

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 14th June 2017

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr J Kendall

In attendance S Gale (the Clerk),

Also present 4 members of the public

Date Wednesday 10th May 2017

Opened at 6.30pm Closed at 8.05pm

Subject Burley Parish Council AGM meeting

1 Election of Council Officers The following were officers were elected unanimously:

Chairman: Philip Daubeney

Vice Chairman: Peter Russell

Chairman of the Planning Committee: Robert Clarke

Chairman of the Finance Committee: Philip Daubeney

Finance committee members: Robert Clarke, Neal Martin, Peter Russell

Burley Heritage Chairman: Peter Russell

SW Quadrant NFNPA committee member and NF consultative Panel: Robert Clarke

Emergency Plan: Philip Daubeney

Bournemouth Airport representative: Peter Russell

NFALC: Neal Martin and Lengthsman,

Jane Kendall was elected as Community Services Councillor

Veronica Johnstone was elected as Village Organisations Councillor

2 Public Participation Two representatives from Burley Manor Hotel came to discuss their current planning application. Cllr Clarke said the Burley Manor planning application will not be considered tonight as all information is not yet available. The Hotel representative said that last year their planning application was rejected; the new scheme incorporates staff accommodation, to address high local housing costs and retention of staff, situated above a function room. There was a short discussion on the proposed design, location and function of the proposed extension which if approved will replace the current marquee. The Chairman suggested a site visit; this was agreed. The Chairman asked if the stables are part of this application; it was confirmed that they are not. Cllr Clarke confirmed that the recommendation by BPC for this application will be decided at the next meeting in June.

3 Apologies Cllr P Russell, Cllr K Mans (HCC)

4 Declarations of Interest None

5 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 12th April 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

6 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 28th April was £15,209.98. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke.

Cllr Kendall reported that the "Gems of England" shop have moved their furniture off the grass which is FC land and back onto their hard standing area.

JK confirmed that she is trying to contact the owners of a rented house with large Leylandii trees.

Cllr Clarke reported that at Shappen Cottages the barn (see April minutes) has been visited by the enforcement officer who has confirmed that it has not been fitted out as residential accommodation.

Cllr Johnstone confirmed that gorse from Goatspen to Durmast Corner is on the list to be cut back by the FC. She also reported that a new track has appeared across land at Manor Farm (RC)

Cllr Martin reported that the War Memorial cleaning is complete.

Cllr Kendall reported that she has spoken to the surgery/pharmacy regarding Pharmacy2U and they confirmed that they are aware of this.

Bank Interest (see Clerk's report): Cllr Clarke suggested contact HALC for further information on specialised accounts. It was confirmed that instant access is needed to BPC funds.

7 Approval of accounts and Section 1 and 2 of the Annual Return 2016-17 Agreed unanimously: The 2016-17 accounts and Sections 1 and 2 of the Annual Return were agreed and signed.

8 Review of current Standing Orders, and Code of Conduct documents Agreed: that the current standing orders will continue in place; along with the code of conduct. (JK/VJ)

9 Legislation, Licensing and law None

10 Follow up to Annual Assembly The Chairman confirmed that the Annual Assembly was successful and that actions as a result of the meeting will be reported at future meetings.

11 Superfast Broadband Update None

12 Correspondence The Chairman reported receiving an email from a resident of a Warnes Lane regarding the noise and dust created by deliveries in Honey Lane. Cllr Clarke said that as this is a forest track belonging to the FC; any breach of byelaws should be reported to the FC.

The Chairman reported that an elector has submitted details of the King George VI Coronation Horse Chestnut Tree to the NFNPA Tree of the Year competition. Cllr Clarke pointed out that the associated Plaque is believed to be held by the landowner but is no longer by the tree and that it was deemed reasonably healthy when inspected by a tree surgeon in 2014.

The Clerk received an email from a relative of the Lester family of Lester Square requesting information on tracing Burley relatives. Contact names were passed to the Clerk (JK/SG).

The Chairman reported that he has been in contact with Lucy Buis, Community Housing Fund, NFDC and that he plans to meet with her to discuss affordable housing funding (PD).

The Chairman reported that he received a poster from the Christian Police Association who will be holding a Thanksgiving Services for Emergency Services; the poster was passed to the Church Warden.

