", in 2 treatment rooms, and "Orly" in the nail bar. No external lighting signage has been applied for. The business will be called "Hermitage Beauty", meaning place of retreat. Most treatments will be available on the ground floor to comply with the Disability Discrimination Act.

2 Apologies Cllr Mans (HCC)

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 12th July 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 30th August was £12,838.43. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. A cheque was also agreed and signed for £504 for Excalibur Stone for previously agreed works.

The Clerk confirmed that no reply has been received from the Burley Club following the letter from BPC regarding live music. **Agreed:** to discuss with the enforcement officer, Licensing Department, NFDC (NM).

It was confirmed that Remembrance Day will run as usual (see Clerk's Report); it was noted that the BPC Chairman is also the Chairman of the RBL. **Agreed:** That BPC will expect the RBL to continue to make a donation to the Ringwood & Burley band for Remembrance Day services. BPC already makes its own donation to the band.

Cllr Kendall reported that the Village Hall have successfully applied for a grant from Cllr Mans (HCC).

The NFDC recycling talk held during August was a successful event.

6 Approval and Acceptance of Annual Return 2015-16 following signature of Section by External Auditor Unanimously agreed and accepted.

7 Consideration of NF Disability grant application Agreed: To give a grant of £50; a cheque was signed.

A short discussion was held on whether BPC could set up a small fund for locals in need. It was agreed that Burley Charities fulfil this role; however BPC may donate to Burley Charities for a specific purpose. (PD to speak to P Holdsworth)

8 Legislation, licensing and law inc Fairy Festival Cllr Martin re-capped that BPC had approached the Safety Advisory Group (SAG) following complaints about the Fairy Festival last year and that Environmental Health (NFDC) were involved; a noise management plan was agreed. Environmental Protection was in attendance at the Fairy Festival on 12th August when noise levels were recorded: noise levels should be below 65dB for 15 mins; 61dB was recorded at the Fairy Festival 2017 i.e. agreed noise levels were not breached. Following the Fairy Festival the Environmental Protection team have not received any complaints; however BPC has received complaints. The organiser of the Fairy Festival has reported supporting 5 charities this year as a result of the Fairy Festival. Numbers in attendance at the festival in 2017 were not available. Benefits of

the Fairy Festival include: increase trade for shops, pubs and campsites and some positive feedback has been seen. This and other events that take place in the village cause congestion problems in village. It was noted that the organiser has taken steps to avoid noise issues but that BPC would like to work closely with the organiser to do more regarding a traffic plan in future. No Police were in attendance at the event. (NM to SAG)

9 Correspondence Mr Nigel Blow of Shappen Stores requested "Keep Clear" signage as the entrance to the car park is often blocked; however this was not agreed by Hampshire Highways. Mr Blow would like a village noticeboard on the outside wall of the shop. It was agreed that BPC would find another noticeboard useful and that local organisations could also use it. (JK)

10 Discussion on social event/presentation evening It was agreed that a social and presentation evening, to be held at the Village Hall, will be held to thank retiring local business and community members. A provisional date of Thursday 9th November was made. A budget will be agreed following further investigation (JK/VJ/NM).

11 Decision on date and venue of Burley Christmas Carols 2017 Mon 18th December; proposed venue is the Queens Head, however this is under new management so they need to be approached and asked if they will host this year. (RC)

12 Pound Lane Tree Planting Proposals Following a meeting with the FC, Cllr Clarke's proposals on the position of new saplings in Pound Lane (previously circulated) were unanimously agreed and accepted. Natural England has indicated that on this occasion they will accept new planting to replace lost veteran trees (instead of relying on 'Natural Regeneration'). This is in view of the 'Cultural Significance' of the scheduled 'Ancient and Ornamental Woodland' within Pound Lane, which is one of the longstanding characteristics of Burley village. Cllr Clarke is awaiting quotes from the Tree Management Company for 8 or 9 X 1.5-2m oak/beechnaplings with guards. However, villagers now need to be consulted about the precise positioning of the proposed tree planting before the detailed proposals can be put before the FC for their approval. It was agreed that BPC will fund this project, subject to receipt of acceptable quotations.

