

BURLEY PARISH COUNCIL

Draft minutes for approval at the meeting on 14th January 2014

Present Cllr P Daubeney (Chairman), Cllr N Martin, Cllr J Kendall, Cllr V Thorpe, Cllr R Clarke, Cllr P Russell.

In attendance Cllr J Penwarden (NFDC), Tony Bracey (Emergency Plan co-ordinator), the Clerk Mrs S Gale,

Also present A representative from New Milton Advertiser, 0 members of the public.

Date Wednesday 3rd December 2014

Opened at 6.30pm Closed at 8.20pm

Subject Burley Parish Council Monthly meeting

1 Public Participation None

2 Apologies Cllr Mans (HCC)

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last Meeting held on 12th November together with the Clerk's report for that meeting having been previously circulated be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

Cllr Kendall reported that she had investigated the car share scheme suggested by the representative from YoB at the previous meeting and that it would not be possible for BPC to practically support a scheme. JK went on to say that she will visit local cafes to request that they extend summer hours to provide a meeting place for young people. Cllr Clarke said that as previously reported the Parish Council's noticeboard in its current position was not noticed by many people and that another village uses an email cascade for communicating important information.

The Chairman reported that following communication with Democratic Services, NFDC the BPC Annual assembly could be held on 27th April 2015.

PD reported writing to Shell garages regarding litter at Picket Post and the surrounding areas, a reply was received and Shell will contact the franchisees. Cllr Kendall said that she had again been in touch with McDonalds to request that litter picking is maintained.

Agreed: To commit to a new 2 year mobile phone tariff as detailed in the Clerk's report (proposed JK, seconded NM) (SG)

Cllr Kendall reported receiving correspondence thanking BPC for work on the planning application of the shed in The Mall.

A request has been received from Burley Golf Club for a sign post at the bottom of the hill at the Queens Head. There was some discussion over whether a traditional sign could be placed on the current post and a report from Cllr Martin that he is investigating having the brown Sammy Miller Motorcycle Museum direction sign removed, on grounds that it is bringing extra traffic through the village. (NM)

Cllr Martin reported that he is following up correspondence regarding a neighbour's bonfire close to a wooden property and fence posing a fire hazard.

As shown in the clerk's report the balance of the current account on 28th November was £6,847.60 confirmed by Cllr Martin who signed the bank statement. The payments detailed in the clerk's report were approved and the cheques signed.

An expense claim for Cllr Kendall was also approved and a cheque signed.

6 Precept – Finance Committee meeting The Chairman reported that the precept form must be completed and returned by 16th January; a Finance Committee meeting was agreed for 9th January at 2.30pm, subject to venue availability (SG). Cllr Daubeney said that the Finance Committee would need to consider whether the precept should be reduced by the amount of the reduction in grant from Central Government or marginally increased to maintain the overall sum available for the Parish Council at the same level as this year. Cllr Daubeney said he had asked the clerk to produce an expenditure sheet for the first 3 quarters of the year, a projected year end spend and a specimen precept for 2015-16. (SG)

7 Approval of payment for Norton anti-virus software **Agreed:** Payment of £64.99 for Norton anti-virus software (Proposed JK, seconded VT)

8 Emergency Plan update Tony Bracey gave a report on the expected attendees for the Emergency Plan meeting on 4th December meeting and circulated copies of the agenda. He said there had been no response to the village magazine request for volunteers. Cllr Martin asked if the Emergency plan would cover extreme

incidents such as air crash or terrorist activity; Mr Bracey replied that the emergency services would deal with these situations.

9 Correspondence The Chairman said an email from HALC had been received detailing the recommended NALC/SLCC changes to clerk's pay and a non-consolidated payment following a NJC agreement. These recommendations were **agreed** and accepted. (Proposed JK, seconded RC).

Cllr Kendall reported that she would respond to a "Rights of way vegetation priority cutting list" email as she also manages the lengthsman. (JK to liaise with RC.)

10 Young People in Burley Report None

11 Roads and Traffic Report Cllr Martin reported that:

- the cat's eyes at pinch points in Ringwood Road are now complete;
- a response was received to his email to Hants Highways regarding cycling on footpaths, this confirms it is an offense to cycle on a footway and can be reported to police; PC Helen Haines has been made aware of this correspondence.
- He is investigating having Sammy Miller Motorcycle museum signs removed as more traffic is being diverted through the village.
- A drainage hole outside Dawsons garage has been reported and a job raised by Hampshire Highways; the level will be raised and new drain put in along with another nearer the village.
- A project is underway to improve white lines into and through the village.
- He is investigating crossing points for pedestrians from the Post Office towards Burley Inn and also further down the village from the end of the footpath towards the Burley Inn; this would be done as defined surfaces rather than pedestrian crossings.
- Cllr Clarke reported that at Pound Lane pinch points the white lines are hardly visible and it is difficult to see the kerb at night (NM) An arrow and white plaque on a pinch point are also missing.

