

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 11th April 2018

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone,

In attendance S Gale (The Clerk), Cllr M Steele (NFDC)

Also present 15 members of the public,

Date Wednesday 14th March 2018

Opened at 6.30pm Closed at 9.10pm

Subject Burley Parish Council Monthly meeting

1 Public Participation A representation was made regarding Dawsons garage planning application; the reasons for the proposed changes were outlined by the owner. The BPC Chairman drew everyone's attention to the licence given to BPC from the FC regarding the gravelled parking area opposite the Village Hall: Dawsons may use 3 spaces at the discretion of BPC. Members of the public raised the following concerns:

- The extension would lead to an increase in parked cars during the day affecting aesthetics and causing access issues
- The expected reduction in parked cars after business hours (due to parking inside the garage) would not have any aesthetic effect after dark; however during the day an increase in cars parked would affect the appearance of the area.
- The effect on parking and aesthetics are compounded by the proximity of the proposed building to the garage boundary – there was some discrepancy over the distance of the building to the boundary and clarification was sought.
- There would be a restriction in turning circle in Garden Road.
- An immediate neighbour's representative raised potential issues with increased noise, traffic, aesthetics, use of nearby gardens and parking.

The owner said that there is not expected to be an increase in traffic as he is not aiming to expand his business but to accommodate current work; he is not planning to increase staff numbers.

There was a discussion on the possible ways of commemorating the end of WW1: It was decided that the Remembrance Services at the Church and Cross do not require any changes. There were suggestions of Perspex or metal silhouettes being placed at the Cross and a music ceremony on Saturday 10th November (subject to venue) similar in style to the Royal Albert Hall concert. A committee of seven of those present (Jeanne, Ian, Phillip, John, Elizabeth, Philip and Clive) will meet separately to discuss possibilities (PD). Mr Carter said that he is organising a marching band and a further band to play for Armed Forces Day.

An elector asked which ward Burley is in; this was confirmed as Burley-Bransgore ward (NFDC) and New Forest West Parliamentary constituency. It was confirmed that a bi-election on 3rd May is in Milford and does not affect Burley.

2 Apologies Cllr K Mans (HCC), Cllr P Russell, Cllr J Kendall

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 14th February 2018, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 28th February was £10,464.35. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Johnstone.

- Trees in Warnes Lane: Cllr Clarke had met with the elector concerned at the site and Cllr M Steele (NFDC) checked ownership of the land: it is believed that the road at the back of Warnes Lane is adopted and NFDC do not own the trees; however NFDC is monitoring the trees. Part of Warnes Lane is also HCC adopted. (RC/NM to clarify)

- BPC has written to the Village Hall trustees to establish ownership.
- Cllr Martin has spoken to SSE, Savills and a local landowner regarding the laying of a cable. He will continue to communicate so that the cable does not run through the centre of the village, requiring digging up of the newly surfaced road. This project is due in 2019. (NM)
- The Chairman will speak to Cllr Mans (HCC) regarding the potential expansion of Bransgore Primary School and the requirement for school places in the area. (PD-KM)

6 Clerk's Annual Pay Review Agreed: It was agreed that the Clerk's salary would increase to SPC 24 (£11.41/hour)

7 Legislation, licensing and law Cllr Daubeney had received correspondence from an elector requesting that 2017 Fairy Festival posters are removed, the Clerk had previously requested this from the organiser, the Lengthsman has removed them. (NM to feedback)

8 Correspondence The Chairman has requested feedback from Tony Bracey, Emergency Plan coordinator following the recent snow. It was reported that some phone numbers were out of date. Mr Bracey has requested guidance on the upcoming GDPR and how this might affect the holding of information for the Emergency Plan.

Cllrs Clarke, Martin and Daubeney will attend the NF HLS AGM on 25th April at 5.30pm Queen's House, Lyndhurst (SG).

