

## BURLEY PARISH COUNCIL

**Present** Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone, Cllr P Russell,  
**In attendance** S Gale (The Clerk),  
**Also present** 3 members of the public  
**Date** Wednesday 14<sup>th</sup> November 2018  
**Opened at** 6.30pm Closed at 9pm  
**Subject** Burley Parish Council Monthly meeting

**1 Public Participation** A member of the public commented on signage outside of “Gem of England” and said she did not think it was excessive. Cllr Johnstone confirmed that she spoke to the proprietor approximately a year ago and has not spoken to any outside agencies regarding signage or furniture displayed outside the shop (NM to follow up). The Chairman said BPC supports all local businesses.

The same elector said that the RBL can buy WW1 “Tommy” silhouettes for £250 and asked if BPC would be purchasing one. The Chairman said that BPC has other financial commitments relating to WW1 commemorations so will not be ordering a silhouette, as agreed at the last meeting.

A member of the public said that he would like to fly the Union flag at all times on the newly positioned flag pole; he said that there was support for this in the village. The Chairman said that individuals can fly the Union flag any time but the Central Government recommendation is for Local Authorities to fly the flag on a list of designated days e.g. HM Queen’s Birthday, and that this is the procedure followed by NFDC. The Forestry Commission Licence to erect the flagpole on the central Cross island has been granted to an individual villager and requires the flagpole to be removed when not in use; this is not practicable as the base would need to be moved as well to avoid a safety hazard. The Parish Council decided that the Union Flag will be flown on designated days but that the pole should remain in the present place. The Licensee was asked to request the FC change the condition of removing the pole when the flag was not flying.

Cllr Clarke said that Planning permission would not be required by a PC for a flagpole; however planning permission may be required by the individual licensee. Cllr Russell asked if other villages leave the Union flag up continuously – this was unknown.

An elector said that the key for the flagpole and the Welsh flag is missing from Wathan-Bartlett Burley Club where they were previously held. The Chairman asked how many times the union flag is flown currently: this was confirmed as: Queen’s birthday, Armed Forces Day and Remembrance.

The Chairman gave thanks for all those who took part and organised WW1 Remembrance commemorations including the “Keep the Home Fires Burning” event; approximately 500 people attended. Cllr Russell asked that in future as BPC sponsors the Remembrance Order of Service this should be acknowledged on the sheet.

**2 Apologies** Cllr K Mans (HCC)

**3 Declarations of Interest** None

**4 Approval of Minutes of previous meeting on 10<sup>th</sup> October** Resolved – that the Minutes of the last full meeting, having been previously circulated, be signed by the Chairman as a correct record.

**5 Matters Arising and Clerk’s Report** The Clerk confirmed that she sent a letter to the school regarding the FC gate; no response has been received. Councillors have again observed the gate shut but not locked on Saturday morning. (SG)

Cllr Russell said that the Historical Society and Mr Brown, NFNPA archaeologist are working towards “Burley Dig” and that Burley Primary School will be taking part.

New post box on double yellow lines: Cllr Clarke has spoken again to the FC who has been unable to get a response from Royal Mail. It was agreed this matter should be pursued direct with the Royal Mail in view of the danger the new position of the Post Box represents to the public (RC/SG)

BPC’s possible contribution to Burley Primary School for the provision of new play equipment is pending in view of next year’s budget due to be agreed at the forthcoming Finance Committee meeting. It was agreed this should take place in Myrtle Hall at 4.30 p.m. on Wednesday 12<sup>th</sup> December.

Cllr Martin confirmed that as there has been new school signage provided in the last 12 months HCC do not plan to replace the signage again. However he has requested that the zig-zag lines/road markings are repainted as they have faded.

**As shown in the Clerk's report the balance of the current account on 31st October was £16,002.04. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Johnstone.**

**6 Consideration of grant for PCSO Cooper's community Christmas lunch Agreed:** a grant of £100 was agreed and a cheque signed.

**7 Resignation of Cllr Kendall: Casual Vacancy** Cllr Kendall wrote to the Chairman with her resignation from BPC. A notice of vacancy has been displayed on the BPC noticeboards and on the website. If by 20th November 2018 a request for an election to fill the vacancy is made in writing to the Returning Officer (NFDC), by ten electors for the Parish, an election will be held to fill the vacancy. If no request for an election is received the vacancy will be filled by co-option. Thanks were expressed to Jane Kendall for her contribution to the village as a Parish Councillor. Mrs Kendall will continue to hold the Welcome Packs.

**8 Correspondence** Flag flying: It was agreed to leave the flag pole in place subject to a licence agreement amendment that must be applied for by the licensee and that the flag will fly on specific occasions only (dates to be decided) (NM). Planning permission should also be obtained by the licensee so that the flag pole's position may be permanent without the flag flying continuously.