Cllr Clarke said a survey of road name signs was needed in Burley to establish if there are sufficient numbers and whether they need replacing. Cllr Kendall reported that the lengthsman is due to repaint some signs. (JK)

Cllr Martin reported that he had met with Mr Dan Twyman, the new Head Teacher at Burley Primary School to explore the feasibility of a community play area in the school grounds and DT is keen to work with BPC on the project. This would be a project led by the community to develop a joint play area based on forest activities and woodland walks. The community play area would be available exclusively to the school during school hours and be opened up to the public during non-school hours. DT will be talking to colleagues in other schools who may have undertaken similar community based projects. The ownership of the land adjoining the proposed play area needs to be defined (SG); once this has been established BPC will approach consultants to explore what can be achieved.

12 Quiet Lanes Project Cllr Martin said this project aims to protect villages from speeding traffic by designating Quiet Lanes and that he has raised a query as to whether the village could be designated as a whole; Burley's interest in the project has therefore been registered.

13 Report on HGVs through Burley Village Cllr Kendall is awaiting a response from an HCC contact regarding HGVs and will then arrange a meeting to gauge support for project through the village magazine (JK/SG) 7 volunteers have currently come forward.

14 Burley Living History Project Cllr Russell reported that an exhibition is planned on 11/12th April 2015 at a cost of £350, to be funded by BPC. (PR)

15. Reports on current projects:

i) Defibrillator Cllr Kendall reported a training session will be on 20th January which will be advertised in the magazine for anyone interested in attending (SG). A discussion was held over the need for additional instructions on the defibrillator box on the procedure for access and use. No action was decided.

ii) Patches at Lanfranco House Cllr Martin reported meeting with Jennifer Dixon-Clegg to survey the space for potential patches and talked through a plan. Members of the Garden Club will be approached to gather interest in the project. Cllr Kendall reminded Councillors that an invitation had been given to BPC to attend the "Fortune of Christmas" on 18th December; NM and JK will attend.

16. Planning The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last Monthly Meeting on 12th November 2014: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
00592 07.08.14	Burley Stores, The Mall, Ringwood Road	Retention of shed next to garage for use as ice cream kiosk (A1 Retail)	R4 - Refusal	Refused at Planning Committee 18.11.14
00731 03.10.14	Forest Garden, Beechwood Lane	Landscaping Works comprising engineering operations; terracing; outbuildings; construction of swimming pool; demolition of existing outbuildings	R5 – No Objection	Withdrawn 27.11.14
00827 13.10.14	Wayside Cottage, Garden Road	Demolition of single storey extension; Change of Use Class from C1 Guest House to C3 Residential	R5 – No Objection	Granted 27.11.14
00802 20.10.14	Rye Close, Forest Road	Erection of single storey veranda to rear	R5 – No Objection (with proviso)	Granted 27.11.14
00865 16.10.14	Vereley Hill Radio Mast	Siting and appearance of 3 no. 300mm dish antennas	R5 – No Objection	Raise No Objection 27.11.14

Applications considered & decided at the BPC Meeting on 3rd December 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
00877 27.10.14	Mr M. Baggott	33 Warnes Lane	Single storey rear and conservatory	01.12.14 (Agreed extn. to 05.12.14)	R5 – No objection
00944 19.11.14	Mr S. Croll	The Burley Inn, The Cross	Single storey side extension to extend dining area; lantern light	29.12.14	R5 – No objection (but subject to comments)
00959 26.11.14	Mr A. Barbieri	Gorselands Cottage, Coach Hill Lane	2 storey extn.; 1 st Floor extn.; roof alterations; chimney (Amendment to 14/00128)	31.12.14	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

Cllr. Clarke reported that it is expected Application No.00894 Wayfarers, Lyndhurst Road, on which BPC recommended R4 – Refusal on 12th November, will be considered by NFNPA Planning Committee on 16th December 2014 since their Officers wish to recommend Approval is granted.

7. Reports Cllr Martin reported attending a meeting at Bournemouth Airport where it was said that 650,000 passengers went through Bournemouth airport in 2014; 850,000 are expected in 2015 equating to 160 additional movements a week, this is reported to be less than in 2012. Cllr Russell reported that Burley was the highest complaining village with 24 complaints made. Cllr Martin has requested feedback on the nature of complaints and stated that movements and noise levels will need to be monitored through 2015. Cllr Russell handed out Flybe literature and said Flybe sound contour is less than current aircraft. Cllr Russell has requested a list of failures on flight path and information on the consequence of any variation from planned paths and said issues need to be tracked through 2015 and fed back to Bournemouth Airport.

Cllr Penwarden (NFDC) reported that the Council Tax base rate has now been set.

19. Urgent Business Cllr Daubeney reported that a By-election will be held for Burley-Bransgore ward on 11th December and that the polling station is the village hall for Burley.

The meeting closed at 8.20 m. Date of next meeting will be Wednesday, 14th January 2014 at 6.30p.m.