

BURLEY PARISH COUNCIL

Present: Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr P Egerton, Cllr P Russell,

In attendance: S Gale (The Clerk),

Also present: 12 members of the public

Date: Wednesday 8th May 2019

Opened at: 6.30pm Closed at 8.30pm

Subject: Burley Parish Council AGM

1 Election of Council Officers, membership of committees and representation to other organisations:

The following were officers were elected unanimously:

Chairman: Philip Daubeney

Vice Chairman: Peter Russell

Chairman of the Planning committee: Robert Clarke

Chairman of the Finance committee: Philip Daubeney

For Councillor Portfolios and responsibilities: see Appendix 1

2 Public Participation Gorselands Nursing Home planning application was discussed. The owner of Gorselands gave a historical background to the business, the building and the use of the outbuildings for which retrospective planning permission is being applied (to be considered under Item 19). A member of the public detailed the planning history of Gorselands Nursing Home, including two previous planning appeals. He mentioned the possible introduction of day care patients and the traffic that could be generated by this. The residents of Coach Hill Lane objecting to the planning application are doing so on the grounds of increased traffic. The owner said that the 2 timber outbuildings are used for daytime activities by residents. There had been some confusion on the part of the owners as to whether planning permission was required for outbuildings, one of which was to be a replacement. Cllr Clarke said that as Burley is a Conservation Area in the NF National Park, planning applications are required for outbuildings and these are judged individually on their own merit but they may only be for purposes ancillary to the main building. Mrs Gibbs said they do not have day care patients staying at Gorselands. Cllr Clarke has inspected the new outbuildings and he believes they are not capable of being used or converted for residential care occupation.

A member of the public spoke of the requirement to maintain fencing in Burley and stated that the Verderers office has received calls about cattle and ponies escaping onto private land. Householders have a responsibility to keep commoner's animals off their land. The elector said that the Commons Defence Association has been asked to raise this issue at the next Verderers Court (MAG).

An elector spoke about his planning application at Mill Cottage, Mill Lane (to be considered under item 19). On the NFPA website a note from the conservation officer says the height of the building should be reduced to 4.3m, however the proposed height is currently 4.1m. The new proposed garages will also be on slightly lowered ground.

An elector mentioned Broadband in Burley Street. Ideally a further broadband cabinet is required in Burley Street, as the two cabinets in Burley are too far away to provide SFBB (NM).

A member of the public spoke of his planning application at The Pound, Pound Lane. He said a tree survey has now been done as has a required elevation drawing; these should be available to BPC shortly.

3 Apologies Cllr K Mans (HCC)

4 Declarations of Interest None

5 Approval of Minutes of previous meeting on 10th April Resolved – that the Minutes and Clerk's report for the last full meeting, having been previously circulated, be signed by the Chairman as a correct record.

6 Matters Arising and Clerk's Report As shown in the Clerk's report the balance of the current account on 29th April was £11,811.63. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Johnstone.

Cllr Johnstone will liaise with the WI over watering hanging baskets in the village. (VJ)

Muddy Lane: the landowner has agreed to clear the drainage ditch serving his property.

Road Naming: Cllr Martin will speak to the elector of Tyrells Lane (NM).

Post Box (move to outside Shappen Stores): no further news has been reported from LiveMore. (SG)

Emergency Plan: Cllr Egerton said storage details are needed for the equipment being applied for on the grant application. He will also send updated correspondence to volunteer helpers. (PE)

The Spring Litter pick was again successful. A thank you in will be put in the magazine and sent to McDonalds (SG)

An A3 printer/scanner/copier has been purchased for planning purposes. (add to asset register – SG)

Cllr Egerton will be added as a signatory to the BPC account (SG)

7 Approval of accounts and section 1, 2 and exemption certificate of the annual return 2018-19 The Annual Accounts for 2018-19 were approved. Section 1 of the Annual Return was agreed and signed. Section 2 of the Annual Return was agreed and signed, as was the exemption certificate.

8 Review of Code of Conduct and Standing Orders The current Code of Conduct (NFDC model) and NALC Model Standing Orders were agreed with no changes from 2018.

