

BURLEY PARISH COUNCIL

Present	Cllr Daubeney (Chairman), Cllr Clarke, Cllr Kendall, Cllr Russell		
In attendance	Cllr Penwarden (NFDC), Mrs Gale (Clerk),		
Also present	2 representatives from NFDC, 3 police officers, a representative from the New Milton Advertiser and 2 members of public.		
Date	Wednesday 8 th January 2014		
Place	Myrtle Hall, Copse Road, Burley		
Opened at	6.30pm	Closed at	9pm
Subject	Burley Parish Council Monthly meeting		

1 Public Participation Mr Mike Cash (NFDC) spoke about the planned refurbishment of the public conveniences in Burley and the plans were on display. He confirmed that the original roof and brickwork would be utilised and that the design had been successfully completed in Lyndhurst, Ringwood, Fordingbridge and Keyhaven where cleanliness has been improved and antisocial behaviour as well as costs have been reduced. Mr Read (NFDC) confirmed that all mechanisms will be accessed via a central access and that it will be possible to lock the building with an automatic timer should this be needed. Mr Cash said that the cubicles will be unisex and contain a sharps disposal unit. Cllr Daubeney asked whether grab rails will be placed in the cubicles, Mr Cash confirmed that rails will be placed in the family/disabled room. Cllr Kendall asked how often the facility would be cleaned and it was confirmed that this would be daily. Mr Cash stated that the work will commence in the last week of January and should be completed by the end of March. He said that Portaloo's are now in place in the NFDC car park. Cllr Penwarden (NFDC) added that the recycling bins are to be moved to the NFDC coach park and Mr Cash noted that these will be placed out of sight but remain accessible to all. Cllr Daubeney asked how much the work would cost and Mr Read said the budget was £200,000, significantly lower than for designs prior to 2007.

A member of the public spoke regarding a pothole and damage to the edge of the road opposite the Old Farmhouse Tearooms. She said that following the cutting back of the hedge last summer two lines of traffic have been able to pass rather than one and that she felt this may have exacerbated the problem. Cllr Kendall spoke of having been dealing with the issues and confirmed that she has been in contact with Hampshire Highways. Cllr Kendall confirmed that she will contact Hampshire Highways again and request that they repair any hole up to the edge of the road (defined by yellow lines). It was agreed with the complainant that as the land beyond the yellow lines is privately owned any pothole beyond this point will be dealt with privately.

2 Community Policing The Chairman asked PC Helen Haines and PCSO Tracey Cooper to speak about speed through the village as the Council would like to further investigate speed reductions. PC Haines confirmed that HCC rely on statistics to support reductions in speed limits and that some data on animal casualties is shared from the NF Agisters with HCC. She said that she would contact Hampshire Highways regarding this. PC Haines said that she had previously put Cllr Martin in touch with Mr Dave Taylor of Safer Roads to investigate the possibility of a flashing speed sign and that a HCC device had been previously placed in Pound Lane to record the speed of vehicles. Cllr Clarke said that data from a previous investigation had been very interesting and that it had seemed that many of the cars speeding were local residents and not visitors. PC Haines said figures from Countrywatch confirm this. PC Helen Haines went on to say that she began setting up a Community Speedwatch programme 2 years ago but that not enough volunteers were found to run the scheme. PC Haines said that she would contact Mr Taylor of Speedwatch regarding 20mph speed limit areas and the extension of the 30mph zone outside of the village centre. Cllr Daubeney asked for an update on crime in the area. PCSO Tracey Cooper said that generally the village was very quiet over the festive period and that there had only been 1 break-in to an outbuilding, resulting in the theft of frozen food. Cllr Daubeney asked if a regular update on crime could be given and Cllr Clarke said it would be particularly helpful to have warning of any scams so residents could be warned. PC Haines said that the police website has regular crime report updates, officers hold beat surgeries and attend a local coffee morning (held in the church hall) once a month. It was agreed that this information would be placed in the village magazine (SG) and that Cllr Kendall would be given as a point of contact if anyone should wish to contact the officers directly. PCSO Tracey Cooper said that if anyone was unable to attend the regular surgeries then she would be happy to speak to them at home. Both officers spoke of a Hermes kit which registers the serial numbers of garden equipment, so that if it is stolen and later recovered, it can be returned to the owner. PC

Haines explained that this is a national, computerised system and that forms would be distributed at the church coffee morning so that details of equipment can be recorded by the public. These details would then be collected in and registered at a separate morning venue to be arranged. PCSO Tracey Cooper thanked BPC on behalf of the Youth of Burley for the grant of £200 that was given in December 2013. Cllr Kendall thanked both officers for their assistance last year regarding parking issues at the primary school and entrance to Moorhill Road. The Chairman requested that the officers return to a BPC meeting in 6 months. PC Helen Haines confirmed that she would email monthly reports to the clerk.

