

BURLEY PARISH COUNCIL

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr P Egerton, Cllr N Martin, Cllr V Johnstone

In attendance S Gale (The Clerk), Cllr Levitt (NFDC)

Also present 6 members of the public

Date Wednesday 11th March 2020

Opened at 6.30pm Closed at pm

Subject Burley Parish Council Monthly meeting

1 Public Participation An elector spoke about his planning application to be considered under Item 20. A neighbour of the property spoke of their concerns over the application. These concerns were noted but Cllr Clarke said that, whilst he had already spoken to the planning officer on the subject, she has not yet viewed the property, having only just returned from leave. Consequently, the customary officer's Briefing Note on the application was not yet available in time for full consideration later in the meeting.

A member of the public thanked BPC for supporting the idea of a pathway from the NFDC car park in the centre of the village to Chapel Lane. Cllr Martin confirmed that he will be attending the Verderers meeting when they discuss whether to give permission for the path to be constructed; he also encouraged members of the public to attend the Verderers Court on 18th March. Cllr Martin said he has received many letters and emails of support for the project and that the local MP is supportive.

2 Apologies Cllr K Mans (HCC)

3 Declarations of Interest None

4 Approval of Minutes of the full BPC meeting held on 12th February 2019 Resolved – that the Minutes and Clerk's report for the last meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report. As shown in the Clerk's report the balance of the current account on 28th February was £7,284.48. The online payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Egerton.

Additional payments **agreed**: Draycott Chartered Surveyors £450; R Clarke expenses £26.99; Lengthsman (J Narey) £194.35; £5 P Daubeney expenses; Minuteman Press £68 (SG)

A query was raised by Cllr Clarke over whether there are any parking restrictions on Pound Lane to prevent dangerous parking (NM)

Lock for noticeboard at Shappen Stores – Cllr Martin is awaiting quotations.

Missing post box: The Clerk is awaiting a reply from Royal Mail/Live More (SG).

6 Clerk's Annual Pay Review Agreed: For the Clerk's pay to move to SCP 18 at £12.64 per hour equating to £547.59 per month.

7 Correspondence An elector has proposed a VE Day celebration on 8th May (bank holiday) i.e. an indoor street party in the Village Hall. It was agreed that the RBL should organise the event although BPC would support it. Concerns were raised over the potential impact of COVID-19 coronavirus. (PD to respond)

The Chairman received an email from Matthew Woodcock, Forestry England re: tree planting funding sources.

8 Fireworks in Burley Cllr Egerton said that 5 National Parks are applying for legislation/more stringent regulations on the use of fireworks. Cllr Egerton will email Cllr Mans, HCC (SG to provide email address)

9 Tree Planting – climate change mitigation The Chairman has received 2 emails of support for a householder tree planting project on private land.

Cllr Clarke confirmed that an Oak tree in Garden Road has been taken down due to Honey fungus. It was confirmed that there is no longer a requirement to replace the loss of a felled tree with a sapling.

10 Chapel Lane – footpath permissions Cllr Martin has had a large amount of correspondence in support of this footpath project. A letter was sent last month to Lord Manners, Official Verderer (see Item 1 Public Participation). Mitigating land may be requested by the Verderers.

11 Maintenance of Deer Hall A report has been received from the appointed surveyor of Deer Hall indicating a considerable level of required maintenance of the building's fabric. An alternative venue in the village for LDDN was discussed. (PE/RC)

12 BPC Noticeboards Quotes for a security lock are in hand for the new Shappen Stores BPC Notice Board. An Emergency plan poster will be put in noticeboards in the light of COVID-19 coronavirus (PE/SG) (see Item 5 above). A Burley Charities notice may also be displayed once provided.

13 Crime in Burley: police drop-in session: Thursday 26th March 4-8pm in the Village Hall. Local police officers will be in attendance, along with other representations from advice/information organisations. The Burley Business Association are supporting the event. Flyers to promote the event have been distributed with the village magazine and posters will be distributed through the village (SG).

14 Legislation, licensing and law TENs have been circulated to Councillors by the Clerk as they are received.

15 BPC Emergency Plan The Emergency Plan has been initiated due to COVID-19 coronavirus. 28 helpers are in place to support those who may need to self-isolate e.g. to deliver food and medicine. Posters will be put in the BPC noticeboard to promote this service. Government guidelines will be followed for advice on public meetings. It was said that electricity cards may need to be topped up for some (PE). A reminder will be put in the village magazine on traveller guidelines. (PE/SG)

16 Roads and Traffic Report inc. Cycling Events Cllr Martin reported on:

- Correspondence has been received regarding dangerous HGV parking at Picket Post: NM contacted Highways England (HE), a response was received – they are looking into a resolution.
- A resident complained about visibility on a corner of Bisterne Close due to a hedge – the property owners will cut the hedge back. “Slow” road markings have also been suggested due to speeding traffic (NM).
- Pound Lane dragon’s teeth – FE have been contacted by NM and the resident affected will meet with FE.
- Church Lane – delivery vehicles have been getting stuck due to the wet weather. This issue has been passed to FE.
- Holmsley rail bridge inspection is due to be carried out on 24th March – a diversion will be in place during off-peak hours.
- It was noted that NFDC will remove contractor road signs if they are left in place for more than 7 days after work has finished; NFDC will fine the contractor. This point was raised at a recent NFALC meeting.

17 Burley Heritage Report None

18 Provision of Affordable Housing None

19 Lengthsman scheme: monthly update The Lengthsman has been clearing paths and ditches this month. As a result, there has not been any heavy flooding in the village this winter. Pound Lane sapling enclosures will be maintained next month.

20 No application decisions to report since the BPC meeting on 12th February.

Application-considered at BPC Meeting on 11th March 2020:

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
20/00106 19.02.20	Shappen Hill Cottage, Shappen Hill Lane	2 storey rear extension; single storey side extension; detached garage; demolition of 1 no. chimney.	25.03.20	Await receipt of Planning Officer’s briefing but expect: R5 – NPOs to decide

21 Enforcement Matters NFNPA monthly report not yet received but 2 new matters in hand.

22 Forestry England projects update Cllr Clarke reported that he is in the process of emailing Andrew Smith at Natural England direct (as subsequently proposed by the FE Deputy Surveyor in response to the BPC Slap Bottom Tree Felling resolution at the last monthly meeting) to request up to date scientific evidence to justify the current Scots Pine tree felling operations.

23 Reports Cllr Levitt (NFDC) spoke of the upcoming reduction of NFDC Councillors from 60 to 39 and reported that consequently Bransgore-Burley-Sopley ward together will have 2 Councillors in the next election. Cllr Levitt expressed an interest in attending the BPC spring litter pick on 26th April.

24 Urgent Business Annual Assembly speakers need to be invited including Lord Manners, Official Verderer (PD)

Village magazine: a BPC insert was suggested by Cllr Clarke.

The meeting closed at 8.45pm Next full meeting of BPC: Wednesday 8th April at 6.30pm in Myrtle Hall.