

BURLEY PARISH COUNCIL

Clerk's Report for Meeting of 11th June 2014.

Finance

Cheques signed since the last meeting on 14th May:

880	Clerk's salary	£404.95
881	Hall hire (for 22 nd May)	£5

Cheques to be signed at the meeting:

882	Hall hire	£10
883	S.Gale - salary + expenses	£412.95
884	S.Simpson (LH ink)	£18.98

Bank Reconciliation to 30th May 2014:

Current a/c bank balance	£ 18023.11
Less o/s cheques:	£ 1279.10

Deposit a/c	£ 6258.00
War Memorial a/c	£ 5010.70
Jubilee a/c	£ 1900.35

Living History a/c	£ 3092.61
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TOTAL CASHBOOK BALANCE £33005.67

Funds transfers

- £205.12 was transferred from LH to BPC current account on 19th May to cover the refund of LDDN electricity costs. £316.31 was transferred from BPC current a/c to Jubilee a/c on 19th May – VAT rebate.
- A letter will need to be signed by the Chairman to authorise transfer of £10,000 from the BPC current account to the Reserve account. A letter also needs to be signed to transfer £18.98 from the LH to current account to cover cheque 884 (above).

Accounts and Audit 2013/14

Section 4 of the Annual Return form was completed by the internal auditor on 5th June; a report will follow shortly. The annual return will now be sent to BDO the external auditor.

Correspondence

- An email invitation was received from Cllr Holding (NFDC) for the Chairman to attend an NFDC civic ceremony on Sunday 13th July, 3pm at St Saviours, Brockenhurst. Reply requested by 27th June.
- An email was received from HCC on 30th May enquiring if any Parish would like to set up an Accredited Community Safety Officer Scheme; the scheme run by HCC will cease at the end of 2014.
- A grant request was received by letter from Victim Support dated 19th May. £75 has been budgeted for this charity.

Planning

Planning Decisions communicated since BPC Meeting on 14th May 2014:-

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
00224 02 05 14	Abbots Field, Bennetts Lane	Single storey extensions; roof alterations to facilitate 1 st floor accommodation	R5 – No Objection	Granted 19 05 14
00341 24 04 14	Woodlands, Coach Hill Lane	3 No. Rooflights; extension to existing flue	R2 - Refusal	Withdrawn 28 05 14
00281 11 04 14	White Buck Inn, Bisterne Close	Replacement Extractor Ventillation System	R5 – No Objection	Decision expected 04 06 14 or 11 06 14

Applications to be considered at separate meeting of the BPC Planning Committee on 18th June 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
00314 06 05 14	Mr M Kirtley	Forest Leisure Cycling	2 Storey Extension; Alterations to facilitate storage over; Dormer windows; Timber cladding	10 06 14 (agreed extension to 19 06 14)	
00276 21 05 14	Mr M Kirtley	Forest Leisure Cycling	2 No. non-illuminated post mounted promotional flags	25 06 14	
00338 06 05 14	Mr C Gallagher	Honey Cottage, Pound Lane	Garage/Car Port; Demolition of Existing Building	10 06 14 (agreed extension to 19 06 14)	
00280 16 05 14	Mr W Howe	Kenchingtons Randalls Lane	Single store Extension; Replacement roof tiles	20 06 14	
00339 12 05 14	Mr J Turner	Burley Lawn House, Beechwood Lane	Replacement Greenhouse	16 06 14 (agreed extension to 19 06 14)	
14/00239	YHA	Cottesmore House, Cott Lane	Installation of 3no. mega pods; toilet/shower block; self-catering cabin; BBQ cabin; decking; cycle shed (demolition of cycle shed, 2no hostel sheds)	24 06 14 (agreed extn to 10 07 14)	
14/00436	Mr Simpson	Summerhill, Coach Hill Ln	Extension to existing garage with external staircase and replacement shed	25 06 14 (agreed extn to 10 07 14)	

Application to be considered at BPC Monthly Meeting on 9th July 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
00375 20 05 14	Mr K Gibbs	Gorselands Nursing Home, Coach Hill Lane	2 storey extensions to provide additional 10 bedrooms (net increase of 8 residents)	24 06 14 (agreed extension to 10 07 14)	

