

Level BURLEY PARISH COUNCIL

Draft Minutes to be approved on 10th October 2018

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr P Russell,
In attendance S Gale (The Clerk), Cllr Mans (HCC), PCSO Tracey Cooper
Also present 6 members of the public,
Date Wednesday 12th September 2018
Opened at 6.30pm Closed at 8.35pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public spoke in support of her planning application at Oakley, Mill Lane (to be discussed under Item 21), outlining the reasoning behind the design. It was confirmed that the increase in area would be 30%. Cllr Clarke commented that a report from the Conservation officer was not on the NFNPA website; the applicant said they had been through the pre-application process and made changes to the design as a result.

A member of the public spoke about his planning application for Fallow Fields (to be discussed under Item 21), outlining that it had become apparent that permitted development was only allowed at the front of the house for historical reasons. Cllr Clarke asked if there were any plans to thin out the screening hedge; the applicant said that a yew tree is protected, the main screening is from holly bushes outside the property boarder and he is keen to keep a hedge screen.

A member of the public spoke regarding the proposed Heritage Centre (HC). She asked how the money to build, maintain and staff the centre is proposed to be raised – Cllr Russell said he hoped the build would be funded by a Heritage Lottery grant; that the HC would be staffed by volunteers; admission fees would be charged and refreshments sold. The elector expressed concern over whether enough volunteers could be found. She asked who makes the decision between i) 2 affordable homes with a HC and ii) 4 affordable homes – the Chairman replied that the NFNPA is currently considering a HC and 2 houses; if this does not come about then the plan may become 4 affordable houses. The elector asked: if a HC is built and subsequently no volunteers are found what will happen to the building – that decision will revert to BPC. The Chairman said that a HC would have some parish purposes with meeting rooms. The elector asked how often the HC would open – 7 days a week. She then asked who would decide the rental rate for the Affordable Housing– the Chairman said that this would be decided by the NFNPA assisted by NFDC (managers of the local stock of social housing). There are currently approx. 20 people on the list having a connection with Burley who would be eligible for this accommodation.

James Brown, community architect for NFNPA, spoke about a community archaeological test pitting project in Burley. This would involve volunteers digging a 1m cube hole in their gardens to look for historical artefacts and identify past human activity. “Dig Burley” would be a pilot project for the New Forest; funded through the Heritage Lottery and NFNPA. This is proposed for October half term for a 3-day period. There will be a HQ with a running operations room to take finds to. A guidance pack with template would be provided. The Chairman said that BPC supports the project; Cllr Russell said a member of the Burley Historical Society aims to hold a public meeting relating to the project. Cllr Clarke asked if there are any planning regulations or involvement from Natural England – but as the project involves gardens and not paddocks (which can be SSSI) there are no such restrictions.

PCSO Tracey Cooper said it had been a peaceful summer in Burley with fewer problems than in previous summers. There was one incident in Burley Street with an aggressive tourist, relating to ponies in the road. An affected resident suggested white warning triangles with ponies painted onto the road (NM).

PCSO Cooper said an elector had reported concern about a derelict property in Forest Road and also that she will again be holding a Christmas day dinner for those that are alone in the Burley-Bransgore area.

2 Apologies Cllr J Kendall, Cllr M Steele (NFDC)

3. Declarations of Interest None

4. Approval of Minutes of previous meeting on 11th July and 15th August Resolved – that the Minutes of the last full meeting and subsequent Planning Committee meeting, having been previously circulated, be

signed by the Chairman as a correct record; with the exception that “*The general feeling amongst the public present* was that more affordable housing would be preferable on the land at Park Lodge, and if a HC was to be created this would be better housed in an existing building.” - should read “*Some people thought that....*”

5 Matters Arising and Clerk’s Report

As shown in the Clerk’s report the balance of the current account on 31st August was £12,283.69. The payments detailed in the Clerk’s report were approved and the cheques signed. The bank statements were checked and signed by Cllr Johnstone.

The Chairman has thanked John Carter for organising the Services Day concert on 30th June.

There have been no further problems with the FC gate at Burley Primary School.

Tony Bracey has handed over the Emergency Plan coordination to Ian Mason-Smith.

A FC barrier is expected to be fitted in Honey Lane next Wednesday 19th September.

6 Correspondence Cllr Daubeney reported that a fence is protecting a Horse Chestnut tree planted in 1937 at Pig Sty Corner; Cllr Clarke has previously spoken to the Tree officer and a tree surgeon who still had no concerns over the tree.

A member of the RBL has written to the Verderers and the FC regarding moving the flag pole to the Cross; BPC does not necessarily yet support this.

7 Approval of grant application by Citizens Advice New Forest Agreed: Approval of a grant for £150; a cheque was signed.

8 Approval of Clerk’s pension scheme The government established pension scheme NEST was approved and will be set up as soon as possible. (SG)

9 GDPR update Cllrs now have dedicated email addresses and BPC laptops. There are some teething issues concerning data storage which need to be resolved.

10 Legislation, licensing and law None

11 Autumn Litter Pick This will be on Sunday 7th October at 2.30pm. The Lengthsman will also be doing some litter picking in Burley Street this month.

12 Position of new post box at The Cross A new post box has been placed by Royal Mail opposite the Cross, next to the pavement by a road with double yellow lines. No consultation took place and the new box was expected to have been placed at Shappen Stores. Cllr Clarke has spoken to the FC who confirmed FC and Verderers consent is required for the post box to be placed on Forest waste opposite the Cross. This will be followed up by the FC.

