



BURLEY PARISH COUNCIL

COUNCIL MINUTES 9th February 2022

Present: Cllr P Daubeney (Chair), Cllr P Russell (Vice-chair), Cllr J Cook, Cllr P Egerton, Cllr V Johnstone
In attendance: County Cllr K Mann, John Vincent, Kate Copelin, two members of the public and the clerk designate, Tom Brindley
Date: Wednesday 9th February 2022
Opened at: 6.30pm Closed at 8.25 pm
Subject: Burley Parish Council full monthly meeting

1 Apologies for absence Apologies were accepted from Cllr R Clarke.

2 Declarations of Interest: None

3 Appointment of Clerk and Responsible Financial Officer

After being duly proposed and seconded members **RESOLVED** to:

- 3.1 Appoint Mr Tom Brindley as clerk and Responsible Financial Officer.
- 3.2 Add Mr Brindley to the banking mandate as the key contact.
- 3.3 Add Cllr Veronica Johnstone to the banking mandate.
- 3.4 Add Cllr John Cook to the banking mandate.
- 3.3 Change the council address to 8 Cowley Road Lymington SO41 9JQ

4 Public Participation

- 4.1 Mr Roy ??? addressed the council regarding increased traffic due to the bridge replacement, the lack of priority signage and changes in the new highway code. Mr ??? suggested temporary signage indicating priority.
- 4.2 County Cllr Mann advised that it would take some considerable time to install signage and that hopefully the problem would lessen once the bridge works were complete. The chair thanked Mr ??? for his presentation.
- 4.3 County Cllr Mann, Leader of Hampshire County Council, addressed the council regarding the challenges the county council was facing due to increased social care costs, the costs of bus passes following reduction of central government funding and a £2.5m increase in employer's National Insurance.
- 4.4 County Cllr Mann advised council to prepare for an increase in cycling events following the removal of covid restrictions.
- 4.5 County Cllr Mann informed council that the county council was compiling a new report regarding 20 mph speed limits.
- 4.6 The chair advised Cllr Mann that agreement had been reached between the New Forest Planning Authority and Mrs Dixon to allow for the development of two Affordable Houses.
- 4.8 On behalf of the council, the chair thanked Cllr Mann for his input and ongoing support.

County Cllr Mann left the meeting

5 Approval of Minutes of the full Burley Parish Council meeting held on 10th January 2022

Having been previously circulated, the minutes were approved and the chair authorised to sign.

6 Matters Arising

- 6.1 (22/01/10-1) Cllr Egerton had requested crime numbers from PC Hanley.
- 6.2 (22/01/10-5) District Cllr Levitt had pledged £600 from his locality budget towards tree planting.
- 6.3 (Clerk's report) The clerk had contacted the previous clerk and confirmed that the final payment made was correct; the balance being employee's national insurance.
- 6.4 (Clerk's report) Shappen Stores Defibrillator Pads needed replacing at an estimated cost of £45

7 Highways

- 7.2 The Verderers had agreed to the replacement of dead and diseased trees in Pound Lane. Members noted that permission was still required from Natural England.



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7.2 Cllr Mann confirmed a grant of £600 from his locality budget towards the Pound Lane tree replacement.

8 Accounts

8.1 Payments totalling £2,361.28 were approved:

Burley Charities	Grant	£400.00 under S137 LGA 1972
HMRC – Tax & NICS – 01/04/21 to 17/12/21		£ 93.24
E Manship, Locum Clerk, 1 st Jan to 3 rd Feb 2020.		£1,644.72
Letters & Signs	CCTV signage	£127.44
Wel Medical	Defibrillator pads	£95.88

9 Little Deers Day Nursery

- 9.1 Cllr Egerton advised the survey on Little Deers Day Nursery will be submitted to HCC Children's Services by the end of February.
- 9.2 Members noted that the contents of the Red Cross Hut would need to be moved during any works.
- 9.2 Members discussed suitable locations for temporary accommodation for the day nursery during restoration/replacement work to Deer Hall.

10 Maintenance of village environment

- 10.1 Kate Hedge gave a verbal report on ongoing projects mostly deferred until after the school half-term holiday. Members suggested restoration of a muddy area near The Cross and planting of wild flowers.

11 HM Queen Platinum Jubilee 2022

- 11.1 Members discussed various ways to commemorate HM Queen Elizabeth's platinum jubilee.
- 11.2 Ideas to take forward include a Parish picnic.
- 11.3 Cllr Egerton advised the beacon will be lit on 2nd June.
- 11.4 Cllr Russell reminded council of the tree (a horse chestnut) planted to commemorate the coronation of the queen's father, George VI and the plaque (now removed to safe storage).
- 11.5 Members **RESOLVED** to produce a replica and linking it to Queen Elizabeth's jubilee.
- 11.6 It was suggested that the Burley Players might perform, possibly linked to the parish picnic.
- 11.7 The clerk advised he had received a note from Hampshire County Council regarding bunting, which should not be placed to cross a highway.

Cllr Russell left the meeting

12 Broadband update

Nothing to report.