Cllr Kendall reported that at McDonalds, Picket Post, litter picking has improved again. JK has a meeting on 25th May with McDonalds. She also reported that NFDC have removed fly tipping at McDonalds.

Cllr Kendall said that she is in contact with the FC about parking at Moorhill by parents collecting and dropping their children at the Primary School; however it is believed that there is nothing further that can be done. The Chairman said that as was decided last year, BPC is not in favour of a barrier across the FC track by the school.

13 Young People in Burley Report Cllr Clarke reported that LDDN postponed their AGM on 9th May. RC continues to be in contact with LDDN regarding their accounts and possible lease renewal.

14 Roads and Traffic Report Cllr Martin reported:

- There is now a 40mph speed limit in place on Holmsley Bridge, pending bridge works.
- Highways England has requested feedback about the completed works at Picket Post. Cllr Martin will report back any existing safety issues including vehicles parking on the road, mud verges and required additional signage.
- Reflectors have been requested from Hampshire Highways (HH) on the pinch points in Pound Lane and through to Bransgore. This has been agreed.
- That he has flagged to HH the poor quality of workmanship of pothole filling in Coach Hill Lane.

15 Burley Heritage and Affordable Housing Report None

16 Lengthsman: monthly update Cllr Martin reported that:

£376.46 was spent on the scheme in April; the balance available from the Lengthsman Scheme is now £2587.35. Mr Narey is now working on the jobs list for May. Hampshire Highways agreed that a number of small jobs that would traditionally be HH jobs could be completed by the Lengthsman i.e. repair of a Finger post at Burley Street and a gate in Pound Lane that sticks on the ground.

The May jobs list includes repairing benches in the village. Those at the cricket green have been tidied up, however there are two in Burley Street that are in bad condition. Mr Narey provided quotes for materials to replace the wooden parts: £561 in hardwood or £370 in Douglas Fir; the concrete parts of the benches are ok but not in good condition. Cllr Martin has a quote for a new bench seat in oak: £570 each. A photo of the design was circulated to Councillors. Cllr Martin agreed to gather further information for the next meeting. Cllr Clarke suggested asking Cllr Mans (HCC) about the possibility of a small grant for this purpose. Cllr

Kendall suggested inviting memorial donations. It was agreed that Cllr Martin to look at possible replacement benches, rather than the cost of repairing existing. (NM)

17 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last monthly meeting on 12th April 2017: -

Applicati on No. & Date	Address	Proposal	BPC Recommend -ation	NFNPA Decision
17/00268	Honey Cottage, Pound Lane	Single storey extension; porch alterations to fenestration (Non-material amendment to PP 16/00129)	No comment required	Raise no objection 18.04.17

Applications to be considered at BPC Meeting on 10th May 2017

Applicati on No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommend -ation
17/00273 12.04.17	Mr M Hudson	2 Durmast Cottages, Bisterne Close	New Vehicle Access	17.05.17	R5 – No objection
17/00313 11.04.17	Mr D Hughes	Vereley House, Vereley	Demolition of existing outbuilding; replacement outbuilding with office over	02.05.17	R5 – No objection
17/00331	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	Extension of existing outbuilding (The Charcoals) to provide addtl. function area; 3 no. addtl. Units of staff accommodation rooms over; alterations to parking layout (App. for Listed Building Consent)	31.05.17	Consideration deferred to next meeting
17/00330	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	-ditto – (Full Planning Application)	12.06.17	-ditto-

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way. (RC)

18 Reports Cllr Clarke reported that the National Audit Office (NAO) enquiry into Wetland Restoration projects is proceeding. The Information Commissioner's Office has started to act upon BPC's letter & attachments of 25 January 2017 and Cressida Woodall has been designated as the lead case officer. Cllr Clarke is trying to arrange a meeting with the FC at Wootton Bridge in June regarding the Wetland Restoration project at this location.

19 Urgent Business Cllr Kendall said that everyone should be reminded not to feed the Forest animals, particularly at edge of roads at this time of year, as the foals are now around and this encourages them to the road side.

The meeting closed at 8.05pm. Date of next meeting will be Wednesday 14th June at 6.30pm in Myrtle Hall.