

## BURLEY PARISH COUNCIL

**Present via Zoom** Cllr P Daubeney (Chairman), Cllr N Martin, Cllr P Egerton, Cllr R Clarke, Cllr Russell, Cllr V Johnstone, S Gale (The Clerk), 0 member of the public

**Date** Wednesday 9th June 2021

**Opened at** 6.30pm Closed at 8pm

**Subject** Burley Parish Council Full meeting

**1 Public Participation** None

**2 Apologies** Cllr K Mans (HCC)

**3 Declarations of Interest** None

**4 Approval of Minutes of the full BPC meeting held on 5<sup>th</sup> May and the planning committee meeting on 17<sup>th</sup> May 2021**

Having been previously circulated, the Minutes and Clerk's report for the last meeting were agreed.

**5 Matters Arising and Clerk's Report. As shown in the Clerk's report the balance of the current account on 31<sup>th</sup> May was £15098.52. The payments detailed in the Clerk's report were approved.** Cllr Egerton confirmed that he has reconciled the online statements for April with the Clerk's report. £11.36 expenses were also approved for PD.

Defibrillator registration is not yet complete due to technical issues. (SG)

**6 Review of Internal audit comments 2020-21** The report having previously been circulated to all Councillors was considered and both points noted.

**7 Replacement of BPC laptops Agreed:** The Clerk will investigate prices of laptops of a higher specification as current laptops have too little memory and storage (SG).

**8 LDDN potential re-location from Deer Hall** The Chairman reported that he had spoken with Cllr Mans (HCC). Cllr Egerton is due to meet Burley Primary School Head Teacher and Governors this week; he will then liaise with the project leader at HCC regarding issues such as time scale.

**9 Spring Litter Pick inc equipment** BPC has now purchased litter pick equipment as unable to borrow from the local authority. A full risk assessment was completed before the pick. There were 12 participants and 14 bags of rubbish collected. BPC would like to thank all volunteers including Sir Desmond Swayne. Autumn litter Pick: Sunday 17<sup>th</sup> October.

**10 Maintenance of village environment inc hanging baskets** Cllr Johnstone reported that hanging baskets are already in place on businesses in the village. A review of road signage will be carried out (VJ). A jobs list schedule will be maintained for outstanding issues (SG). Salt bins: the Lengthsman is making a record of damage; this will be reported to HCC via their website (NM). An invitation will be sent to Burley Business Association BBA to to hear their views on maintenance of the Village environment

**11 Broadband update** Cllr Martin reported that progress is slow. A new proposal including 7 of 9 coordinator area is awaiting details of the pledging process. There are also two separate requests awaiting proposals from Openreach. These projects are outstanding as a result of funding withdrawal by HCC. PD to keep KM up to date (PD).

**12 Trees for planting** Cllr Clarke reported on research done for a possible location of new trees. There was a short discussion on possible Platinum Jubilee plans.

**13 Correspondence** The Chairman reported on correspondence between the Deputy Surveyor of Forestry England and Sir Desmond Swayne regarding the renewing of the license for Burley Wagon Rides. BPC welcomes a suitable conclusion for the continuation of the wagon rides.

Cllr Martin reported on correspondence received following "Dogstival"; this reported verge parking issues. It was suggested that the landowner of the Dogstival site be spoken to discuss effect on village. It was also suggested that when licenses are applied for in future, some official traffic monitoring be requested.

**14 Licensing** None

**15 Emergency Plan Update** Nothing to report

**16 Burley Watch – Police liaison** None

**17 Roads and Traffic Report** Cllr Martin reported that:

- He has spoken to HCC regarding: the feasibility of a 20mph speed limit though the village and was advised that a further request unlikely to result in a change to speed limits; a zebra crossing in the village is unlikely to be feasible – multiple reasons were provided; Community Speedwatch was suggested by HCC – BPC has tried to

initiate this previously with little success. HCC also suggested other community funded traffic measures such as gateway markers at entrance to village.

- Collapsed manhole at the end of Esdaile Lane: this has been referred to the Flood and Water Management team at HCC. A local resident has spoken to Sean Marsh at Forestry England who was very helpful.
- Beachwood Lane has experienced some verge creep resulting in the road being narrowed. HH have confirmed that they will carry out a survey.
- Pinch points correspondence was received from a local resident requesting removal of priority signs.
- Rights of Way with Japanese knotweed. A local landowner was made aware of the JKW which has now disappeared; if it has been pulled up it will resprout. FE provided helpful advice on how to remove JKW effectively.
- A complaint will be made to Highways England regarding A31 replacement of cattle grid at Picket Post; length of time it will take and the timing of the work will be mentioned in particular. (NM)

**18 The Lengthsman** Nothing to report

**17 Reports** None

**19 Planning** Decisions communicated by NFNPA since last report for BPC Meeting 17<sup>th</sup> May

<b>Application No. &amp; Date</b>	<b>Address</b>	<b>Proposal</b>	<b>BPC Recommendation</b>	<b>NFNPA Decision</b>
21/00316/LDCP	Ponies Cottage, Southfield Lane	Application for a Certificate of Lawful Development for Proposed stables within domestic curtilage; alterations to gate and fence		Permitted Development
21/00369/FULL	White Cottage, 23 Garden Road	Two storey extension; replacement outbuilding; demolition of existing garage	R5 – NPOs to decide	Withdrawn
21/00400/NMA	Little Pond Cottage, Bisterne Close	Replacement stables; extension to log store; demolition of existing stables (Application for a Non Material Amendment to planning permission 20/00367)		Raise No Objection
21/00313	Woodside, Church Lane	Two storey side and rear extensions; outbuilding; external alterations	R4 - Refusal	Withdrawn
21/00325	Foxgloves, 10 Garden Road	Single and two storey extn; 1no. single storey ground floor extn; 2no. single storey 1st floor extns; infill opening to create add’nl habitable ground floorspace; altns to doors and windows; altns to roof; swim pool; two storey extn and 1st floor single storey extn to garage to form ancillary accom.; altns to outbuilding; cladding; render	R5 – NPOs to decide	Granted
21/00329/LD CE	Two Acres, Beechwood Lane	Application for a Certificate of Lawful Development in breach of Condition 1 of application NFDC/04/81933 for single storey side extension; detached garage to allow internal staircase	R2 - Refusal	Lawful
21/00344/FULL	Little Pond Cottage, Bisterne Close	One and two storey rear extension; demolition of conservatory	R5 – NPOs to decide	Refuse

21/00345/FU LL	Little Pond Cottage, Bisterne Close	First floor extension to outbuilding to provide additional habitable floorspace; 1no. rooflight; alterations to rooflights	R5 – NPOs to decide	Refuse
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Applications considered on 9<sup>th</sup> June 2021

NFPA Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
21/00292	Myll Cottage, Burley Street	External alterations to garage to facilitate conversion to office	14.06.21	R5 – NPOs to decide
21/00462	Donkey Cottage, Mill Lane	Extensions to garage	23.06.21	R5 – NPOs to decide
21/00503	Bisterne Gate, Bisterne Close	First floor extn; dormer window; replace dormer window; 2no roof lights; replace pitched roof to NW corner; windows; demolition of covered terrace area	24.06.21	R5 – NPOs to decide
21/00530	Rose Cottage Forest Road	Dormer Window	01.07.21	R2 – subject to further discussion with NPO

**20 Urgent Business** Website update: Wetland Restoration documents need to be reviewed (RC); litter picks added “village events”; a website counter will be investigated (SG).

**The meeting closed at 8pm Next monthly meeting of BPC: Wednesday 14th July at 6.30pm in person, in Myrtle Hall.**