3 Apologies Cllr Thorpe, Cllr Martin.

4 Declarations of Interest

5 Minutes of previous Meeting Resolved – that the Minutes of the previous Meeting held on 3rd December 2013 and the Clerk's report for that meeting, having been previously circulated, be signed and dated by the Chairman as a correct record.

6 Matters Arising and Clerk's Report

Cllr Clarke agreed to draft a letter to the Deputy Surveyor of the Forestry Commission, regarding the possibility of available land for affordable housing (RC).

The Chairman signed the completed Precept request form, to be returned to NFDC (SG).

A letter to Cllr Russell from Bournemouth Airport regarding noise complaints was discussed. Cllr Russell said that Burley was a village with one of the highest rates of complaint but noted that the letter states "nuisance" complainants were not included in statistics. It was agreed that a definition for this should be requested and that complaints should be encouraged for a collective voice to be heard. (PR/PD)

Cllr Clarke confirmed that he had visited Little Deers Day Nursery and that insulation work in the roof had been completed. He also confirmed that a solicitor had helped prepare formal written agreement to this and other work to improve insulation at Deer Hall being done in accordance with the terms of the lease. A grant cheque for £1000 was signed for LDDN to help meet the cost of the roof insulation.

Cllr Russell noted that there are no details of the BLH project on the BPC website and Cllr Clarke agreed that the website needs updating.

Cllr Clarke said that he had reported a broken bridge on the public Right of Way that passes Burley Hill.

Cllr Clarke reported that he had met with the NFDC High Hedges officer regarding Leylandii trees at Campden House. The officer said that if dimensions are provided, NFDC will check the calculations of the appropriate maximum height of the hedge (RC). It was also confirmed that the residential occupants would need to make a complaint directly to the neighbouring owner of the hedge. Cllr Kendall reported that a tree had been quickly removed from the entrance to Campden House by the owner when it fell last month.

The grant cheque to Hampshire & Isle of Wight Air Ambulance was not signed as a completed grant form has not been received yet.

Cllr Clarke said that a letter of thanks should be sent to the Queens Head as a result of the successful carol singing evening in December. (SG)

A cheque was signed for the annual subscription to the NF Association. It was agreed that a Standing Order should not be set up as this would be committing future council's money.

The Chairman checked the bank reconciliation and Natwest bank statement and signed the statement in confirmation. **The cleared current a/c balance on 31st December 2013 was £18528.12.**

Review of Objectives

1. Conserve and Improve the Village Environment: Cllr Kendall stated that although the Lengthsman scheme is now up and running the Lengthsman has been difficult to contact as yet. Cllr Daubeney stated that the Council had done much successful work regarding benches, litter and signs.

2. Further Improve Road Safety: Cllr Daubeney said that the new path around the cycle shop had been a successful project. Cllr Clarke stated that the pinch point in Ringwood Road had not been repaired as previously thought. Cllr Daubeney said that there is still work to do in this area.

3. Improve Village Centre Amenities: Cllr Daubeney said that a permanent home for the artefacts of the BLH project would be preferable and that the concept should be revisited. Cllr Russell suggested visiting Fordingbridge to see how a similar project there is managed and funded. This was agreed (PD/PR). Cllr Clarke said that he had always felt that this should be combined with an existing business and that this would be mutually beneficial.

4. Affordable Housing: Cllr Daubeney said a plan to investigate this had been made following a visit from HARA last year.

5. Prudent Management of Village Precept: The Chairman said that the Council continues to be prudent and that the recent Precept request confirms that there will be no increase (in 2014/15) in request from last year.

6. A better place to meet the needs and aspirations of the next generation: Cllr Daubeney stated that BPC supports Youth Of Burley, Little Deers Day Nursery and the Scouts and noted that the Jubilee celebrations had been a great success for the whole village.