An email was received from a film company asking for information about the village of Burley; they are filming a programme in Burley shortly. Feedback has been sent by the Clerk.

9 Update on Pound Lane Tree Planting Proposals Natural England has approved the re-planting scheme in Pound Lane, subject to approval of the source of the saplings. The FC has confirmed that they will supply the saplings. This proposal will go before the Verderers on 21st March. The FC import Oak saplings from Denmark and France however an English source, free from disease, will be sought. Two further estimates have been received by Councillor Clarke, however one of these needs amendments to be able to compare like with like. The optimum time for planting is mid-March to the end of April; however it is possible to plant outside of these times. The Lengthsman will be asked to monitor and water the saplings once planted.

10 Report on Annual Assembly actions 2017; confirm 2018 date and speakers The Clerk confirmed that Lord Manners (Official Verderer), Cllr Mans (HCC), Cllr Frampton (NFDC) and Sonia Lorenzo-Martin (Forestry Commission) would be attending; the Clerk is awaiting confirmation that the NFNPA will also be sending a representative. (SG)

11 Young People in Burley Report None

12 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- The pothole repair process is ongoing
- The cattle grid at Warnes Lane was surveyed by Hampshire Highways (HH) on 9th March; heavy vehicles cause a slight rattle however there are no plans to take any further action. Cllr Martin asked about a replacement option: 250 grids are currently under consideration in Hampshire and 3 or 4 are replaced a year. Warnes Lane cattle grid is considered to be in good condition compared to other grids in the forest. (NM to write to elector).
- It has been reported that the Moorhill Hotel noticeboard by the Station Road entrance has brown board attachments which are obscuring the view to the road. NM to speak to proprietors. (NM)
- A drainage issue in Forest Road has been reported to HH and repair will be undertaken in the summer when the ground is dry. Cllr Martin will write to HH to summarise the current projects that have been agreed to be undertaken by HH, including Coach Hill Lane and Chapel Lane pathway (NM)
- It was reported that the verges in Pound Lane are worn and further dragons teeth are needed. NM will send photographs to the FC (NM)
- A request was made for 30mph painting on the road in Pound Lane to be re-painted (NM)

13 Burley Heritage Report Following research from the Clerk into the registration of a Trust with the Charity Commission, it was agreed that Ellis Jones solicitors would be approached for further advice.

A clause will be added to the draft Trust documents that if the Trust becomes unviable then the property would revert to BPC responsibility (SG)

The Chairman said that Cllr Russell would like to run a Living History exhibition; the potential costs involved will be requested from Cllr Russell before a decision is made (SG).

14 Provision of Affordable Housing The Chairman reported that the NFNPA are planning to submit a planning application in April for the development of 2 affordable housing units, next to the Public Car Park & Manor Park on land being acquired from the owner of Park Lodge, Ringwood Road. It was confirmed that if a Heritage Centre is not built on the other part of that land within 4 years of planning permission being granted then the land will revert back to the NFNPA to build 2 more affordable houses. 3 quotes will be required for architectural services for Heritage Centre designs.

15 Lengthsman scheme: monthly update See Clerk's report. This month £172.50 was spent on labour and £40.67 in material expenses; a balance of £43.66 remains. The new bench seat in Pound Lane has now been fitted; thanks were expressed to Cllr Mans for funding the project.

16 Planning Decisions The full Council, sitting as the Planning Committee, noted that no decisions had been communicated by NFNPA since BPC Meeting on 14th February 2018: -
Applications considered at BPC Meeting on 14th March 2018

