

BURLEY PARISH COUNCIL  
Explanation of Variances

Other Receipts (Box 3)	2013/14	2014/15	
BLH	1792	0	
Interest	14	9	
VAT rebate	1668	1578	£572.80 reclaim from 2013/14 credited 14/15
Grants	2400	1000	From HCC for defib & play area
LDDN insurance contribution	602	620	
		544	Central government grant
		894	Bank error
		2350	Tree works contributions
TOTAL	6476	6995	TOTAL

Staff costs (Box 4)

Staff costs have risen by £741 since 2013/14. This is due to:

- i) A banking error resulted in March 2015 salary and HWA £429 being paid twice, the error was corrected in April 2015.
- ii) £250 additional salary payment was made in April 2014 for extra hours worked.
- iii) £62 is due to a salary increase following the Clerk's annual review.

Payments (BOX 6)	2013/14	2014/15	Variation %	Variation (£)
Chairman's allowances	0	0		0
Hall hire	150	240	160	90
Audit Fees	435	305	70.11	-130
Administration/expenses	1028	806	78.4	-222 ***
Clerks expenses		450		
Insurance	1440.39	1519	105.46	78.61
Subscriptions	564	610	108.16	46
Publications	0	0		0
Grants and donations	2245	1536	68.42	-709 *
s137				0
Training	145	0	0	-145
Repairs and maintenance	2531.3	3900	154.07	1368.7 **
Village development	0	1594		1594
Election expenses	0	0		0
Jubilee	2956.57	0	0	-2956.57
Miscellaneous	0	0		0
VAT on payments	1764.67	1147.56	65.03	-617.11
Burley Living History	4247.08	224.1	5.28	-4022.98 ****
TOTAL VARIANCE				0
	17507.01	12331.66		

\*GRANTS AND DONATIONS (INC S137):

	2013/14	2014/15
Ringwood and Burley Band	75	75
Victim Support	0	75
Citizens Advice Bureau	150	150
Remembrance Day Wreath	20	20

WW1 commemorative vigil	0	350
Hanging baskets	0	266
Burley Scouts	0	500
NF disability service	50	50
Youth of Burley	200	0
Bransgore 1st Responders	100	50
Air Ambulance	100	0
Secrets in Stone	250	0
Little Deers Day Nursery	1000	0
Village Hall	300	0
TOTAL	2245	1536

**\*\*REPAIRS AND MAINTENANCE**

2013/14

Replacement footpath post	161.3	
Cycle Racks	1200	NB 100% recovered from a grant.
Milestones	1170	NB£700 of this was covered by a grant.

2014/15

War Memorial Cleaning	480	
Tree works: Camden House/ Day Nursery	3000	£1500 contribution received from local reside and £850 from Day Nursery. £650 nett spend
Tree works at Burley Inn	290	
Electrics for defibrillator	50	
Play area consultant	80	
TOTAL	3900	

1550 Nett spend from budget

**\*\*\* Admininstrative costs**

2013/14    2014/15

Mobile phone	218	192
Stationery, ink & postage	410	614
Secretarial services for BLH project	400	
TOTAL	1028	806

**\*\*\*\*BURLEY LIVING HISTORY (BLH)**

2013/14    2014/15

Secretarial services	0	18.98
Filming + photographic services	4000	0
Bank charges	24.57	0
Electricity	222.51	205.12
TOTAL	4247.08	224.1

The BLH project has now come to an end and any money spent is the residual in the dedicated bank account. Funds remaining have been allocated to projects that have not yet been invoiced.

Explanation (Box 6)

Additional planning meetings resulted in more costs for Hall hire  
£185 internal audit, £120 BDO (due to income/expenditure band £1000-£25000)

£450 home working allowance back dated to start of employment in March 2013  
Additional assets added to policy

No new staff or additional training required.

Purchase of publically accessible defibrillator funded by £500 HCC grant and budgeted funds.

Residual Jubilee funds budgeted for film production are yet to be invoiced.

Reduction in VAT reclaimed due to reduction in payments. (£142.13 credit from 2014/15 due)

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