13 Superfast Broadband Update Cllr Martin reported that Openreach have a proposed start date of 25th September to install a SFBB cabinet in Lester Square. A meeting will be held w/c 18th September for all interested parties; NM will attend.

14 Report on Annual Assembly actions 2017 None

15 Young People in Burley Report Cllr Clarke reported that the new Deer Hall lease has been signed by one party of the LDDN Trust. However, BPC's solicitors have now established that the re-constituted Trust still requires such documents to be signed by 2 trustees so a further signature is required before the lease documentation can be completed. It is understood that LDDN have changed their Constitution so trust members no longer need to be parents of children attending Little Deers. (RC)

It was agreed that BPC would request that Cllr Mans (HCC) meet YoBs organisers in order to discuss how they may seek future support in handling club members following the closure of 4Youth. (RC)

16 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- HH will be levelling the road and holes between the Queens Head and Chapel Lane. They will also infill the verge to the level of the road, with hoggin. The Lengthsman will cut back the brambles along the same stretch of road. There is already a double yellow line in place along this section of road.
- HH will provide reflectors for pinch points in the village and the lengthman will fit them.
- HH continue to monitor the new contractors who are filling potholes on their behalf.
- 16/17th September the UK Cycling Events Sportive will be held; starting at Somerley Estate and running from 07.20-1800. Cyclists will be reaching Burley between 08.20-12.00, with 2000 riders a day. UK cycling events are trialling cyclists with and without numbers on their backs over the 2 days. They will still not comply with the Cycling Charter as this states a maximum of 1000 participants/day.
- The Rattler cycling charity event was held on 2/3rd September. This event is not registered with the SAG currently and therefore cannot be monitored in terms of Cycling Charter compliance.
- Laybys are currently shut on A31 to stop people stopping overnight during the road works.

17 Burley Heritage Report and Affordable Housing PD and RC met with Mr Avery (NFNPA) regarding the "Landspeed" shared equity scheme proposed on a private brownfield site in the village. A survey may be carried out by NFDC to ascertain the demand for specific accommodation type in the village.

Cllr Russell suggested checking with volunteers whether they would still be happy to be Trustees of a Burley

Village Heritage Trust. (SG)

18 Lengthsman scheme: monthly update Cllr Martin reported that the Lengthsman has his September job list and that he is awaiting delivery of 2 benches for Burley Street. Litter has been a particular problem over the summer: litter picking by McDonalds has decreased (JK). It was noted that the BPC Autumn Litter Pick will be on 15th October, starting at 2pm.

19 Planning Decisions Planning Decisions communicated by NFNPA since BPC Planning Committee Meeting on 9th August 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00545 13.07.17	Land of Manor Farm, Off Forest Road	New dwelling; demolition of 4 agricultural buildings	R4 - Refusal	Refused – 06.09.17
17/00558 05.07.17	Old Farmhouse & Tea Rooms, The Cross	Single storey extension; additional customer seating area; demolition of existing outbuilding	R1 – Permission (Conditionally)	Withdrawn 29.08.17
17/00500 26.06.17	Hill Cottage East, Lyndhurst Road, Burley Lodge	Alterations to existing garage to create single garage & workshop; re-roof with an apex roof to facilitate internal height within workshop & garage	R5 – No objection	Granted 21.08.17
17/00566 14.07.17	4 Blackbush Cottages, Castle Hill Lane	Conservatory	R5 – No objection	Granted 07.09.17
17.00450 19.07.17	Grittenbury Farm, Longmead Road	Extn to existing stable block; mezzanine floor to barn to facilitate storage space; car port	R5 – No objection	Granted 06.09.17

