

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 8th June 2016

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr K Donaldson

In attendance S Gale (the Clerk), Cllr K Mans (HCC)

Also present 0 members of the public

Date Wednesday 11th May 2016

Opened at 6.30pm Closed at 9.15pm

Subject Burley Parish Council AGM meeting

1 Election of Council Officers The following were officers were elected:

Chairman: Philip Daubeney

Vice Chairman: Peter Russell

Chairman of the Planning Committee: Robert Clarke

Chairman of the Finance Committee: Philip Daubeney

Finance committee members: Robert Clarke, Neal Martin, Peter Russell

Burley Heritage Chairman: Peter Russell

Bournemouth Airport representative: Peter Russell

NF Consultative Panel: Robert Clarke

NFALC: Neal Martin

Karen Donaldson was elected as Community Services Councillor to include: Lengthsman, public transport, litter picking, liaison with McDonalds, liaison with NFDC

Veronica Johnstone was elected as Village Organisations Councillor to include: liaison with Village Hall, LDDN, Primary School, WI, YoB and Burley businesses

For a full Portfolio of Councillor responsibilities see Appendix A attached.

2 Public Participation None

3 Apologies Cllr P Russell

4 Declarations of Interest None

5 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 13th April 2016, together with the Clerk's report for that meeting, and the minutes of the co-option meeting on 19th April, having been previously circulated, be signed by the Chairman as a correct record.

6 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 30th April was £13,951.96. The payments detailed in the clerk's report were approved and the cheques signed with the exception of cheque 1026 to the Forestry Commission which will be queried with the FC by Cllr Clarke as an amount different to that initially quoted. (RC) Cheques were also approved for T Penney for supply and fit of the Burley Street noticeboard and to S Gale for ink supplies. The bank statements were checked and signed by Cllr Martin.

Cllr Martin passed information from the New Forest Passenger Transport Forum to Cllr Donaldson.

Cllr Martin said that he had investigated the request for a red phone box to replace the current phone box in the centre of the village, with a financial contribution from an elector. Feedback received was that it is not possible to replace the current phone box but with the necessary permissions it could be removed to vacate the space. A replacement red box could be placed, if planning permission was granted, however this would not have a working phone in it. Removal costs approximate £3000, a red box can be purchased from £2250 +VAT plus fitting costs. Cllr Clarke requested that BT be asked how much the phone box is used. (NM)

The Chairman thanked Cllr Martin for arranging a lovely evening for HM The Queen's 90th birthday beacon.

Following correspondence from a concerned resident, Cllr Martin clarified the filling in of the pond at the school. The Headmaster confirmed that this was done due to Health & Safety concerns and that Natural England was consulted on the timing of the work to minimise the impact on wildlife.

Cllr Daubeney reported that he attended the LDDN AGM and that approximately £9000 was shown as a loss last year. Councillors agreed that as LDDN has good attendance and pays no rent further clarification

would be sought on the accounts, as is defined in the terms of the lease to LDDN from BPC. Net assets of LDDN were shown as approximately £29000 on the balance sheet. (RC)

7 Approval of accounts and Section 1 and 2 of the Annual Return 2015-16 Agreed: The 2015-16 accounts and Sections 1 and 2 of the Annual Return were agreed. (NM, RC)

8 Review of current Standing Orders, Financial Regulations and Code of Conduct documents Agreed: that the current standing orders will continue in place; along with the current financial regulations and code of conduct. (RC, NM)

9 Follow up to Annual Assembly The Chairman said that the main points of concern expressed at the Annual Assembly were: ditches, drains and flooding; trees and the condition of trees in the Forest; Wetland Restoration. The Chairman asked the Clerk to clarify the actions arising from the Annual Assembly (SG)

10 Report on proposed gate: track from school to Church Lane Cllr Martin reported that he had emailed Paul Grugeon (FC) to request the involvement of BPC in any decision making process and to check on any progress so far; a response of "no further progress" was received.

11 Superfast Broadband Update The Clerk reported that no response has been received to an invitation sent from BPC to Openreach to discuss the new processes involved in installing SFBB. The Chairman requested that Openreach were contacted again (SG).

12 Report on HGV parking at Picket Post Cllr Clarke said that Highways England had not fulfilled their statutory duties to maintain visibility at the junction on the south side of the Picket Post junction; undergrowth is still overgrown and visibility poor; some roads signs are obscured. Cllr Martin said that this issue has been raised previously and that he will send photos of the situation to Highways England. (NM)

13 Report on Lengthsman status Cllr Martin gave a summary of the scheme for the benefit of new Councillors. As the current Lengthsman has resigned from work in Burley this may be an opportunity for a more structured approach to the work set. Papers on the Lengthsman scheme were passed from NM to KD.

14 Correspondence The Chairman reported receiving an email from the resident of Camden House requesting a contribution towards the repair of the driveway, some of which is shared by LDDN. Cllr Clarke said the amount requested from each user sounded excessive and requested a quote for the total cost of repairing the driveway. Following a request from LDDN, Cllr Mans (HCC) has agreed a grant towards this cost in principle (see Item 20)

15 Young People in Burley Report None

16 Roads and Traffic Report Cllr Martin reported:

- The future repair of the bridge at Holmesley is being discussed and liaison will take place with Brockenhurst and other Parish Councils at the appropriate time.
- Fencing of Burley Street footpath is an issue as animals are able to escape onto the road; Hampshire Highways (HH) has allocated a job number to rectify this. HH own the path but not the surrounding verges which belong to the FC. The fencing bordering private land is the responsibility of the land owner.
- The Cattle grid at Warnes Lane has again been reported to HH as in need of attention for noise.
- An email was received from the Clerk to the Verderers regarding Green garden waste bags being left out, resulting in ponies having access to and eating grass cuttings. This will be reported in the village magazine. (SG)
- Tarmac is due to be re-laid in the centre of the village in September 2016 from the school through the village.