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
18/00042 07.02.18	Dawson Engineering	Dawsons Garage, Pound Lane	Single storey extension to workshop	14.03.18	R5 – NPOs to decide
18/00083 08.02.18	Mr & Mrs Salmon	Little Pond Cottage, Bisterne Close	Application for Certificate of Lawful Development for continued use of detached garage as ancillary accommodation	15.03.18	R5 – NPOs to decide
18/00125 13.02.18	Mr & Mrs Kitcher	Nelrose, Pound Lane	Two storey rear extension; flue; 4 no. Velux roof lights; render	20.03.18	R5 – NPOs to decide
18/0014883 26.02.18	Mr D Hughes	Vereley House, Vereley	Replacement barn with 1 st floor; resurfacing of hardstanding; new access track; replacement fencing & gate	03.04.18	R2 - Refusal
18/00083 08.02.18	Mr B Francis	Wayside Cottage, 27 Garden Road	Change of use to residential (Use Class 3)	03.04.18	R5 – NPOs to decide
18/00066 26.01.18	Mr & Mrs Deacon	Hawthorns, Pound Lane	Re-roof existing conservatory; alterations to existing front porch; alterations to fenestration; flue	03.04.18	R5 – NPOs to decide

Councillors had noted the strong objections voiced in writing to the Dawsons application, together with those expressed by a number of neighbours present at the start of the meeting. There also seemed to be an increasing awareness of the noise & fumes associated with this type of garage use. In their deliberations, Parish Councillors indicated that they shared these concerns that are clearly connected to the change of ownership of this long established village enterprise. On the other hand, the new proprietors are apparently demonstrating real interest and care about their new position in the village. Moreover, BPC has a long running policy of supporting & encouraging local businesses because they are seen to play a very important role in providing local services and employment that contribute strongly to the vitality and independence of our community. Consequently, growth has to be expected to take place in successful businesses – within reason.

Cllr. Clarke's earlier discussions with the NFNPA's Planning Officer had confirmed that he had made a site visit and is taking a careful view of this case with the relevant planning policies to be balanced against residents' concerns. Ultimately, it was decided that the response should be R5 which is the code for "*We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers*" but with BPC's detailed comments appended.

It was noted that BPC has customarily used the shorthand of '*No objections*' for this numbered response but it was simultaneously agreed that needs to be updated to reflect the latest wording of the form we have to complete & return to the Authority – hence the BPC Recommendation notes above now with '*R5 – NPOs to decide*'.

17 NF Wetland Restoration update Councillors agreed that an article should be published in the April edition of the Village Magazine to update villagers, not only on the 7 further WR projects now in hand around Burley village but also on other developments over the past year. Those include the National Audit Office's report of 31st July 2017 on the NF HLS Wetland Restoration Programme, the reparation works completed at Harvestslade and the current HLS/NE/EA sponsored review of future NF WR Strategy being organised by Southampton University.

18 Enforcement Matters The Burley Inn signs have been adjusted as required. Cllr. Clarke reported that he has in hand representations regarding the owners' Appeal against an Enforcement Notice concerning a rear extension to a property in Pound Lane.

19 Reports Cllr M Steele (NFDC) reported that: the budgets set in January are now formally set and passed and anti-money laundering policies have been agreed; NFDC have sent NFNPA a letter suggesting partnering and the sharing of services (particularly in respect of planning matters); 3 housing incidents and an environmental issue have been resolved by Cllr Steele.

Cllr Martin reported attending the Bournemouth Airport Consultative meeting on 8th March where there was a presentation from the new owners of the airport; a proposition for growth was aired. It was reported that 3 complaints from Burley have been made regarding aircraft noise in the year to February 2018. The minutes from the meeting have previously been circulated to all BPC Councillors.

The Chairman reported discussions continue with the Trustees of the Burley Club as to its future running. It has been established that it does not, in fact, operate as a Charity but under the auspices of the Friendly Society Acts.

20 Urgent Business The Clerk reported that the updated Welcome Packs are ready for distribution; this will be done via Cllr Kendall liaising with Spencers Estate Agents and the distributors of the village magazine. Cllr Johnstone is also available to help with this.

The meeting closed at 9.10pm. Next meeting: Wednesday 11th April at 6.30pm in Myrtle Hall.