

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 14th September 2016

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr K Donaldson

In attendance S Gale (the Clerk),

Also present 2 members of the public

Date Wednesday 13th July 2016

Opened at 6.30pm Closed at 8.45pm

Subject Burley Parish Council Monthly meeting

1 Public Participation Two members of the public spoke about their concern that the proposed Heritage Centre would result in an increase in traffic and footfall in the village. The Chairman gave a history on the Heritage Centre project and associated affordable housing. It was stressed that public consultation will be held. A planning application for the affordable houses will be submitted in September by the NFNPA. The Chairman said that access to the Heritage Centre would be via the NFDC car park and that he doubted the Centre will attract more people to Burley but would be of interest to those already here or visiting. The electors stated that they are in favour of the affordable housing but against any increased pressure on the forest. Cllr Russell stated that Burley has a proud heritage and the Centre would be a focal point for visitors as is the Fordingbridge museum which has been used as a model – this has approximately 30 visitors a day.

The electors stated that speeding is a problem in Burley Street; Cllr Martin agreed to approach the police to request a mobile speed camera (NM).

2 Apologies Cllr Mans (HCC), Cllr V Johnstone

3 Declarations of Interest Cllr Donaldson declared a non-pecuniary interest as she has involvement with the YHA; this is in relation to Item 16 Planning, White Buck signage.

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 8th June 2016, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 30th June was £10,022.99. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Martin. Reimbursement of £74.46 for Cllr Clarke's printing expenses and a donation of £25.80 towards the British Legion Armed Forces Day were also approved and cheques signed.

The Chairman stated that the Boundary Commission will finalise their report in mid-August.

Bisterne Close dragon's teeth: the Chairman reported that the FC has no further plans to suburbanise with additional dragons teeth.

Burley Heritage: it was agreed that the proposed autumn exhibition will be postponed until spring, when the NFNPA should have completed the purchase of land which may be used to build a Heritage Centre. Holding an exhibition in spring will renew awareness of the project.

6 Authorise change to signatories of BPC accounts It was resolved that the authorised signatories in the current mandate for the accounts detailed in Section 2 of the NatWest mandate form, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

7 Internal Audit feedback Councillors agreed that the Chairman should correspond with the Internal Auditor to clarify Point 1 of her audit report. It is believed that all matters of local interest involve BPC and that BPC tries to represent the electorate in these matters. It was also acknowledged that although the internal auditor has previously raised the issue of reserves an explanation has already been provided that these reserves are allocated to future projects such as the Heritage Centre.

8 Correspondence The Chairman agreed to attend a workshop on "The future of local government in Hampshire" in Chandlers Ford on 20th September.

The Chairman passed a letter to Cllr Clarke from residents living near the White Buck which discussed planning issues relating to staff accommodation. The Chairman confirmed that the residents had been referred to the NFNPA planning department as BPC have already discussed this matter and submitted a recommendation.

Cllr Russell alerted Councillors to a fraudulent letter that is circulating regarding the Peoples Postcode Lottery. This will be mentioned in the Village Magazine report. (SG)

9 Superfast Broadband Update Cllr Martin has received no replies to emails he sent requesting updates on the progress of the Lester Square SFBB cabinet installation. It was agreed that he would approach HCC (cc Cllr Mans) and contact Ofcom (NM)

10 Report on Annual Assembly actions Outstanding points:

Fence round Jubilee tree on edge of cricket pitch (PD)

Noticeboard re-siting – Agreed: Lengthsman to be instructed (KD)

McDonalds litter picks – Cllr Donaldson will meet the McDonalds manager tomorrow and will check that litter picks are ongoing, particularly north of Burley Street. Cllr Donaldson said that McDonalds have volunteered to be involved in the village litter pick.

Cllr Martin is continuing to deal with outstanding roads and traffic points raised at the Annual Assembly.

