

BURLEY PARISH COUNCIL

Present via Zoom Cllr Russell (Vice-Chairman, chairing the meeting), Cllr N Martin, Cllr P Egerton, Cllr R Clarke, Cllr V Johnstone, S Gale (The Clerk), Cllr M Steele (NFDC), 5 members of the public (inc. John Cook, John Vincent and Kate Copelin – NCMC)

Date Wednesday 8th September 2021

Opened at 6.30pm Closed at 8.30pm

Subject Burley Parish Council Full meeting

1 Public Participation Two electors spoke about their Burley Wagon Rides licence renewal conditions and communications with Forestry England. BPC are due to meet with the New Deputy Surveyor of Forestry England later this month [*Now arranged for 1.30pm on Tuesday, 28th September at Queen's House to be attended by Cllrs Daubeney & Clarke*] and it was agreed that this maybe an opportunity for BPC to raise the issue with him. Mark Steele (NFDC) will also investigate the recent involvement and communication involving NFDC. It was noted that a change to the FE licence conditions could affect employment within the business and associated opportunities for people with special needs. The business owners will email BPC and Mark Steele (NFDC) with further details of previous communications with FE and NFDC. (SG to forward email from MS to PE.)

2 Apologies Cllr P Daubeney, Cllr K Mans (HCC), Cllr M Levitt (NFDC)

3 Declarations of Interest None

4 Approval of Minutes of the full BPC meeting held on 14th July 2021 Having been previously circulated, the Minutes and Clerk's report for the last meeting were agreed and signed.

5 Matters Arising and Clerk's Report. As shown in the Clerk's report the balance of the current account on 31st August was £9,896.11. The payments detailed in the Clerk's report were approved. Cllr Egerton confirmed that he has reconciled the online statements for July/August with the Clerk's report.

Invitation to BBA – outstanding. (VJ)

Dogstival will no longer be held in Burley. NM said he had not spoken to the local landowner about other festivals. It was suggested that bollards to control parking around the land could be requested from the landowner. It was agreed that discussions should be held with the landowner after establishing the current pattern of events, their local impact, the extent of current licensing restrictions and any limitations that should be sought on future events within the Manor Park(RC).[*Post-meeting note: NFDC have announced the launch of a Consultation Process to review & update its 'Statement of Licensing Policy' under the current legislation, to which they are inviting views from local businesses, residents and responsible authorities by 6 November 2021.*]

New Councillor laptops are in place. Previously used laptops may be passed onto committee members in due course.

Insurance policy – copy to JC. (SG)

6 Co-option of new BPC councillor and non-Councillor members of committees John Cook was formally co-opted as the new BPC Councillor and will take over when Cllr Neal Martin steps down immediately after this meeting. Kate Copelin and John Vincent were agreed as non-Councillor members of sub-committees: village development and Lengthsman respectively. Neal Martin will remain as non-Councillor member of a broadband sub-committee.

7 Agreement of amended Councillor portfolios Agreed: See attached.

8 LDDN relocation PE has a Zoom meeting with HCC on 23rd September and will report back at the next meeting.

9 Maintenance of village environment RC has previously circulated a report to all Councillors after a village centre inspection tour with Cllr Daubeney. RC spoke particularly about the speed of traffic, parking difficulties and danger to pedestrians and animals. RC recommended a risk assessment of current street conditions with a highways engineer's report on the steps necessary to bring personal danger levels down to tolerable levels. He proposes that a BPC working party/sub-committee (see Councillor portfolios) be formed to consider the situation in detail. RC also asked for this issue to be raised at the next Annual Assembly (Members of working party/sub-committee: PD/RC/KC/JV)

10 Discussion on BPC Christmas carols 2021 There is currently no resident vicar in Burley; however, the traditional evening Christmas carols event was previously run by BPC before specific church involvement. It was agreed that the event should continue, run by BPC. Provisional date: Monday 13th December; Burley Inn and Ringwood and Burley band to be contacted (SG).

11 HM Queen Platinum Jubilee 2022 PE confirmed that a local landowner has agreed to a celebratory bonfire event on Sunday 5th June 2022.

12 Broadband update Cllr Martin reported that there is a backlog of applications waiting to be processed by Openreach. NM will report back at the October meeting.

13 Trees for planting projects RC reported that he had recently met with Alex Howells (FE) to discuss more mature oak trees in Pound Lane that are diseased and may need felling. However, he said that he had also identified 50 or so new saplings nearby that are naturally regenerating up through bramble clumps. Consequently, he will be seeking Natural England (NE) & BPC support for protecting their survival by the means of the addition of plastic growing. Moreover, he seems supportive for a further 10 tree saplings to be planted in honour of HM Queen's Platinum Jubilee near Burley cricket pavilion/Cott Lane. PD/RC are due to meet with the new FE Deputy Surveyor later this month and will discuss this further.

14 Correspondence Craig Harrison, new Deputy Surveyor was written to by the Chairman, resulting in a meeting on 28th September.

15 Licensing None

16 Emergency Plan Update PE will meet with Burley Good Neighbours (BGN) to update their list of volunteers and those in particular need within Burley.