An email was received regarding the Horse Chestnut tree at Pig Sty corner (Chapel Lane/Beechwood Lane) - a wooden fence around the tree was requested. The Chairman will refer the elector to owner of the site in question. (PD)

An email was received from the charity Scope asking about a position for a clothing bank – they will be referred to NFDC. (SG)

An email about broadband speed in Forest Road was received. The Chairman has sent a reply informing the person that Cllr Martin will contact her. Although BPC has managed to get two Broadband cabinets installed, the Broadband speed is still slow as there is still copper wire from the cabinets to households. BPC will continue to lobby OpenReach to improve service.

A resident of Camden has reported an over-hanging tree. (NM)

An elector emailed regarding the number of fireworks set off this year. Control of fireworks is not within the powers of BPC however Councillors understand the concerns, particularly relating to animals. It is believed there is a National Campaign in relation to this. (SG)

**9 Legislation, licensing and law** None

**10 Update on Pound Lane Tree Planting Proposals** The Lengthsman will clear brambles in preparation for sapling planting in Pound Lane (week commencing 3<sup>rd</sup> December) and will also water the saplings once they are in place (in accordance with contractor guidance).

**11 Young People in Burley Report** None

**12 Roads and Traffic Report inc. Cycling Events** Cllr Martin reported:

- Potential village centre pedestrian crossing: due to HCC funding cuts and no history of casualties HCC have put this as a low priority.
- School signage see Matters Arising
- NFNPA have a new campaign to raise awareness of animal casualties: these are life sized cut-outs of animals that highlight the number of traffic casualties. NFNPA are looking for host sites. **Agreed:** There are no appropriate sites on grazing land and the cut-outs are not in-keeping with the village.
- Drainage issues: erosion on Forest Road from the C10 is on an HCC job sheet to be completed. At Coach Hill Lane HCC have written to property owners to clear their ditches as blocked ditches are causing drainage issues.

**13 Burley Heritage Report** Cllr Russell said he has written to the Heritage Lottery Fund twice, with no reply. He will ring their Head Office again in mid-January as requested. A feasibility study and business plan is required before the HCC solicitor can proceed with setting up a CIO. A local architect has completed concept drawings for a Heritage Centre (free of charge). A discussion was held on the possibility of a tea room in the Heritage Centre; it was felt that there are sufficient tearooms in the village already.

**14 Provision of Affordable Housing** None

**15 Lengthsman scheme: monthly update** See Clerk's report for finance. Last month the Lengthsman has

cleared paths of foliage and has changed the village clock to daylight saving hours. He has also replaced bollards on pinch points twice this month. Next month he will focus on bramble clearance in Pound Lane before the sapling planting. There is now £24.16 remaining from the HCC Lengthsman grant for this financial year: therefore, as budgeted, further costs will be covered by BPC.

**16 Planning** Decisions reported since BPC Meeting on 10<sup>th</sup> October 2018: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFPA Decision
18/00634 16.08.18	Holmhurst, Bennetts Lane	Single storey rear extension	R5 – NPOs to decide	Granted 11.10.18
18/00549 24.07.18	Paddock House, Bisterne Close	Gate; Front boundary wall (AMENDED DESCRIPTION)	R5 – NPOs to decide	Granted 22.10.18
18/00658 28.08.18	Oakfield Cottage, Bisterne Close	Rendering of existing house	R5 – NPOs to decide	Refused 22.10.18
18/00667 28.08.18	Burley Grange, Mill Lane	Installation of flue to boiler house	R5 – NPOs to decide	Granted 22.10.18
18/00773 LDCP	Markway Lodge, Bisterne Close	Lawful Development Certificate for Proposed partial 2m. high boundary wall & gates	No comment required	Permitted Development 24.10.18

Applications considered at BPC Meeting on 14<sup>th</sup> November 2018

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
18/00785 15.10.18	Little Shambles, Shappen Hill Lane	Insertion of 1 no. front dormer window; extension of existing front & rear dormer windows to facilitate additional 1 <sup>st</sup> floor accommodation; cladding	19.11.18	R2 – Refusal
18/00837 30.10.18	War Memorial, The Cross	Alterations to War Memorial (Application for Listed Building Consent)	04.12.18	R3- Permission
18/00860 31.10.18	Land adjacent to Burley Chapel, Chapel Lane	Application for Lawful Development for existing use of land for garden	05.12.18	R5 – NPOs to decide

**17 Enforcement Matters** None

**18 Forestry Commission projects update** None

**19 Reports** Cllr Martin reported that at the recent NFALC meeting: a fire fighter spoke about modern day slavery and its impact on the New Forest in the context of fire risk; for which there is a Helpline number. The Chief Inspector of Police reported a 4% reduction in crime year on year. NFALC's Chairman is meeting with the HCC to discuss further the more effective manner of the running of the Association. It was the general feeling that NFALC should stay as a whole and not split into quadrants.

Rosemary Ruttins (NFDC) spoke about the May 2019 elections and advised to budget £2 per elector for election expenses.

**20 Urgent Business** A date for the next Finance Committee was set as 12<sup>th</sup> December at 4.30pm (SG)

**The meeting closed at 9pm. Next meeting: Wednesday 5th December at 6.30pm in Myrtle Hall.**