11 Report on HGV parking at Picket Post See Item 13

12 Young People in Burley Report None

13 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- The request for a Forest Road depth marker has been passed to Hampshire County Highways for action.
- The Holmsley cattle grid road closure dates had changed to 19th July (for 7 days) coinciding with the New Forest Show; this is also on the New Forest tour bus route. Cllr Martin said that following an email to Hampshire County Highways they have agreed to carry out some temporary work in next few days and will then remove traffic control for the duration of the New Forest Show, returning week commencing 31st July to complete works.
- Forest Road verge survey has been completed and work should be underway soon.
- Picket Post HGV parking: Highways England is going to prevent access to the SSSI land which is currently being used as a layby. They have asked BPC if bollards or Trief kerbs are preferable. It was agreed that Trief kerbs would look better. “No Stopping” signage will also be installed along the road.
- Foliage has been cut back at Picket Post junctions however Cllr Clarke said that there is still a safety issue on the south side, westbound carriageway junction due to foliage. (NM)
- Forestry Commission Gate in Church Lane by the School: A letter was sent to Paul Grugeon by a resident after a near accident involving a child, requesting action. As there is currently a stand-in Head Teacher due to sickness, correspondence has been forwarded on by Cllr Martin. It is hoped that BPC, school governors and Mr Grugeon will meet together to discuss this further. A frontier-style barrier was suggested by the Chairman if a gate was deemed to be absolutely necessary.
- Cattle Grid Warnes Lane: Cllr Martin is dealing with this and the complainant has been advised to can contact Hampshire Highways directly.

14 Burley Heritage Report

a) Report on discussions with NFNPA BPC has been advised that the NFNPA planning application for affordable housing will be submitted in September, with purchase planned by the end of the year; a survey for services to the affordable housing site has been carried out. The size of land available for a Heritage Centre has not been confirmed; neither have the Terms of the lease or rental amount. The Chairman will speak to Mr Avery (NFNPA) for an update before calling a public consultation meeting. (PD)

b) Approval of documents for Burley Heritage Trust The number of BPC Councillors represented on the Board of Trustees was discussed but not agreed. It was agreed that: draft Heritage Trust document copies will be circulated to potential trustees to acquire a level of support. The documents will not be submitted to the Charity Commission yet. (SG)

c). Site access for construction traffic Cllr Clarke reported that Dan Tanner has confirmed that he is in favour of the Heritage Centre/affordable housing project and wants to help with the necessary access across Manor Park during the building operations. He will mark up his proposed route on the provisional site plan sent to him and returning this shortly so that we may reassure NFNPA on this point. However, at the appropriate time, he will need to meet with the appointed builders to discuss & agree their detailed operational requirements.

15 Reports on current projects:

i) Lengthsman Cllr Donaldson has a list of jobs for the Lengthsman and will contact him as soon as possible. (KD)

16 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated since the last Monthly Meeting on 8th June 2016: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
16/00242 24.03.16	Wootton Riverine Woodland, Avon Water, Wootton Bridge	Restoration of Avon Water to a meandering stream course; infill redundant sections; new & replacement crossings	R4 -Refusal	Granted at Committee 21.06.16
16/00359 10.05.16	Burley Hill Lodge, Ringwood Road	Single storey rear & side extensions; render; replacement roof tiles; alterations to fenestration	R5 – No objection	Granted 24.06.16
16/00346 26.04.16	Hill Cottage East, Lyndhurst Road, Burley Lodge	Alterations to existing garage to create single garage & workshop; roof alterations to facilitate 1 st floor office	R5 – No objection	Refused 21.06.16
16/00353 03.05.16	The Copse, Warnes Lane	1st floor extension. to create additional accommodation; pitched roof to existing projection; balcony; porch; external alterations including chimneys	R5 – No objection	Granted 28.06.16
16/00388 18.05.16	Lester Cottage, Mill Lane	Single storey side extension (To form kitchen/living room	R2 -Refusal	Withdrawn 30.06.16
16/00390 12.05.16	Bye Cottage, Moorhill Road	Detached garage (Demolition of existing outbuildings)	R5 – No objection	Granted 06.07.16
16/00355 19.05.16	White Buck Inn, Bisterne Close	Construction of Accommodation Block (Ancillary to main use) 3 no. parking bays	R5 – No objection	Granted 07.07.16