17 Burley Watch – Police liaison NM reported that a meeting was held with Chief Inspector Helen Andrews and PCSO Tracey Cooper – a report has been circulated previously to Councillors and through Burley Watch. Key actions: always reporting crime – even when an insurance claim is not being made; call 999 when appropriate; use the HCC website as a reporting tool: www.hampshire.police.uk (SG – magazine/noticeboard).

Helen Andrews is willing to attend BPC Annual Assembly. PCSO Tracey Cooper has reinstated monthly drop-in coffee mornings at Burley Church. The BPC drop-in meeting at the Village Hall that was previously cancelled due to COVID is planned to be reinstated – this will include suppliers and support groups. PCSO Cooper has all the earlier Speedwatch information from Burley's previous PC, Dave Caffyn – a PC in Ringwood is driving Speedwatch locally. (JC) Crime Activities collected via Burley Watch Whatsapp group were reported to Helen Andrews at the meeting; she was only aware of approximately 50% of the crimes, as many are unreported; and as a result, crime figures in Burley were recorded as reducing last year; consequently, police attendance in Burley has remained low.

Burley Watch member numbers are growing.

18 Roads and Traffic Report Cllr Martin reported that:

- Holmsley Bridge work is underway and diversions are in place. Some complaints have been received from residents regarding an increase in speed and volume of traffic. Holmsley Passage is closed. Major work & material deposits were reported to be taking place in the FE Clay Hill car park (now out of action – off Station Road). This is associated with the Holmsley Bridge replacement project
- Collapsed manhole Esdaile Road – there is a legal dispute between FE and HCC for responsibility
- Wessex Water's manhole cover at the end of Clough Lane is now marked for repair
- Hampshire Highways' Sandy Shoot footpath vegetation has now been well cleared by the Lengthsman.
- SSE landscape improvement project plan (the undergrounding of mains electricity supply lines around the village has arrived). There have been some delays until now due to outstanding permissions. Dates are now in place for removal of overhead cables. NM has updated SSE with sensitive dates for the Church and primary school.
- A temporary repair to a roadside barrier on Ringwood Road (by the entrance to at Long Mead Road) was raised as remaining dangerous and un-attended to for many months. (JC)

19 The Lengthsman More financial/practical support may be required as the Lengthsman has limited available time. JV will request a meeting with the Lengthsman.

20 Reports Cllr Mark Steele (NFDC) reported that he now sits on the Police Crime Panel, alongside Police & Crime Commissioner Donna Jones. Cllr Steele now also has in his portfolio: Safer NF Communities, including domestic violence; and safeguarding. All leisure centres are now run by Freedom Leisure. Cllr Edward Heron is now leader of NFDC.

21 Planning Decisions communicated by NFNPA since last report for BPC Meeting 14th July

Applicati on No.	Address	Proposal	BPC Recom- mendation	NFNPA Decision
21/00462	Donkey Cottage, Mill Lane	Extension to garage	R5 – NPOs to decide	Granted
21/00570	The Pound, Pound Lane	Outbuilding; demolition of existing outbuilding	R4 - Refusal	Withdrawn
21/00621	Lavender Cottage, Church Lane	One and two storey extensions; alterations to fenestration	5 – NPOs to decide	Granted
21/00456	30 Warnes Lane	Dormer and 2no. rooflights to facilitate second floor habitable floorspace	Withdrawn	Withdrawn
21/00503	Bisterne Gate, Bisterne Close	First floor extension; dormer window; replacement dormer window; 2no roof lights; replacement pitched roof to north west corner; windows; demolition of covered terrace area	R5 – NPOs to decide	Granted
21/00529	Mast Cottage, 18 Clough Lane	Conservatory; change 1no. door to window (demolition of existing conservatory)	R5 – NPOs to decide	Granted
21/00530	Rose Cottage Forest Road	Dormer Window	R2 Refusal	Refused
21/00580	White Cottage, 23 Garden Road	One and Two storey extensions; extension to garage; demolition of 1no. garage	R5 – NPOs to decide	Granted
21/00600	Moorhill Cottage, Moorhill Road, Moorhill	Replacement garage	R5 – NPOs to decide	Granted

Applications considered on 8th September 2021

NFNPA Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
21/00606	Pudding Cottage, Forest Road	Lean-to; air source heat pump	18.08.21 (BPC extn agreed)	R5 – NPOs to decide
21/00737	Vereley House, Vereley,	Creation of pond and associated landscaping	10.09.21	R5 – NPOs to decide
21/00741	Oak Cottage South, Lyndhurst Road, Burley Lodge	Application to determine if prior approval is required for a proposed hardstanding for agricultural use		Withdrawn
21/00768	Rooks Farm, Pound Lane	Two storey extn; single storey extn; 2no rooflights; demolition of existing lean-to	27.09.21	Delayed, pending submission of amended drawings & further information

22 Urgent Business Litter Pick – 2.30pm 17th October – PE will make NFDC aware. BPC will be using own litter picking equipment without further need of borrowing from NFDC (PE/SG)

Cllr Russell thanked Neal Martin for all his hard work and commitment over the past 10 years and wished him well in his retirement from BPC.

The meeting closed at 8.30pm Next monthly meeting of BPC: Wednesday 13th October at 6.30pm in person, in Myrtle Hall.