

BURLEY PARISH COUNCIL

Present Cllr P Daubeney (Chairman), Cllr N Martin, Cllr R Clarke, Cllr V Johnstone, Cllr P Egerton, Cllr P Russell

In attendance S Gale (The Clerk), Cllr K Mans (HCC)

Also present 2 members of the public

Date Wednesday 10th July 2019

Opened at 6.30pm Closed at 8.35pm

Subject Burley Parish Council Monthly meeting

1 Public Participation Two residents asked who was responsible for an Oak Tree that needs trimming near their home. Cllr Clarke confirmed that this is Forestry England (FE). (RC)

2 Apologies None

3 Declarations of Interest None

4 Approval of Minutes of the meeting on 12th June Resolved – that the Minutes and Clerk's report for the last meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report As shown in the Clerk's report the balance of the current account on 30th June was £15,853.16. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Egerton.

Cllr Egerton said that he will speak with an electrician to find a position for a second village defibrillator at Shappen Stores (PE).

The Clerk previously circulated an email from the organiser of the Burley Food Festival.

The Clerk confirmed that the Fairy Festival now runs on a Premises Licence as it is an annual event.

A Planning application has been made to replace Holmsley Bridge; responses to this should be sent by 12th August. A Planning meeting will be held on Tuesday 6th August 6.30pm (SG).

Cllr Johnstone is awaiting delivery of hanging baskets for the village (VJ)

6 Grant Application Agreed: £150 to Citizens Advice New Forest as budgeted.

7 Correspondence Cllr Martin will speak with an elector again regarding road naming.

Cllr Egerton is awaiting a reply to an email asking when the public conveniences in Burley will be repaired and also the process for installation of CCTV to protect local businesses following 2 break ins (PE); PCSO Tracey Cooper is aware. Cllr Johnstone agreed to speak to the Burley Business Association about CCTV (VJ)

The licensee for the flag pole has received correspondence that the Verderers have noticed that the flag is flying in Burley all the time, contravening the details of his licence. This is not the responsibility of BPC.

8 BPC website The new BPC website is now ready – Councillors will review before going live. (SG)

9 BPC Noticeboard at Shappen Stores A noticeboard has been ordered and will be fitted by the Lengthsman once delivered.

10 BPC stall at Village Fayre (3rd August) BPC banners have been ordered at a cost of £96. Noticeboards and a gazebo will be required (NM). The Clerk will provide notices to display. (SG)

11 Legislation, licensing and law Temporary Events Notices (TEN) from NFDC are circulated to Councillors at the time they are received.

12 War Memorial The cleaning and engraving of the War Memorial has now been completed. Some minor repairs at the bottom of the memorial have also been carried out at no extra cost.

13 BPC Emergency Plan Cllr Egerton has contacted all people on the Emergency Plan and continues to work on updating contacts.

14 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- Holmsley Railway Bridge replacement was discussed at the NF Consultative Panel and NFNPA SQ Quadrant meetings. Cllr Martin has requested a Traffic Management Plan.
- Manhole covers in centre of the village will be repaired on Friday 30th August and a road closure will be in place 18:00-22:00.
- The previously raised issue of motorbike noise has been raised with PCSO Tracey Cooper

- Cllr Martin has written to Hampshire Highways requesting speed restrictions of 20mph in: the village centre, Mill Lane and Bisterne Close. This is supported by Cllr Mans (HCC).
- Ringwood Road pinch point priority signs – awaiting a date for work to be completed
- A replaced Pound Lane pinch point requires a larger reflector to aid visibility (NM)

15 Burley Heritage Report The Clerk will check if BPC insurance covers Burley Heritage artefacts if they were to be displayed in a shop in the village. (SG) Cllr Russell will provide a copy of the BVHT business plan to Councillors (PR)

16 Provision of Affordable Housing Cllr Egerton reported attending a HARAH seminar.

17 Lengthsman scheme: monthly update See Clerk's Report

18 Planning The full council, sitting as the BPC Planning Committee, noted the following decisions communicated by NFNPA since BPC Meeting on 12th June 2019: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
19/00216 19.03.19	Lester Cottage, Mill Lane	Single storey side extn.; 2 storey rear extn.; new patio; re-roofing & cladding to existing garage; demolition of existing front & side extns.	R5 – NPOs to decide	Granted 14.05.19
19/00250 29.03.19	Gorselands Nursing Home, Coach Hill Lane	Retention of 2 no. outbuilding	R5 – NPOs to decide	Granted 24.05.19
19/00285 08.04.19	Broad Oak House, Moorhill Road	Retention & completion of dwelling as built	R5 – NPOs to decide	Granted 14.06.19
19/00292 08.04.19	The Pound, Pound Lane	Outbuilding	R5 – NPOs to decide	Granted 17.06.19
19/00327 05.06.19	Shappen Hill Cottage. Shappen Hill Lane	Single storey side extn.; 2 storey rear extn.; detached garage (Demolition of 1 no. chimney)	R2 - Refusal	Withdrawn 12.06.19
19/00335 03.06.19	Burley Manor Hotel, Ringwood Road	Retention & enclosure of external stairway & doorway to 'Charcoals'	R5 – NPOs to decide	Granted 24.06.19
19/00336 03.06.19	Burley Manor Hotel, Ringwood Road	Retention & enclosure of external stairway & doorway to 'Charcoals' (Appn. For Listed Building Consent)	R5 – NPOs to decide	Granted 24.06.19

Applications to be considered at BPC Meeting on 10th July 2019

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
19/00344 23.05.19	Greenlands, Southfield Lane	Two storey extension (demolition of lean-to)	27.06.19	R5 – NPOs to decide
19/00456 10.07.19	Sandy Shoot Cottage, 20 Honey Lane	Extension & conversion of Barn to facilitate 3 bay car port	10.07.19	R5 – NPOs to decide

19 Enforcement Matters The enforcement list has been previously circulated.

20 Forestry Commission projects update Cllr Clarke reported attending the Wetland Restoration Strategy Meeting and spoke about deforestation of conifers in the Forest Design Plan.

21 Reports Cllr Mans (HCC) reported that Children's Services have received a rating of Outstanding from OFSTED in every category and that KS2 SATS results for 2018-19 were well above average in Reading, Writing and Maths. Cllr Martin reported attending the NF Consultative Panel: the National Grid has postponed a project to run cables underground - this is to be reviewed next year; Forestry England has received an award for the River Restoration programme. Cllr Martin also attended the NFNPA SW Quadrant meeting: a Dog Walkers Charter was discussed and is soon to be introduced for commercial dog walkers.

22 Urgent Business An elector has requested a path from the NFDC car park in the centre of the village to the bottom of Church Lane; this has previously been investigated by BPC. The adjacent landowner has been contacted and asked to trim the hedges, widening the narrow lane.

The Chairman wrote to the Chief Executive of Royal Mail to complain about their refusal and response to the BPC request to move the post box in Ringwood Road.

The meeting closed at 8.35pm. Next full meeting of BPC: Wednesday 11th September at 6.30pm in Myrtle Hall.