



# BURLEY PARISH COUNCIL

## FULL COUNCIL MEETING MINUTES 13<sup>th</sup> JULY 2022 18:30

**Present:** Cllr P Daubeney (Chairman), Cllr R Clarke (Vice-chairman), Cllr J Cook, Cllr P Egerton

**In attendance:** Jon Vincent, Kate Hedge, Veronica Johnstone (non-councillor working party members), and the clerk, Tom Brindley.

**1 Apologies for absence:** None.

**2 Chairman's Remarks:** None

**3 Declarations of interest:** None

**4 Public participation:**

4.1 **Greening:** A member of the public asked about progress with the Greening Project. Council advised that a council working party had been established and a budget of £1,000 assigned. Leaflets had been distributed.

4.1 **Bournemouth Airport:** A member of the public gave a report on the Bournemouth Airport Consultative Committee which she had attended on behalf of the council. The airport will only consider noise complaints made in person. Complaints can be made by telephone: 01202 364500 or email to: [environment@bournemouthairport.com](mailto:environment@bournemouthairport.com). The airport is looking to increase freight transport and freight aircraft are often older and noisier.

**5 Reports from district and county councillors:** None

**6 The minutes of the Burley Parish Council meeting held on 8<sup>th</sup> June 2022 were approved as a true record and the chairman authorised to sign.**

**7 Matters arising**

7.1 It was reported that NFNPA has made progress with New First District Council regarding rights of way to the affordable housing development site. The chairman and the clerk to meet with Steve Avery to establish timescales, issues and actions.

7.1 Members noted the War Memorial cleaning was complete, but this had exposed some weather erosion to stonework which may require remedial work.

**8 To receive the clerk's report** The report was noted.

**9 Finance**

9.1 Payments noted and approved – see list annexed to minutes

9.2 The first quarter monitoring report was noted.

9.3 The 2022-23 budget was reviewed. Members noted that several projects had been undertaken that were not in the original budget. The clerk/RFO recommended adjusting the budget to reflect the changes spending and income arrangements. Members **RESOLVED** to keep the original budget and report on variances.

**10 Grant applications**

10.1 An application from the local Victim Support Scheme was considered. Members deferred a decision until data on how many Burley residents had been assisted was available.

10.1 An application from a resident had been received. The resident had planned to attend the meeting but was not present. Members deferred any decision until the applicant could address the council.

**11 Reports from outside bodies**

11.1 Cllr Clarke reported on the last NFNPA New Forest Consultative Panel meeting that he attended on 9th June and confirmed that he had made a presentation there in pursuance of BPC's request to the Verderers and Forestry England for consent to plant 12 commemorative oak saplings on the Open Forest off Cott Lane.

11.1 Cllr Clarke advised that, as the BPC's representative to NFNPA's SW Quadrant Group of Parish Councils, he represents the group on the Freshwater & Wetland Restoration Forum (FWRF). That body had been chaired by Dave Watson for the past 2 ½ years but – ostensibly because of Covid - little progress has been achieved in developing the new wetland restoration management plan (following the strategy review carried out for the NF Higher Level Stewardship Scheme by Southampton University in 2019). Mr Watson resigned at the last meeting of the Forum in March and his place is now expected to be taken by David Rumble, CEO of Wessex Rivers Trust.



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## 12 Casual Vacancy

- 12.1 Members noted that the closing date for applications was 15<sup>th</sup> July 2022.
- 12.2 Members requested the clerk to arrange face-to-face meetings with any candidates and that a special council meeting could be called for August to consider appointment.

## 13 Burley Village Show

- 13.1 Members agreed to take a stall at the show on Saturday 6th August which would be staffed by members. Cllr Daubeney agreed to loan the council a large gazebo.
- 13.2 The clerk was asked to confirm the booking and fee.

## 14 LDDN re-location and archiving records from the Red Cross hut

- 14.1 The clerk had met with the pre-school manager and discussed the storage requirements. The school rents a storage container off-site and the possibility of sharing this with the council for a split fee was discussed.