Applications to be considered at BPC Meeting on 13th September 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00679 10.08.17	Mr & Mrs Robinson	Long Pond House, Pound Lane	Single storey side & rear extensions, 2 No. dormer windows to facilitate additional habitable room; 2 No. roof lights; alterations to fenestration	14.09.17	R5 – No Objection
17.00698 16.08.17	Mr & Mrs Jordan	Forest Garden, Beechwood Lane	Application to vary Condition 8 of PP 16/00703 to allow minor material amendment (re- new garage)	20.09.17	R2 - Refusal
17/00704 18.08.17	Mrs O’Riordan	Rooks Farm, Pound Lane	Outbuilding; demolition of 2 No. existing buildings	22.09.17	R5 – No Objection
17/00707 31.08.17	Mr & Mrs Allen	The Dower House, Chapel Lane	Pool house with roof mounted solar panels; swimming pool enclosure; relocation of 2 No. garden sheds	05.10.17	R5 (subject to seeing planning officer’s report)
17/00721 05.09.17	Mr J Cook	Lawfords, The Cross	Change of use to Beauty Salon & Ancillary Uses	10.10.17	R1 – recommend approval at planning officers discretion

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way. (RC)

20 Decision on whether to appeal the ICO’s decision regarding BPC’s complaint Cllr Clarke previously circulated a draft response to the ICO’s decision not to uphold BPC’s complaint against the FC. The National Audit Office has recommended to the FC that proper monitoring of WR projects should take place in future,

with the preparation of appropriate baseline data and that better communication with locals should also take place. **Agreed:** BPC to appeal to the Information Tribunal to get the determination changed. (RC)

Agreed: No money will be spent by BPC on making such representations.

21 Reports Cllr. Clarke reported that he had attended the NF Consultative Panel meeting on 7th September and met the new Official Verderer, Lord Willie Manners. It was hoped that the BPC chairman would also have the opportunity to meet with him soon.

Cllr. Clarke also confirmed that the NFDC Outreach Officer, Mandy Pickard, had made an informative presentation to Burley villagers at 7.30pm, 9th August in Myrtle Hall on the subject of Waste & Recycling.

That talk had been preceded by an additional meeting of the BPC Planning Committee at which the following decisions were reported and recommendations made:

Planning Decisions communicated by NFNPA since BPC Meeting on 12th July 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00436 30.05.17	20 Honey Lane	Replacement stables & Tack Room	R5 - No objection	Refused 27.07.17
17/00273 12.04.17	2 Durmast Cottages, Bisterne Close	New Vehicle Access	R5 – No objection	Withdrawn 25.07.17
17/00494 12.07.17	Netherfield, Southfield Lane	Replacement garage with store over	R5 – No objection	Granted 08.08.17
17/00490 14.06.17	Comms. Site, Land to Rear of Forest Lodge, Holmsley	Installation of 3 No. replacement antennas; 1 No. equipment cabinet; assoc. works	R5 – No objection	Raise no objection 08.08.17

Applications considered at BPC Meeting on 9th August 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00545 13.07.17	Mr T Adams	Land of Manor Farm, Off Forest Road	New dwelling; demolition of 4 agricultural buildings	17.08.17	R4 - Refusal
17/0558 05.07.17	E Balaam & J Brown	Old Farmhouse & Tea Rooms	Single storey extension; additional customer seating area; demolition of existing outbuilding	09.08.17	R1 – Permission (Conditionally)
17/00566 14.07.17	Mr R Webb	4 Blackbush Cottages, Castle Hill Lane	Conservatory	18.08.17	R5 – No objection
17.00450 19.07.17	Mr & Mrs Clark	Grittenbury Farm, Longmead Road	Extn to existing stable block; mezzanine floor to barn to facilitate storage space; car port	23.08.17	R5 – No objection

22 Urgent Business None

The meeting closed at 8.35pm. Date of next meeting will be Wednesday 11th October at 6.30pm in Myrtle Hall.