Cllr Daubeney concluded that despite the successes of the Council since 2011, there is still more to be done.

8 Correspondence A copy of a letter sent to the Forestry Commission was passed to the clerk from a member of the public regarding the dangers of cycling in Castle Hill Lane.

9 Young People in Burley inc Deer Hall See Matters Arising

10 Roads and Traffic A report written by Cllr Martin was detailed by the Chairman in his absence:

“The delay in repairing the damaged pinch point on the Ringwood Road has been followed up with HCC together with the requirement for steps to be taken to improve the visibility. The pinch point on the Ringwood Road has now been repaired and new reflectors have been fitted to all the posts. A step in the right direction however, cats eyes and improved road markings are still needed. A formal letter to HCC is being drafted.

The adverse weather conditions during the last month have created a number of issues with excessive surface water on the roads. Drainage systems have struggled to cope with the large quantities of water running off already saturated land. Localised flooding on the Ringwood Road outside the entrance to Burley Manor has given cause for concern. HCC were approached on a number of occasions and have been very supportive. They attended the floods on Christmas Eve and again last weekend. The pipes were rodded and jetted to dislodge leaves and debris and a large plastic soft drink container which was blocking the pipe was removed. HCC are monitoring the situation and a jet machine will be deployed again should property be threatened.

The adverse weather conditions have highlighted the importance of keeping boundary ditches clear of leaves and debris. One resident has reported that a neighbour has been depositing leaves into his boundary ditch which has resulted in un-necessary flooding. The appointment of the Lengthsman will help with some of the key ditches in the village; however, residents need to take a greater responsibility in maintaining their boundary ditches. I would strongly recommend that a reminder notice included in the Village Magazine.

There has been erosion to the bridge alongside the ford in Forest Road which makes it dangerous for cyclists and pedestrians when the ford is in full flow. We are investigating ownership of the bridge we believe is the responsibility of the Hampshire Highways. Cllr Martin is taking the lead on this issue. (NM)

Adverse weather has resulted in damage to the roads and an increase in the number of potholes around the village. With the support of HCC the program of repair will continue.

Cllr Martin has been invited to attend the Fawley Parish Council (FPC) Amenities Committee Meeting on 8th January to give a presentation on the cycling issues on behalf of NFALC and the Cycling Strategy Group. FPC is considering hosting Wiggle events in 2014 and will be making their decision at an extraordinary PC meeting on 15th January.”

It was agreed that a letter from the Chairman should be written to HCC detailing the continued problems with drainage and asking for a report on the cause of the problems. (PD/NM)

Cllr Clarke expressed concern that the village Emergency Plan is currently without a coordinator and as a result was not put into place during recent power cuts. Cllr Clarke said that the previous coordinator was no longer supervising the Burley Fire & Rescue station and that the current supervising officer could be a possible replacement. (PD) Cllr Daubeney agreed to write to Tim Gray, senior fire officer, Burley. (PD) Cllr Kendall agreed to contact another local fire officer as a possible new coordinator (JK) Cllr Clarke stated that a list of elderly or vulnerable residents was previously held and that the new coordinator would need to update this.

Cllr Daubeney agreed to write to the electricity distributor SSE following extensive power cuts in December. (PD)

Cllr Russell wished to express his thanks to local doctors who checked on vulnerable residents during power cuts on Christmas Eve. It was agreed that a letter should be written (PR/PD).

11 Burley Living History Project The funding for future LH projects was discussed. Lottery funding will be sought for the funding of the Burley War Heroes project which also still requires the £1000 grant from BPC as previously agreed. The LH project extension will be funded by the balance of the LH account, including the £1000 grant from Cllr Mans (HCC) already received. The editing and production of the Jubilee film will be funded by the balance of the Jubilee account and the grant of £500 from Cllr Mans already received. Cllr Russell suggested that Cllr Martin may like to work directly with Mr Hinge on this project.

12 Legislation Licensing and Law None

13 Current Projects

Cllr Martin provided a report on current projects in his absence:

Jubilee Clock “The metal foot for the oak posted has been made and is awaiting collection/delivery. The eta for delivery of the clock is awaited and once the information is received, the installation will be coordinated.

Play area Available options are currently being considered, a full report will be given at the next meeting.