17 Burley Heritage Report Cllr Daubeney reported that Steve Avery (NFNPA) will submit a report to the Resources, Audit and Performance Committee of the NFNPA to seek agreement from members to submit a planning application for 2 affordable houses and a Heritage Centre on identified land in the centre of Burley.

A Burley Heritage exhibition was agreed for Autumn.

18 Reports on current projects:

i) Burley Street noticeboard The noticeboard is now in use. **Agreed:** The noticeboard is only to be used for Parish Council business and local information by arrangement with the Clerk.

19 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last Monthly Meeting on 13th April 2016: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
16/00220 14.03.16	Hill Cottage East, Lyndhurst Road, Burley Lodge	Alterations to existing garage to create single garage & workshop; roof alterations to facilitate 1 st floor office	R5 – No objection	Withdrawn 26.04.16
16/00152 25.02.16	Queen's Close, The Cross	Detached outbuilding with first floor study/store	R5 – No objection	Refused 19.04.16
16/00129 19.02.16	Charlwood, Long Mead Road	Single storey extension	R5 – No objection	Granted 26.04.16
16/00108 17.02.16	The Copse, Warnes Lane	1st floor extrn. to create additional accommodation; pitched roof to existing projection; balcony; porch; external alterations including chimney	R5 – No objection	Withdrawn 13.04.16

Applications considered at BPC Meeting on 11th May 2016

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
16/00242 24.03.16	Forestry Commission	Wootton Riverine Woodland, Avon Water, Wootton Bridge	Restoration of Avon Water to a meandering stream course; infill redundant sections; new & replacement crossings (Full details)	12.05.16	R4 – Refusal (Confirmation of initial recommendation)
16/00261 15.04.16	Mr C Townsend	Lawn Cottage, Chapel Lane	First Floor Extension	20.05.16	R5 – No objection
16/00346	Mrs A Perry	Hill Cottage East, Lyndhurst Road, Burley Lodge	Alterations to existing garage to create single garage & workshop; roof alterations to facilitate 1 st floor office	31.05.16	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

The Planning Application in respect of the Wootton Riverine Woodland, Avon Water project received further attention from councillors following receipt of the full details (for which the Council is required to pay the FC - despite the fact that the main upstream tributaries of the Avon Water river rise in the area of Burley Parish, just south of the village). The plans & details showed the very large scale of this stage of the Forestry Commission/NF Verderers/Park Authority's Wetland Restoration programme, i.e. it will involve turning 3 kilometres of watercourse that was straightened to improve drainage around the time the railway line was being constructed (c.1850) back to what is said to be its original meandering course in order to upgrade the condition & biodiversity of the adjoining bogs & mires. These engineering works will cover over 120 acres of the Forest. Excavation and infilling will require about 19,000 tonnes of hoggin, gravel & clay etc. thus making it at least 4 times bigger in scope than the recent Harvestslade Bottom project. After due consideration & discussion, councillors agreed to recommend: 'R4 - Refusal' of the application, having particular regard to the unsatisfactory outcome of the Harvestslade works, likely upstream affects at Shappen Bottom etc. and lack again of an Environmental Impact Assessment ('EIA').

In the latter respect, it was Agreed: Solicitors should be instructed (at a maximum fee of £500.00 plus VAT) to challenge the NFNPA's Screening Decision on PA 16/00242. This had again ruled that the FC would not be required to carry out an EIA as a pre-condition of the application

With further regard to the Harvestslade project, Cllr. Clarke confirmed that the Forestry Commission's response to BPC's letter of enquiry dated 3rd February, 2016 under the "Freedom of Information Act / Environmental Information Regulations" was eventually received on 4th April. After detailed consideration and further research, more and better information has been requested by a further letter dated 29th April.

In respect of the appeal against Refusal to Grant Permission to PA 15/00727 (for the proposed building of a new mansion house on the site known as Manor Farm Cottage), it was reported that the planning inspector had visited the site on the previous day in the company of the Planning Officer and the applicant's agent. There were no comments to be reported from this meeting but it is known that the inspector is simultaneously handling another appeal in the New Forest. At this stage, it would appear unlikely that the inspector will decide to hold a public hearing of the Burley appeal.

20 Reports Cllr Mans (HCC) reported that:

- Amended boundary change plans have been submitted and the new proposals are available to view on the Boundary Commission website. Deadline for feedback is July 2016.
- Combined authorities proposals: HCC believes that nothing that has been put forward that will make the current County Council arrangements any better.
- Education: proposal to force all schools to become academies were opposed as there are no statistics that an academy chain is more successful than a local authority school; it would cost £32 million to change all schools in Hampshire into academies. However, HCC will not oppose any school that wants to become an academy.
- Broadband: BT has had a larger than expected uptake of Superfast Broadband and therefore will pay £1.8 million back to HCC for more SFBB lines to be installed.
- Cllr Mans has agreed with LDDN to contribute £750 towards driveway repairs.
- Cllr Clarke recorded that a total of 16 volunteers joined BPC's Spring Litter Pick on 17th April and collected a total of 21 sacks (nearly a new record for us) of the usual mix of rubbish thus making full use of the purple 'Clean for the Queen' sacks supplied by NFDC.

21 Urgent Business None

The meeting closed at 9.15pm. Date of next meeting will be Wednesday 8th June at 6.30pm in Myrtle Hall.