13 Trees for planting projects

- 13.1 The chair reported he had received a letter from the Verderers refusing permission for twelve trees to commemorate the platinum jubilee, but approving the planting of one tree. The reason given was that twelve trees would take up too much grazing land.

14 Licensing

Nothing to report.

15 Emergency Plan

- 15.1 Cllr Egerton advised members that he had met with Burley Good Neighbours and had updated the Emergency Plan.
- 15.2 The clerk suggested this should be brought to a future council meeting and formally adopted.

16 Burley Watch

- 16.1 Members **RESOLVED** to produce information leaflets including contact details of the two newly assigned police officers. Members agreed to distribute.
- 16.2 Cllr Egerton advised that the additional CCTV signage was due to be erected.



17 Roads and Traffic Report

- 17.1 Cllr Cook gave a verbal update on the bridge replacement. Members agreed to write to the county highways regarding the damage to roads caused by the increased traffic, especially the break-up of the road surface at edges. Members expressed concern that the edges would not be properly reinstated leading to further damage.
- 17.2 Concern was raised regarding blocked culverts and members noted it was sometimes hard to know if responsibility lay with County Council Highways or Wessex Water.

18 The Lengthsman

- 18.1 John Vincent advised council he had a list of projects to be assigned to the lengthsman. The clerk requested a copy of the list.
- 18.2 Members discussed cleaning the war memorial and noted this was a specialist task. Member asked the clerk to obtain three quotes for cleaning the war memorial.
- 18.3 The clerk was asked to approach County Cllr Mann regarding a grant towards these works.

19 Reports

Nothing to report.

20 Planning

20.1 Decisions communicated by NFNPA since last report for BPC Meeting 12th January

NFNPA Application number and Address	Proposal	BPC Recommendation NFNPA Decision
Ref. No: 21/01026 Foxgloves, 10 Garden Road, Burley, Ringwood. BH24 4EA	Single and two storey extension; 1no. single storey ground floor extension; 2no. single storey first floor extensions; infill opening to create additional habitable ground floorspace; alterations to roof; cladding; render	Withdrawn
Ref. No: 21/01002 Forest House, Bisterne Close, Burley, Ringwood. BH24 4AZ	Replacement outbuilding (demolition of existing)	R5 – NPO’s to decide Refuse
Ref. No: 21/00974 Two Acres, Beechwood Lane, Burley, Ringwood. BH24 4AR	Single storey extension; 2no. porches; alterations to doors and windows; cladding; demolition of conservatory	R5 – NPO’s to decide Grant subject to conditions
Ref. No: 21/00873 Tree Trunks, Randalls Lane, Burley, Ringwood. BH24 4HJ	Garage; garden room; swimming pool; paving (demolition of existing garage and store)	R5 – NPO’s to decide Grant subject to conditions
Ref. No: 21/00230 Pipers, Bisterne Close, Burley, Ringwood. BH24 4BA	Outbuilding; demolition of existing shed and log store	R5 – NPO’s to decide Withdrawn

20.2 Applications considered on 9th February 2022

NFNPA Appn. No. and Address	Proposal	BPC Response
Ref. No: 22/00044 Whitcroft, 2 Clough Lane, Burley, Ringwood. BH24 4AE	Access alterations to realign entrance with cattle grid; 1.8m high fencing, vehicular and pedestrian gates	
Ref. No: 22/00023 Land of Manor Farm, Forest Road, Burley, BH24 4DQ	Application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of the siting, appearance and design of an agricultural building	
Ref. No: 22/00011 Vereley House, Vereley, Burley, Ringwood. BH24 4HH	Fencing and gates (removal of existing fencing)	
Ref. No: 22/00004 Ramblers, Burley Street,	Garage with first floor over; shed (demolition of existing)	



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Ringwood. BH24 4DD		
Ref. No: 22/00005 Ramblers, Burley Street, Ringwood. BH24 4DD	Garage with first floor over; shed (demolition of existing) Application for Listed Building Consent)	
Ref. No: 21/01120 Scout Headquarters, Cott Lane, Burley, BH24 4BB	Roof and extension to existing storage hut	Deferred to March meeting

21 Urgent Business

- 21.1 The chair advise members of ongoing discussions regarding wagon rides. Members noted that wagon operators required permission from Forestry England.
- 21.2 Members discussed the date for the Annual Parish Meeting. The clerk advised that the APM must, by law, be held between the 1st March and the 1st June each year, and must be held in person.
- 21.3 Members **RESOLVED** to postpone the May council meeting by one week to 18th May and to delay the start until after the Annual Parish Meeting and to move the venue to the village hall.
- 21.4 Members **RESOLVED** to hold the APM on Wednesday 18th May 2022 prior to the May council meeting.
- 21.4 Cllr Johnstone agreed to contact the village hall regarding the booking.
- 21.5 Members noted that volunteers would shortly undertake a litter pick.

The meeting closed at 8.25 pm

Next monthly meeting of Burley PC: Wednesday 9th March at 6.30pm in Myrtle Hall, Burley.

Signed: _____ Date: _____