

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 12th July 2017

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr J Kendall
In attendance S Gale (The Clerk)
Also present 5 members of the public
Date Wednesday 14th June 2017
Opened at 6.30pm Closed at 9pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public thanked BPC for the mention of animal casualties in last month's village magazine report; however people are still feeding the ponies, some with grass cuttings. She requested a flyer be printed for houses in Pound Lane, which she volunteered to deliver – this was agreed (SG/PD). Cllr Clarke also suggested speaking to a Verderer (RC).

Mr Blow came to inform BPC of his intention to take over Mormon's shop, on a lease, on the first weekend of July: contracts permitting. Mr Blow reported that: the shop will be taken on as a going concern, including a full time butcher; Chris White will manage the shop; opening hours will be 8am-7pm initially, 7 days a week; Mr Blow is also planning on taking over Post Office services when Roger Hutchins retires: this is in hand with the Post Office and a formal consultation process with the village will be held; a delivery service within the village will continue and Mormon's shop name will change to Shappen Stores; the shop is licenced between the hours of 8-11; the shop won't close for lunch or bank holidays. Chris White requested that the horse-protected bin in the locality be moved to directly outside shop – it was confirmed that this is a matter for NFDC (JK).

A member of the public reported that at Smugglers Road car park there is a lorry load of fly tipping (JK).

The owner of The Paddocks (to be discussed under Item 15) reported that the architect's plans contain 2 mistakes and he also discussed the possibility of the boundary proximity being negotiable. The building roof height has been reduced to 5.2m from the original plan, so that it is the same ridge height as the existing building. Specialists will remove the asbestos clad unit and a special plan is likely for trees. Light pollution was also discussed.

2 Apologies None

3 Declarations of Interest As the owner, Cllr Clarke will not be involved in the discussion of Broombank's planning application under Item 15. He is also the adjoining owner to The Paddocks.

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting/AGM held on 10th May 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 31st May was £13,898.69. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. Cheques were also agreed and signed for Excalibur Stone (War Memorial cleaning) and SLCC annual membership.

Cllr Kendall confirmed that a letter has been written to the owner of Chestnut Cottage to request a meeting regarding Leylandii Trees.

Forestry track: breach of bye-laws in Warnes Lane/Honey Lane, NM is awaiting a reply from the FC (NM).

PD is to meet Lucy Buis (NFDC) this month regarding an affordable housing fund.

Agreed: The current bank account arrangement will remain in place following investigation into interest rates, paying in facilities and consultation with the auditor.

Agreed: Following Cllr Donaldson's resignation and Cllr Kendall's co-option: the authorised signatories in the current mandate, for the accounts detailed in Section 2 (Natwest form), be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

6 Review of Internal Audit Report 2016-17 See attached appendix. The Clerk confirmed that the Annual

Return 2016-17 and supporting documents have been sent to BDO today.

7 Legislation, licensing and law It was reported that Burley Watham-Bartlett Burley Club held a concert last bank holiday, noise disturbed residents until 11.45pm. It was agreed that a letter from BPC to the Club will be sent (SG).

Cllr Martin reported that there has been a series of break-ins to garages and houses in Brockenhurst and Burley.

8 Correspondence including conservation of traditional buildings The Chairman reported that:

- he and Cllr Mans (HCC) met with Burley Primary School Chair of Governors to discuss funding issues. An appeal for funds for a specific school project was discussed, as has been held as in previous years. **Agreed:** BPC will not lead any appeal for funds; this should be done by the school/PTA.
- Armed Forces Day will be Saturday 24th June at 10am. **Agreed:** BPC to pay for refreshments and bugler's travel costs.
- Remembrance Day: It has been reported that the RBL will not pay for parade Public Liability Insurance. The Clerk will investigate if NFDC holds any relevant public liability insurance (SG).
- PD has bought a replacement Jubilee tree as the current tree has been eaten by animals; the Lengthsman will put a protective guard around it.

Cllr Kendall reported that the Village Hall had requested a donation towards the cost of painting the outside walls (cost estimate £465) and new curtains (cost estimate £1109). It was stated that the Council prefers to make donations for capital items and not to regular maintenance which these requests appear to be.

It was suggested that copies of the accounts of a similar Village Hall in another village might be of use to the Village Hall trustees. A decision was held over to next month. PD will also speak to Cllr Mans (HCC) (PD/JK).

Cllr Martin reported that during the War Memorial cleaning a survey of damage was carried out; this has previously been circulated to Councillors. Remedial works are necessary before further degeneration takes place **Agreed:** quoted works of £380 and £180 respectively be carried out by Excalibur Stone to be paid for from the dedicated War Memorial account.

Cllr Russell reported on an email he received from an elector (previously circulated) detailing derelict iconic buildings of historical significance in the village. **Agreed:** The owners of the building are to be contacted by BPC (SG/PR).

