

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 8th November 2017

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr J Kendall
In attendance Cllr R Frampton (NFDC), S Gale (The Clerk)
Also present 1 member of the public
Date Wednesday 11th October 2017
Opened at 6.30pm Closed at 8.30pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public said that the village Church is embarking on a capital investment programme including enlarging the Church hall as well as other smaller items. He requested that BPC consider a contribution towards a new cupboard sited behind the organ, to be in-keeping with the Church. Cllr Clarke suggested BPC make a larger contribution towards YoBs instead, in support of Church projects. It was agreed this was a good idea, for further discussion at a later date.

2 Apologies None

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 13th September 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 30th September was £16979.59. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. Payments were also agreed and cheques signed for payment of Meeson's Solicitors (preparation of Deer Hall lease), Sustainable Furniture (Burley Street benches) and R Clarke (expenses).

Cllr J Kendall requested temporary Leave of Absence; this was agreed.

Burley Club: Cllr Martin reported that NFDC Environmental Protection Team have recommended that residents make formal noise complaints, backed up with diary logs.

Burley Charities responded to a request from BPC and made a contribution to a local person in need. The Chairman suggested a meeting with Cllr Russell and John Cook of Burley Charities to make further suggestions on how BPC and Burley Charities might work more closely together to support local people in need.

Cllr Clarke reported that the salt box on Queens Head hill has been overturned. (NM)

Cllr Clarke reported that he believes BPC owns the Village Hall and a reinstatement value for insurance purposes may be needed. The Clerk will check the registered title (SG).

6 Legislation, licensing and law None

7 Correspondence Cllr Kendall reported that she is in discussion with Shappen Stores on the location of a new BPC Village noticeboard (JK/VJ).

Cllr Johnstone reported that she has received a complaint from a neighbour of the Shappen Stores site relating to overgrown brambles and vermin on the rear boundary. This will be referred to Charles Moorman as the responsibility of the owner of the land. (VJ)

8 Update on social event/presentation evening Cllrs Martin, Kendall and Johnstone reported on a sub-committee meeting held to discuss the evening. A budget and quotes have been obtained for gifts and catering for 100 people; the Village Hall hire will be donated without charge. A budget of £1500 was agreed.

9 Update on Burley Christmas Carols 2017 Cllr Clarke reported that the new manageress of the Queens Head has agreed to host the Christmas Carol event on 18th December. The Clerk will follow this up with a letter and confirm the date with the vicar (SG).

10 Update on Pound Lane Tree Planting Proposals Cllr Clarke reported that a meeting was held on site with the Tree Management Company and a detailed estimate will shortly follow. Two other quotes will be also be obtained.

11 Discussion on the impact of tourism on the Forest Following a presentment by Ian Thew to the Verderer's Court, and a published article on the adverse impact of tourism on the Forest, a discussion was held on how best to balance the positive and adverse effects of tourism. Cllr Martin agreed to raise the issue with NFALC. (NM) The Chairman and Cllr Clarke will seek a meeting with the Official Verderer to discuss this further.

12 Superfast Broadband Update Cllr Martin reported that the SFBB cabinet in Lester Square and associated dragon's teeth are now installed; however the cabinet is not functional yet.

13 Report on Annual Assembly actions 2017 None

14 Young People in Burley Report Cllr Clarke has requested a meeting with Cllr Mans (HCC) and YoBs representatives to discuss recent HCC funding withdrawal from 4Youth that previously supported YoBs; he is awaiting a response. (RC)

15 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- he has received a complaint regarding parking in the waiting area outside Shappen Stores; a danger to pedestrians was expressed and a request to remove parking from in front of the Stores. It was not agreed that this should be pursued as a solution to the problem.
- he will obtain a quote for additional signage at the Village Hall; many non-Village Hall users are using the limited car parking (NM). The Clerk will also request from the FC a copy of the licence they granted in 1988 to BPC under which BPC authorises the use of that land for car parking purposes, mainly for use by those attending Village Hall events (SG)
- The cycling Rattler event passed through the village without any issues. This is the only big cycling event not currently registered with the Safety Advisory Group, however discussions are currently being held between the two parties.

16 Burley Heritage Report and Affordable Housing The Chairman reported that the NFNPA has reported that progress has been made with the vendor of land in the village. Cllr Russell suggested sending a letter from BPC to NFNPA to enquire how the arrangement, regarding land for a Heritage Centre, will be implemented (PD). The Clerk confirmed a positive response from 4 possible Trustees: 8 Trustees will be needed, including 2 Councillors.

17 Lengthsman scheme: monthly update Cllr Martin reported that:

- £210 in labour and £41 in materials was spent in September
- 2 new Burley Street benches have been installed and need to be added to the asset register (SG). If other benches in the village need replacing, these will be considered individually.
- Further jobs for the Lengthsman are needed for next month.

18 Planning Decisions Planning Decisions communicated by NFNPA since BPC Planning Committee Meeting on 13th September 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00679 10.08.17	Long Pond House, Pound Lane	Single storey side & rear extensions, 2 No. dormer windows to facilitate additional habitable room; 2 No. roof lights; alterations to fenestration	R5 – No objection	Granted 05.10.17
17.00698 16.08.17	Forest Garden, Beechwood Lane	Application to vary Condition 8 of PP 16/00703 to allow minor material amendment (re- new garage)	R2 - Refusal	Refused 09.10.17

Applications to be considered at BPC Meeting on 11th October 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
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17/00789 15.09.17	Mr M. Horton	22 Garden Road	Two storey rear extension	20.10.17	R5 – No Objection
17/00815 28.09.17	Mr S Davis	Leafy Screen House, Cott Lane	Installation of swimming pool	02.11.17	R5 – No Objection
17/00823 02.10.17	Mr D Hughes	Vereley House, Vereley	Replacement outbuilding with office over (Revision to PP 17/00313)	06.11.17	R5 – No Objection

R5,R5,R5

19 Reports Cllr Frampton (NFDC) reported that a consultation is currently going ahead on how to go forward with social housing. This will not affect the National Park as this is linked to the NFDC Local Plan. Public convenience cost saving measures have also been discussed at NFDC.

A discussion was held on the decision to withdraw from the appeal to the Information Tribunal since the previous meeting in September 2017.

Cllr Clarke said that the ICO's decision was made before the response was received from the National Audit Office and there should not be a risk of incurring costs related to the appeal until going before a judge. Cllr Clarke said he was looking for the offensive comments stemming from the FC to be withdrawn prior to that point.

The Chairman said that withdrawal from the appeal was made as a result of the agreed and minuted decision not to spend any further public funds on the process and that it had come to light after the meeting on 13th September, in documents regarding the appeal, that there was a risk involved of further costs related to an appeal; he also noted that the deadline for withdrawing from the appeal was short.

As is it still currently possible to reinstate the appeal, and for clarification, the following votes were held:

Agreed: That Cllr Clarke should continue to investigate the Wetland Restoration process (unanimous)

Agreed: That the decision to withdraw from the appeal is upheld (5 votes for, 1 against). This was on the grounds that there could remain a risk of incurring some costs to public funds in that process.

20 Urgent Business The December meeting will be held on Wednesday 6th December.

The meeting closed at pm. Date of next meeting will be Wednesday 8th November at 6.30pm in Myrtle Hall.