

BURLEY PARISH COUNCIL

Present Cllr P Daubeney (Chairman), Cllr N Martin, Cllr R Clarke, Cllr V Johnstone, Cllr P Egerton, Cllr P Russell

In attendance S Gale (The Clerk), Cllr Mark Steele (NFDC), Ann Braid: Planning Officer (NFNPA)

Also present 9 members of the public

Date Wednesday 11th September 2019

Opened at 6.30pm Closed at 9pm

Subject Burley Parish Council Monthly meeting

1 Public Participation Two members of the public spoke about the planning application at Manor Farm, to be considered under item 20. The agent for the Manor Farm spoke in support of the application. Ann Braid, Planning Officer (NFNPA) spoke about possible exceptions to planning policy and whether the development would enhance the setting. She also mentioned the property's previous applications and stated that current policy says disused buildings can be re-used providing this is not for residential use.

A resident spoke about the increasing number of commercial events in Burley and particularly parking issues in Chapel Lane and the dangers to pedestrians. She asked, if a pavement is not possible in Chapel Lane, could dragon's teeth prevent parking there. Cllr Steele (NFDC) said there is a NFDC telephone number for nuisance issues out of hours e.g. noise. Cllr Martin suggested that marshalling should be a condition to the license of events, at the organisers expense (NM).

A resident reported that a beech sapling in Pound Lane broke in strong winds over the summer. Cllr Clarke was aware and has discussed this with a tree officer at NFNPA who has said that it may survive with the appropriate action.

Previous damage to the NFDC public toilets, caused by a third party, will be repaired in 2-3 weeks' time, once replacement parts have arrived.

A member of Burley Charities spoke about the support that the charity gives to local people in need and the financial situation the charity is in. This was in support of a grant application to be considered under item 8.

2 Apologies Cllr Mans (HCC)

3 Declarations of Interest None

4 Approval of Minutes of the full BPC meeting held on 10th July and the Planning Committee meeting held on 6th August 2019

Resolved – that the Minutes and Clerk's report for the last meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report As shown in the Clerk's report the balance of the current account on 30th August was £10,122.79. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Egerton.

Vereley car park: it was agreed to write to the police re: inappropriate behaviour (NM)

The second village defibrillator position will be agreed shortly and power has been organised (NM/PE).

An email was received from Royal Mail confirming that the post box will be moved (SG).

Annual Assembly action review to be added to the next agenda (SG)

The new noticeboard will arrive at the end of September (NM).

It was agreed that the NFDC GIS mapping 3 year Service Level Agreement will be signed at a cost of at £125 per annum (SG).

6 BPC insurance renewal and LTA The Clerk will go back to the current insurer to ask for a price match to a new quote. Otherwise the policy and LTA will be renewed via the broker.

7 Approval and adoption of updated NALC Financial Regulations Agreed

8 Consideration of grant application from Burley Charities Agreed: a grant of £250 was agreed and a cheque was signed.

9 Correspondence Cllr Johnstone reported that a resident had reported a break-in at a shed in a local paddock.

Correspondence has been received by the Chairman from LDDN regarding repairs and maintenance that are required at Deer Hall. Cllr Egerton will attend LDDN AGM on Tuesday 17th September.

A resident sent an email regarding nuisance bonfires – the Clerk will respond (SG).

New defibrillator pads purchased by BPC have been put in place by Bransgore First Responders.

Burley Christmas Carols date set as: Monday 16th December. The Clerk will approach the Queens Head, the Ringwood & Burley band and the vicar (SG).

December BPC meeting confirmed as: Wednesday 4th December

10 BPC website The new website is now up and running

11 BPC Noticeboard at Shappen Stores This will be delivered at the end of September and will be fixed into position taking into account the litter bin and defibrillator. Written approval was received from the planning authority that the new noticeboard was covered by BPC permitted development.

12 BPC stall at Village Show This was a very successful event and it was agreed that BPC will have a stall at the Village Show 2020.

13 Legislation, licensing and law It was agreed that BPC will monitor large events for a car management plan (NM).

14 War Memorial Donations were received via the RBL for the engraving project. The engraving and cleaning is now complete. A small surplus of donations was added to the War Memorial account.

15 BPC Emergency Plan The update of volunteers and those in need is now complete.

16 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- Manhole covers in the centre of the village have now been replaced
- The request for “20-is-plenty” speed signs has again been declined by Hampshire Highways (HH)
- HCC will monitor Chapel Lane; a request for a pavement has been declined
- Pinch Points work – date still awaited
- Garden Road: BPC has consulted with multiple departments and taken legal advice via HALC regarding erecting a barrier on a private road. As it is a private road it is up to the property owners to check their deeds and all parties would need to agree to a barrier before it can be erected. Cllr Clarke said that there is a pedestrian right of way on Garden Road.
- Saturday 14th September is UK Cycling Events “New Forest 100” – this will run on Saturday only as Sunday has been cancelled.
- Holmsley Bridge: Cllr Martin met with HCC to discuss the project and he fed back the information to Councillors. A further discussion was held on the wording of the BPC response to the Holmsley Bridge planning application.

17 Burley Heritage Report None

18 Provision of Affordable Housing None

19 Lengthsman scheme: monthly update See Clerk’s Report.

20 Planning No Decisions communicated by NFNPA since BPC Planning Meeting on 6th August

Applications considered at BPC Meeting on 11th September 2019

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
19/00543 24.07.19	Land of Manor Farm	Conversion agricultural buildings to create dwelling; workshop garage; workshop store	28.08.19 (agreed extn. to 12.09.19)	R4 - Refusal
19/00313 31.07.19	Land at Paddock House Cottage	Retention of hardstanding; timber uprights	04.09.19 (agreed extn. to 12.09.19)	R5 – NPOs to decide
19/00402 06.08.19	Estancia, Burley Street	Retention of outbuilding	10.09.19 (agreed extn. to 12.09.19)	R5 – NPOs to decide

19/00672 19.08.19	South Cottage, Burley Lawn	Single storey rear extension	23.09.19	R5 – NPOs to decide
19/00554 22.07.19	The Pound, Pound Lane	Outbuilding; demolition of existing outbuilding	12.09.19	R4 – Refusal (NFNPA Planning Committee to decide)

21 Enforcement Matters The enforcement list has previously been circulated to Councillors.

22 Forestry Commission projects update None

23 Reports Cllr Steele (NFDC) reported on the latest events at NFDC: new information bulletins; the NFDC recycling stand at the New Forest Show won 1st prize; there is a cabinet meeting in September; a Health & Leisure review is progressing; a reduction from 60 to 48 Councillors was recommended in an electoral review. Cllr Clarke asked if Cllr Steele has grant funding available (**PD** to contact MS).

24 Urgent Business The BPC Autumn Litter Pick will now be held on Sunday 20th October and an A5 flyer will be requested for distribution with the village magazine (**SG/RC**)

Cllr Egerton reported speaking to NFDC about the suitability of CCTV for village businesses.

Cllr Egerton will attend the next NFALC meeting.

Cllr Martin gave his apologies for the October meeting of BPC.

The meeting closed at 9pm. Next full meeting of BPC: Wednesday 9th October at 6.30pm in Myrtle Hall.