Cllr Kendall said she has received a letter from Burley Primary School requesting a donation towards the annual summer fete. **Agreed:** A £25 donation. (JK)

9 Superfast Broadband Update NM reported that he has emailed Openreach for a progress report; a reply was received stating that they are waiting for power to the cabinet to be agreed before proceeding. (NM)

10 Report on Annual Assembly actions 2017 Cllr Martin reported that following discussions with the manager of the White Buck, a sign directing patrons to the White Buck has been fitted. Signage will also be placed on White Buck land requesting caution from traffic exiting from the pub car park.

11 Young People in Burley Report Cllr Clarke attended LDDN AGM, which is running successfully. A recent Ofsted rated it "Good". **Agreed:** to instruct solicitors to send a new lease to LDDN; terminable from 1/9/19 in the first instance.(RC)

Cllr Clarke reported that YOBS have lost vital support from Youth Clubs Hants and IOW (now 4Youth) as 4Youth has had its funding cut: this support included volunteer training, workshops for youth and professional advice. PD to speak to Cllr Mans (HCC).

12 Roads and Traffic Report inc. Cycling Events Cllr Martin reported:

- Bisterne Close, at the North end, will be subject to a road closure for 2 weeks from 10th July due to drainage works.
- Picket Post: a report was sent to Highways England following a request for feedback.

Cllr Russell raised the issue of priority signs at pinch points in the village. (NM to investigate.)

13 Burley Heritage Report and Affordable Housing The Chairman reported that the contract between the vendor and the NFNPA has not yet completed.

RC reported receiving an email from the NFNPA, detailing their Local Plan review which includes updated guidance from Natural England; this may result in some proposed housing site allocations not being taken forward.

The Chairman reported on discussions with an elector on the possibility of affordable homes at another site in the village.

14 Lengthsman scheme: monthly update See Clerk's report for current financial report. The Village Centre noticeboard area and current parking on forest waste was discussed: it was agreed that dragon's teeth need reinstating. (NM) Cllr Martin reported that the Lengthsman has also been doing some litter picking.

Cllr Martin reported that he has a second quote for bench seats (See May minutes for first quote). This is £720 per bench, -10% if two are ordered, for oak bench seats to replace those removed from Burley Street due to the wood rotting. This quote is higher than the first quote due to a more substantial design. A third quote is awaited. A grant from Cllr Mans (HCC) will be sought. **Agreed:** replacement benches will be purchased rather than repairing the old benches.

15 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last monthly meeting on 10th May 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00265 27.03.17	Middle Cottage, The Barracks	Front porch; single and 2 storey rear extensions;	R5 – No objection	Refused 22.05.17
17/00241 28.03.17	15 Copse Road	Conservatory	R5 – No objection	Granted 11.05.17
17/00313 11.04.17	Vereley House, Vereley	Demolition of existing outbuilding; replacement outbuilding with office over	R5 – No objection	Granted 30.05.17

Applications considered at BPC Meeting on 14th June 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00330 08.05.17	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	Extension of existing out - building (The Charcoals) to provide addtl. function area; 3 no. addtl. Units of staff accommodation rooms over; alterations to parking layout (Full Planning Application)	15.06.17	R5 – No objection
17/00331 26.04.17	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	-ditto – (App. for Listed Building Consent)	15.06.17	R5 – No objection
17/00312 23.06.17	Mr & Mrs Prior	The Paddocks, Castle Hill Lane	Replacement outbuilding with studio over; demolition of 4 existing outbuildings (AMENDED PLANS)	23.06.17	R5 – No objection (on the basis of Plans further Amended)

17/00346 03.05.17	Mr R Clarke	Broombank, Castle Hill Lane	Single storey extension; 1 no. new rooflight; 2 no. juliet balconies	15.06.17	R5 – No objection
17/00374 10.05.17	Mrs Windsor	6 Copse Road	First floor extension; replacement gable wall; alterations to fenestration; render (cladding)	14.06.17	R5 – No objection
17/00378 12.05.17	Mr M Hedge	Fernlea, Coach Hill Lane	First floor extension	16.06.17	R5 – No objection
17/00480 31.05.17	Mrs A O'Brien	Middle Cottage, 3 The Barracks	Single storey rear extension; front porch	05.07.17	R5 – No objection

In view of Cllr. Clarke's personal financial interest in PA 17/00346 (Broombank), Cllr Johnstone had inspected the property on behalf of BPC and made comment in his place. She observed that there appeared to have been knowledge of an earlier conservatory shown on previous plans considered by the Planning Authority in 2004 & subsequently. The calculations then show that the cumulative total increase in area now proposed compared to the 1982 base figure is 29% (rather than the current Planning Officer's figure of 42%) when this previous conservatory is taken into account. Consequently; Response R5 could be made to this application.

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way. (RC

16 Reports None

17 Urgent Business None

The meeting closed at 9pm. Date of next meeting will be Wednesday 12th July at 6.30pm in Myrtle Hall.