9 Annual Assembly Agenda and speakers 2019 This will be held on Thursday 30th May. Confirmed speakers are Bruce Rothnie (FC), Steve Avery (NFNPA), Cllr Keith Mans (HCC). Trustees of the Burley Club have also been invited. (add to agenda – SG)

10 BPC website update NM, PE, SG will meet at a later date to discuss content for new website –

Update contact details for Myrtle Hall (SG)

11 Shappen Stores noticeboard Cllr Martin has previously circulated images of new noticeboard options at Shappen Stores. Parish and village noticeboards will be separate. Positioning of the new noticeboard was discussed including the possibility of positioning a new defibrillator. BPC is awaiting confirmation that planning consent is not required prior to further discussions with the proprietor. The litter bin may need to be moved so that a double size board can be situated.

12 Legislation, licensing and law None

13 Correspondence

- Victim Support has applied for a BPC grant **Agreed** £100 to be given as budgeted (SG)
- A new defibrillator donation has been offered to BPC. Cllr Egerton to discuss its location with Shappen Stores (PE)
- Bransgore First Responders have advised that replacement defibrillator pads will be needed by July (SG)

14 War Memorial Work is to commence on 20th May by Excalibur Stone – cleaning will be followed by engraving. John Carter continues to fund raise for this purpose.

15 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- 13/14th April saw the UK Cycling Events Spring Sportive. On 13th April there were 1796 participants and 1302 participants on Sunday 14th –7 participants were disqualified for bad behaviour. No further comments have been received by Cllr Martin.
- UK Cycling Events have a Summer Sportive on 29th June
- He received an email regarding the road by Old Farmhouse tearooms. A car squeezing through the narrow gap clipped a visitor to the village on the arm. Cllr Martin responded and has taken this up with HH; this will be reviewed by HH with the pinch points.
- Japanese Knot Weed has been reported between Warnes Lane and Campden House; this has been reported to HCC.

16 Burley Heritage Report 3 local associate trustees from the village are now working with BVHT. The Heritage Lottery pre-application for a Heritage Centre has been turned down.

17 Provision of Affordable Housing The Chairman has emailed Mr Avery (NFNPA) for an update and is awaiting a reply.

18 Lengthsman scheme: monthly update Cllr Martin has circulated the monthly jobs list. The new bench seat is to be installed as part of this month's list. Burley Village show in August: Cllr Martin suggested BPC has a stand for villager updates; a display will be required.

19 Planning The full council, sitting as the BPC Planning Committee, noted the following decisions communicated by NFNPA since BPC Meeting on 10th April 2019: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
19/00180 01.03.19	Holme Lacy, Bisterne Close	Outbuilding	R5 – NPOs to decide	Granted 23.04.19
19/00197 12.03.19	Vereley House, Vereley	Re-contour side of entrance drive	R5 – NPOs to decide	Granted 02.05.19
19/00192 13.03.19	Acorn Cottage, Pound Lane	Creation of new access, cattle grid	R5 – NPOs to decide	Granted 07.05.19

Applications considered at BPC Meeting on 18th May 2019: -

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
19/00250 29.03.19	Gorselands Nursing Home, Coach Hill Lane	Retention of 2 no. outbuilding	03.05.19 (agreed extn. to 17.05.19)	R5 - NPOs to decide
19/00256.01.04.19	Mill Cottage, Mill Lane	Detached garage/workshop; replacement attached shed to existing annexe (Demolition of existing garage and lean-to)	07.05.19	R5 – NPOs to decide
19/00292 08.04.19	The Pound, Pound Lane	Outbuilding	13.05.19	Defer for further information
19/00285 23.04.19	Broad Oak House, Moorhill Road	Retention & completion of dwelling as built	28.05.19	R5 – NPOs to decide

Cllr. Clarke would forward the agreed planning responses to the relevant NFNPA Case Officers by email in the usual way.

20 Enforcement Matters Cllr Clarke has previously circulated the latest monthly enforcement list from NFNPA

21 Forestry Commission projects update None

22 Reports None

23 Urgent Business SW Quadrant meeting date has been changed to 18th June

The meeting closed at 8.30pm. Next full meeting of BPC: Wednesday 12th June at 6.30pm in Myrtle Hall.