13 Dedication of benches Cllr Martin confirmed that a plaque has now been fitted to the Pound Lane bench dedicated to Valerie Croucher; the family have received photographs and been informed that the project is now complete. It was agreed that another bench in Pound Lane will be the next to be replaced. Cllr Martin also confirmed that he has not heard subsequently from the elector who previously attended a BPC meeting regarding benches that her family had bought in previous years.

14 Update on Pound Lane Tree Planting Proposals Planting of saplings is still scheduled for November, weather permitting.

15 Report on Annual Assembly actions 2018 None

16 Young People in Burley Report None

17 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- The Lengthsman will address brambles around the stone at the end of the Pound in September.
- A Pinch point bollard was repaired during August.
- A dead tree has fallen by the road opposite the Campden Park entrance; Cllr Martin has spoken to the adjoining landowner who is happy for the Lengthsman to move it on to his land.
- Queens Head road repairs have been completed.
- Road markings outside the Old Farmhouse tearooms have been repainted, along with others in the village.

- There were no reported issues with cycling events in Burley during the summer but there were problems in the north of the Godshill area. This weekend the Wiggle passes through Burley with 2000 riders on both Saturday and Sunday.

18 Burley Heritage Report The NFNPA Planning Committee meets on 18th September to decide on the application for 2 Affordable Houses and a Heritage Centre in Burley; BPC will attend and speak in support of the application.

A questionnaire sent by HCC Legal Services in relation to setting up a CIO for a Heritage Trust has been completed by potential Trustees; this will be returned to the solicitor (SG). Cllr Russell has spoken to Heritage Lottery head office for advice; they recommended applying for a grant after the Charity has been set up.

19 Provision of Affordable Housing None (but see Planning Application referred to above)

20 Lengthsman scheme: monthly update See Clerk's report for finance.

21 Planning

Planning Decisions since BPC Meeting on 15th August 2018: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
18/00549 24.07.18	Paddock House, Bisterne Close	Outbuilding, creation of access; 2m. high entrance gate; post & rail fence with 1.5 m. high gate; associated landscaping (demolition of existing outbuilding)	R5 – NPOs to decide	Withdrawn
18/00388 23.05.18	Little Pond House, Bisterne Close	First floor extension to garage; 2 No. rooflights	R5 – NPOs to decide	Refused 07.09.18

Applications considered at BPC Meeting on 12th September 2018

Application No. & Date	Address	Proposal	BPC Recommendation
18/00530 02.08.18	Millstream, Mill Lane	Amendment to PA 14/00484 Outbuilding	R5 – NPOs to decide
18/00573 01.08.18	Fallow Fields, Lyndhurst Road	Studio/Pool House; Swimming pool (AMENDED DESCRIPTION)	R5 – NPOs to decide
18/00585 13.08.18	Long Pond House, Pound Lane	One & two storey extensions including creation of balcony; 2 No. dormer windows; 2 No. rooflights; alterations to fenestration; access alterations	R5 – NPOs to decide
18/00597 06.08.18	Markway Lodge, Bisterne Close	New 2.1m high boundary wall; 2 new timber gates; removal of existing fencing	R2 - Refusal
18/00601 03.08.18	Oakley, Mill Lane	One & two storey extensions	R5 – NPOs to decide
18/00648 08.08.18	Sandy Shoot Cottage, Honey Lane	Replacement stable block	R1 - Permission
18/00634 16.08.18	Holmhurst, Bennetts Lane	Single storey rear extension	R5 – NPOs to decide
18/00658 28.08.18	Oakfield Cottage, Bisterne Close	Rendering of existing house	R5 – NPOs to decide
18/00667 28.08.18	Burley Grange, Mill Lane	Installation of flue to boiler house	R5 – NPOs to decide

22 Enforcement Matters None

23 Forestry Commission projects update Cllrs Clarke and Daubeney will attend the second Wetland Restoration Strategy Review Workshop in Lyndhurst on 18th October. This is a much delayed follow-up to the original Workshop meeting organised by Southampton University that took place on 7th December 2017 which only Cllr Daubeney could attend.

On 26th July, notice was given to BPC by the Forestry Commission inviting comments to be made by 24th August on the "NF Inclosures Open Habitat Restoration Environmental Impact Assessment". This was part of the Public Consultation process that started in March 2016 as the FC's latest 'Forest Design Plan'. 464 hectares (1,146 acres) of coniferous trees are now planned to be felled in order to return the relevant SSSI's to open forest. A significant part of this felling is to take place within Burley Inclosures along the Lyndhurst Road. Due to the timing of the consultation in the holiday season, this notice only reached Cllr Clarke on 21st August. Having thus only been able to respond with a few brief points of obvious concern by the closing date, Cllr Clarke was able to get agreement through the NF Consultative Panel for the consultation period to be extended to 30th September. On completion of discussion with other concerned NF Parish Councils, it is likely that further points will be raised in this extended time period.

24 Reports Cllr Mans (HCC) reported that: results of local primary schools are above average; there is a Local Enterprise Partnership review being carried out by the government and LEP boundaries may change. PCs can write and may wish to request that the New Forest LEP remain in Enterprise M3. By 2019 97.5% of houses should have High Speed broadband.

Cllr Martin attended the NFNPA SW Quadrant meeting where a pathways project was discussed. It was also reported that Julian Glover MP will visit NFNP on 26th October.

Cllr Russell attended a meeting of Parish Councils at Bournemouth Airport in July - there were 4 complaints from Burley reported.

25 Urgent Business Cllr Martin said an article will be in the village magazine reporting that 3 names may be added to the War Memorial - two from WW1 and one from WW2. Permissions to add names will be sought; the cost of £1695 will be raised through the village and any surplus funds will be used to top up the War Memorial Maintenance Budget.

The meeting closed at 8.35pm. Next meeting: Wednesday 10th October at 6.30pm in Myrtle Hall.