## 15 Village Environment and Greening project

- 15.1 Mrs Kate Hedge gave a verbal report. A resident had created a replica to replace the 1937 plaque marking the coronation of king George VI and the planting of a tree at Pig Sty Corner, Beechwood Lane, by the youngest school child. The plaque to be unveiled by the current youngest pupil. The chairman will attend.
- 15.1 Mrs Hedge reported on the Brockenhurst Recycling Shed where items not collected by NFDC can be deposited for recycling. See <https://www.greenerbrockenhurst.org/re-cycling-shed>.

## 16 Parish Council website

- 16.1 Members noted that the web hosting annual contract was due for renewal in September. The clerk advised he had negotiated a quarterly payment giving the council more time to decide whether to switch providers.

## 17 Broadband update: None.

## 18 Tree Planting

- 18.1 Cllr Clarke advised that there was little prospect remaining of the Verderers agreeing to our full request to plant the commemorative trees. A single tree had been permitted and now planted there and, for the time being, the project was completed.

## 19 Correspondence

- 19.1 Members note a letter from a resident objecting to signage regarding wagon rides.

## 20 Licensing Application

- 20.1 Members noted several TENS for one-off events.
- 20.1 Members considered an application for a permanent occasional licence for the sale of alcohol to campers from the Old Airfield Campsite, Forest Road. No objections were raised.

## 21 Road and Traffic update

- 21.1 Members noted that Station Road was now open, and restrictions had been removed from the A35 at Holmsley.
- 21.2 It was reported that the Holmsley Passage would reopen but no remedial work was planned.
- 21.3 Cllr Cook agreed to draft a plan showing possible 20 mph zones.
- 21.4 Members reported overgrown hedges blocking the footway.
- 21.5 Members reported ragwort growing on open spaces, putting ponies at risk.

## 22 Lengthsman Update

- 22.1 A grant from HCC for £1,100 had been received via Bransgore Parish Council. This was on top of the budgeted spend and members agreed to hold this sum in an earmarked reserve.
- 22.1 John Vincent advised the council that Jon Narey was busy with harvest and that James Bates had taken on some of the work.



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## 23 Planning

### 23.1 Decisions communicated by NFNPA since last report

NFNPA Ref No. and Address	Proposal	NFNPA Decision BPC Recommendation
Ref. No: 22/00353 Beechwood, Beechwood Lane	Single storey side extension; door and bay window	Grant R1 Grant but accept NFNPA decision
Ref. No: 22/00324 South Cottage, Burley Lawn	Single storey rear extension	R5 Accept NFNPA decision
Ref. No: 22/00173 Brackenwood, Pound Lane	First floor rear extension; alterations to windows (AMENDED PLANS)	R5 Accept NFNPA decision
Ref. No: 22/00304 Woods Corner, Mill Lane	Brick boundary wall	R5 Accept NFNPA decision
Ref. No: 22/00215 Manor Farm, Forest Road	Demolition of 2 no. barns (Appn. for Conservation Area Consent to Demolish)	R5 Accept NFNPA decision

### 23.2 Applications considered at the meeting

NFNPA Ref No. and Address	Proposal	BPC Recommendation
Ref.No: 22/00463 Tanglewood, Beechwood Lane	One & two storey extensions; porch...	R1 Grant but accept NFNPA decision
Ref.No: 22/00497 Moorhill Cottage, Moorhill Road	New outbuilding; removal of existing stables	Deferred
Ref.No: 22/00294 Moorhill Cottage, Moorhill Road	Two storey rear extension; alterations to fenestration	R5 Accept NFNPA decision
Ref. No: 22/00475 Long Mead, Shappen Hill Lane	Garage conversion and roof alterations...	R5 Accept NFNPA decision
Ref. No: 22/00467 Southwood, Beechwood Lane	One and two storey extension; balcony...	R5 Accept NFNPA decision
Ref. No: 22/00240 Oak Cottage South, Lyndhurst Road	Creation of hardstanding	R5 Accept NFNPA decision

## 24 Urgent Business and Matters for Future Meetings

### 24.1 None.

The meeting closed at 8.25 pm

Next meeting of Burley PC: Wednesday 14th September at 6.30pm in the Myrtle Hall, Burley.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_