

# **PARISH OF BURLEY**

## **Notice of Meeting of Parish Council**

I hereby give notice that the next meeting of Burley Parish Council will be held in:

**Myrtle Hall, Copse Road, Burley BH24 4EG on: -**

**Wednesday 14th July 2021 at 6.30pm**

All members of the Council:

Cllr Daubeney (Chairman), Cllr Russell, Cllr Clarke, Cllr Martin, Cllr Johnstone, Cllr Egerton

are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Public and Press are also invited to attend.

Dated this 7th day of July 2021

Shelley Gale - Clerk to the Parish Council

**Public Participation** The initial part of the meeting will allow time for members of the public having an interest in the affairs of the Parish of Burley to raise points of relevant concern with the Council and talk briefly about them.

### **AGENDA OF BUSINESS TO BE TRANSACTED**

- 1. Public Participation**
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Approval of Minutes of the full BPC meeting held on 9th June**
- 5. Matters Arising from minutes of previous meeting & Clerk's Report**
- 6. Casual vacancy for BPC councillor**
- 7. Consideration of grant requests from Citizens Advice New Forest and Victim Support**
- 8. Replacement of BPC laptops**
- 9. Review of Lengthsman hourly rate**
- 10. LDDN potential re-location from Deer Hall**
- 11. Maintenance of village environment inc hanging baskets**
- 12. HM Queen's Platinum Jubilee in 2022**
- 13. Broadband update**
- 14. Trees for planting projects**
- 15. Correspondence**
- 16. Licensing**
- 17. Emergency Plan update**
- 18. Burley Watch – Police liaison**
- 19. Roads and Traffic update**
- 20. Lengthsman update**
- 21. Reports**
- 22. Planning Decisions:** Report on applications decided and consideration of new applications: i) Mast Cottage, 18 Clough Lane ii) 30 Warnes Lane iii) The Pound, Pound Lane iv) The Honey Pot, 29 Honey Lane v) Shoot Wood, Bisterne Close vi) White Cottage 23 Garden Road vii) Moorhill Cottage, Moorhill Road viii) Lavender Cottage, Church Lane
- 23. Urgent Business**

NB Please notify the Clerk beforehand of any apology for expected absence, or any additional items to be raised at the meeting, by either email: [clerk@burleyparishcouncil.gov.uk](mailto:clerk@burleyparishcouncil.gov.uk) or tel: 07503 203399

## Planning Decisions – Communicated and For Consideration on 14<sup>th</sup> July 2021

Decisions communicated by NFNPA since last report for BPC Meeting on 9<sup>th</sup> June 2021

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
21/00292	Myll Cottage, Burley Street	External alterations to garage to facilitate conversion to office	R5 – NPOs to decide	Granted

Applications to be considered on 14th July

NFNPA Application No.	Address	Proposal	Deadline for BPC Response
21/00529	Mast Cottage, 18 Clough Lane	Conservatory; change 1no. door to window (demolition of existing conservatory)	06.07.21 ext to 15.07.21
21/00456	30 Warnes Lane	Dormer and 2no. rooflights to facilitate second floor habitable floorspace	14.07.21 ext to 15.07.21
21/00570	The Pound, Pound Lane	Outbuilding; demolition of existing outbuilding	19.07.21
21/00002	The Honey Pot, 29 Honey Lane	Replacement dwelling; driveway; use of surrounding site land as residential curtilage; conversion of existing dwelling to facilitate garage/outbuilding	22.07.21
21/00577	Shoot Wood, Bisterne Close	Single storey extension; alterations to fenestration	30.07.21
21/00580	White Cottage, 23 Garden Road	One and Two storey extensions; extension to garage; demolition of 1no. garage	26.07.21
21/00600	Moorhill Cottage, Moorhill Road, Moorhill	Replacement garage	30.07.21
21/00621	Lavender Cottage, Church Lane	One and two storey extensions; alterations to fenestration	30.07.21

**Full details of individual planning applications** can be obtained direct online from NFNPA via their website (quoting the above Application Reference Nos.): -

[www.newforestnpa.gov.uk/planning\\_applications/view-or-comment-on-applications](http://www.newforestnpa.gov.uk/planning_applications/view-or-comment-on-applications)

**Concerns or Comments upon any current application** may be made: -

1. Verbally to the Parish Council during the 'Public Participation' section of this meeting; AND/OR
2. Online to the NFNPA at any time up to the Deadline date for BPC Responses via their website (as above); AND/OR
3. Verbally to Cllr. Robert Clarke at BPC on tel.no. 01425 403755; AND/OR by email to BPC: [robert.clarke@burleyparishcouncil.gov.uk](mailto:robert.clarke@burleyparishcouncil.gov.uk)

# **Burley Parish Council in-person meetings**

## **COVID-safety arrangements**

Legislation now prescribes that when BPC meetings are held after 8<sup>th</sup> May 2021 they cannot be held remotely and must return to being in-person. Therefore, meetings will again be open to the public to attend in-person with the following safety measures in place.

### **All meeting attendees will be required to:**

- Wear a **face mask**  
(unless medically exempt)
- Use the **hand gel** on entry
- Complete **Track & Trace** registration
- Maintain **social distancing** at all times

N.B Where the number of attendees exceeds the capacity of the building in terms of social distancing, guidance on how the meeting will proceed will be directed by the Chairman.

Thank you for your cooperation.

Dated: 9th May 2021