

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 12th October 2016

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone

In attendance S Gale (the Clerk), Cllr Mans (HCC)

Also present 1 member of the public

Date Wednesday 14th September 2016

Opened at 6.30pm Closed at 8.20pm

Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public reported that she had been given a letter to pass on to BPC regarding the flying of the Union Flag in the village. It was agreed to fly the Union Flag in Burley on occasions that other Local Authorities fly the flag; it is already raised for Armed Forces Day, Armistice Day and the Queen's birthday. The Chairman agreed to respond to the letter. (PD) The elector also reminded BPC that the Parish noticeboard has subsided unevenly since the new broadband cabinet has been installed; the Chairman said that the Lengthsman will be actioned with this task (PD). The elector said that speeding continues to be an issue on the road from the Primary school to the Queens Head and requested a "slow" sign (NM) The elector asked who is responsible for the entrance track to Moorhill as there are many potholes along the edge of the road; it was confirmed that the FC are responsible. (NM)

2 Apologies Cllr K Donaldson, Cllr P Russell

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 13th July 2016, together with the Clerk's report for that meeting and the minutes from the Planning Committee meeting held 25th August, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 1st September was £8702.21 The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Martin.

A cheque for Councillor Daubeney's expenses was approved and signed at the meeting.

The Chairman reported that Natwest bank has now successfully changed the signatories on the BPC bank account as requested.

The Chairman said that he has not had a response from the internal auditor to his email.

The Clerk reported that the Burley Inn have confirmed their agreement to host the Burley Christmas Carols on Monday 12th December. The Clerk will also contact the Vicar (SG)

6 Legislation, Licensing, Law and Order Cllr Martin reported that he received a noise complaint regarding the Fairy Festival; 400 people were detailed on the licence application. However it is believed that many more people than this attended and there was also live music. The next application for the Fairy Festival needs to be monitored and possibly challenged. Cllr Martin will talk to NFDC for advice (NM). It was noted that the festival brought added revenue into the village.

7 Approval and Acceptance of Annual Return 2015-16 following signature of Section by External Auditor Unanimously agreed

8 Approval of BPC insurance provision for the next year and a Long Term Agreement

Agreed: To take out a 3yr agreement with Zurich as per quote/schedule, previously circulated by the Clerk (SG).

9 Correspondence An email was received with details of the Aviva Community Fund of up to £25K for community projects. The Clerk will forward this information to the appropriate local groups (SG).

The Chairman reported that the boundary commission changes show Burley to be in the new Brockenhurst division.

The Clerk reported receiving a letter inviting 2 Councillors to the annual Bournemouth Airport Parish Councils meeting on 24th November at 10am. Cllr Martin agreed to attend (NM/SG).

10 Superfast Broadband Update Cllr Martin reported that no correspondence has been received from any relevant party. Cllr Martin will write formally to Openreach and copy Cllr Mans (HCC). (NM)

11 Report on Annual Assembly actions The clock in the centre of the village requires cleaning and this will be added to the list of jobs for the Lengsthman. (PD to speak to KD)

12 Report on HGV parking at Picket Post Cllr Martin reported on an email from Andrew Windsor of Highways England. Natural England has advised that hoggins are to be placed behind tref kerbs and that the area will be left to self-seed. Highways England will seek permission to proceed with the work on this basis. Cllr Martin has expressed concern over parking further down the slip road, however Highways England has no action planned.

13 Young People in Burley Report None

14 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- The Forest Road depth ford marker is now in place
- The path by the fire station has been repaired
- Re-surfacing of the village centre will commence with preparation for 5 days next week; resurfacing will take a further 5 days and be carried out from the school to the fire station. There will be 4 nights of road closure.
- The path outside the Post Office will be re-surfaced with new kerb stones as part of the works in the centre of the village.
- Cllr Mans reported that C-road verges may be repaired with Higher Level Stewardship Scheme money, with passing places. This has been agreed in principle with the Head Verderer.
- Speeding: Cllr Martin will again investigate “20 is plenty” signs for the village centre, by writing to Tim Lawton (Head of Highways, HCC), copy to Cllr Mans (NM).
- Cllr Clarke reported that the Pound Lane road sign is missing from its posts at the SW entrance to the village beyond Burbush Lodge.(NM)
- Cllr Johnstone reported that she has emailed the FC requesting a green sign asking drivers to “drive slowly” in Church Lane, as requested by an elector.

15 Burley Heritage Report and Affordable Housing

- Cllr Daubeney reported that the NFNPA have not yet exchanged contracts with the vendor of the land for potential affordable housing and Heritage Centre in Burley. Cllr Mans (HCC) suggested looking to Hampshire Heritage Trust to staff the potential Heritage Centre in the future as this is a concern of Councillors. Cllr Daubeney said a lottery grant would be required for the building. 6 volunteers to become Trustees of “Burley Village Heritage Trust” were found at a meeting attended by Cllrs Daubeney, Russell and Clarke. More volunteers will be requested via the village magazine. (SG)
- There is an opening ceremony of 2 affordable houses in Bransgore on Friday 16th September at 2.30pm; Cllr Mans (HCC) will be attending. BPC will arrange a separate meeting to view the housing. (PD)
- Cllr Daubeney reported that Cllr Russell requests an exhibition of BLH artefacts from 3rd-4th June 2017. (SG to confirm date with Sandy Simpson).
- Red Cross Hut needs re-painting externally – this job will be given to the Lengthsman. (PD)

16 Reports on current projects:

i) Lengsthman None

17 Planning Decisions

The full Council, sitting as the Planning Committee, noted the decisions communicated since the last monthly meeting on 13th July 2016

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
16/00607 25.07.16	16, Copse Road	New one and two storey extensions	R5 – No objection	Granted 07.09.16

The Appeal against Refusal of the following Planning Application has been Dismissed by the Planning Inspector: -

16/00152 25.02.16	Queen's Close, The Cross	Detached outbuilding with first floor study/store	R5 – No objection	Refused 19.04.16
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Applications considered at subsequent BPC Planning Committee meeting on 25th August : -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
16/00703 12.08.16	Mr & Mrs Jordan	Forest Garden, Beechwood Lane	Outbuilding; Demolition of existing outbuilding	16.09.16	R2 - Refusal
16/00716 19.08.16	Mr J Bishop	Queens Close, The Cross	Detached outbuilding with 1 st floor study/store	23.09.16	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

18 Reports Cllr Mans (HCC) reported: the consultation on the future of local government in England is about to end and that Boundary discussions have resulted in Burley being placed in Brockenhurst division.

19 Urgent Business None

The meeting closed at 8.20pm. Date of next meeting will be Wednesday 12th October at 6.30pm in Myrtle Hall.