Cycle Racks Work in progress, the bad weather has delayed the completion of the racks which are now destined for completion at the end of January. The installation is subject to weather conditions as there is a need for the ground to dry out a little before the posts can be installed.”

14 Planning

Planning Decisions communicated since BPC Meeting on 3rd December 2013:-

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
98965 24 10 13	White Buck Inn, Bisterne Close	1 No. illuminated post mounted sign (AMENDED PLAN)	R2 – Refusal unless subject to lighting timing & intensity conditions	Granted 13 12 13
98912 10 10 13	Land of Spyholms, Bisterne Close	Stable Building, Hard Standing, Manege (demolish existing stables)	R5 – No Objection	Granted 05 12 13
98971 25 10 13	Vale House, Burley Street	Single storey extension	R5 – No Objection	Granted 13 12 13
98923/LDCP	September Cottage,	Application for a Lawful Development Certificate for a single storey extension	No Comment Required from BPC	Raise No Objection

	Mill Lane	(Demolition of existing conservatory)		04 12 13
99031/NMA	3 Esdaile Lane	Application for Non-Material Amendment 1 & 2 storey extensions; Chimney (Demolition of Outbuildings).	No Comment Required from BPC	Raise No Objection 17 12 13

Applications considered at the BPC Meeting on 8th January 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
99088 06 12 13	Mr J Passens	8 Honey Lane	Single Storey Extension	10 01 14	R5 – No objection
99093 10 12 13	Mr M Warnes	Stablecroft Cottage, Pound Lane	Single Storey Side Extensions	14 01 14	R2 - Refusal
99075 16 12 13	Mr M Binnington	Blackhill Cottage, Forest Road	Detached Garage with Dormers; External Staircase to 1 st Floor	20 01 14	R4 - Refusal

Cllr. Clarke reported that a new application has been made by **Gorselands Nursing Home** in Coach Hill Lane for 2 storey extensions to provide an additional 10 bedrooms & ancillary accommodation. However, whilst the deadline for B.P.C's response was set for 3rd February, the full information and the Planning Officer's briefing notes had not been received in time for the application to be included on this meeting's agenda. It was felt that the application could be controversial in view of the many additions made to the property since 1985 so it should be discussed at the Parish Council's next full monthly meeting on 12th February and the National Park Authority have agreed to this extension of time.

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

15 Reports Cllr Penwarden reported that NFDC are currently working on recommendations of an independent review of member's allowances and a Work Strategy to ensure effectiveness as an employer and recruiter. Cllr Penwarden reported that NFDC are predicting a large increase in planning applications following relaxations in permitted development rights.

16 Any Other Business

Cllr Daubeney reported speaking with the Chairman of the Royal British Legion, John Carter regarding WWI commemorations. Suggestions were discussed, it was agreed that any commemoration would be a solemn occasion. Cllr Kendall agreed to speak to the vicar to ask of any plans (JK) and Cllr Daubeney said the War Memorial maybe the most appropriate location for a commemoration. Cllr Clarke said a focus could be put on how Burley was affected by WWI and Cllr Russell said a website was available for ideas on how other areas were commemorating the Great War. Cllr Daubeney agreed to speak again to John Carter. (PD)

Cllr Kendall reported that she had received complaints of advertising pegboards on the War Memorial land and in the NFDC car park. These have now been dealt with but it was agreed that as the Craft Fayre at the Village Hall usually advertises via pegboards, Cllr Kendall will write to the Village Hall to ensure that anyone using the hall in future does not advertise in this way. (JK)

Cllr Kendall suggested putting together a Welcome Pack for new residents of Burley. This was agreed. Cllr Kendall will contact estate agents to keep up to date with new residents and contact various parties to contribute to a Welcome Pack (JK)

Cllr Kendall agreed to attend New Forest Wildlife Forum on Saturday 8th February. (JK)

Cllr Kendall reported speaking to the Forestry Commission on behalf of a resident who requested dragon's teeth on a verge outside their property. This request was declined.

Cllr Russell requested that the cattle grids in Warnes Lane be looked at again by HCC as its condition had deteriorated since it was reviewed last year. Cllr Kendall agreed to speak to Cllr Martin regarding this as he is in contact with Neil Masterson (HCC) (JK)

There being no other business, the chairman declared the meeting closed at 9p.m.

Date of next meeting will be Wednesday, 12th February 2014 at 6.30p.m. in Myrtle Hall