The Appeal against Refusal of Planning Application No. **15/00727** for a New Dwelling; Associated Landscaping (Demolition of existing outbuildings) at Manor Farm Cottage, Forest Road was **Refused** by the Planning Inspector on 15th June 2016 after the consideration of Written Representations. An Appeal has been lodged under the Householders Appeals Service (Expedited Procedure (i.e. no further representations allowed) in respect of: -

16/00152 25.02.16	Queen's Close, The Cross	Detached outbuilding with first floor study/store	R5 – No objection	Refused 19.04.16
----------------------	--------------------------	---	-------------------	------------------

Applications considered at BPC Meeting on 13th July 2016

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
16/00424 14.06.16	Mr J Garrod	Charlwood, Longmead Road	Single storey extension (Revised design to PA 16/00168); render to house	19.07.16	R5 – No objection

16/00429 24.05.16	Mr & Mrs Dirou	Sandford Way, Pound Lane	Vary Conditions of PP 15/00474 to allow further consideration on revised Ecological Report	15.07.16	R5 – No objection
16/00451 24.05.16	Mr R Crooks	Pound Mead, Pound Lane	Outbuilding	18.07.16	R2 -Refusal
16/00461 08.06.16	Mr & Mrs Jordan	Forest Garden, Beechwood Lane	Stable Building	18.07.16	R5 – No objection
16/00554 06.07.16	Fuller Smith & Turner plc	White Buck Inn, Bisterne Close (N.B. actually located at Durmast Cross Roads)	Display of 1 No. replacement non illuminated double sided post mounted timber sign (Application for Advertisement Consent)	10.08.16	R4 -Refusal
16/00303 14.06.16	McDonald's Restaurants	Former Little Chef, Picket Post A31	Re-configuration of Car Park to provide 6 No. additional car spaces	19.07.16	No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

17 Discussion on BPC policy regarding wetland restoration projects PD and RC will arrange to meet with Des Swayne MP at Wootton Bridge to discuss Wootton Bridge Riverine wetland restoration project; Desmond Swayne MP has recently visited Latchmore. A planning application has been submitted for Latchmore Wetland restoration. It was agreed that no further costs would be incurred by BPC regarding challenging the Wetland restoration projects procedure; however Cllr Clarke will continue to investigate the legal position of these projects.

18 Reports Cllr Clarke reported on his further discussions with the Deputy Surveyor of the Forestry Commission and said it was apparent that Mr Rothnie had still not taken further the arrangement of a meeting at which the outstanding questions about the Wetland Restoration programme (originally put to him at the September 2015 meeting of the NF Consultative Panel) could be discussed. Cllr Clarke reported that Mr Rothnie said he needs to clear such arrangements with the HLS Board but has undertaken to respond by the end of the week commencing 18/07/16. Meanwhile, a response still needs to be agreed to his latest letter dated 11th May in respect of BPC's FoI/EIR enquires regarding the HLS Harvestslade Wetland Restoration project. The outcome to the Wootton Riverine WR project at the NPA's Planning Committee meeting on 21/06/16 was discussed and the involvement of our local MP on this issue was raised as a realistic possibility at this stage.

19 Urgent Business

- Autumn Litter Pick date set as 16th October.
- Cllr Martin reported that there was a large amount of fly tipping at Osmons Bush car park by Holmsley tearooms. This was cleared by HCC.

The meeting closed at 8.45pm. Date of next meeting will be Wednesday 14th September at 6.30pm in Myrtle Hall.