

BURLEY PARISH COUNCIL

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin,
In attendance S Gale (The Clerk), Cllr K Mans (HCC), Peter Egerton
Also present 2 members of the public
Date Wednesday 13th February 2019
Opened at 6.30pm Closed at 9pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A resident of Coach Hill Lane spoke of concerns regarding speed and pinch point collisions in Ringwood Road. The Chairman said BPC had previously tried to get the “20 is plenty” scheme in place but Hampshire Highways (HH) were not in agreement. This issue has been raised with HH previously and a review will be done of the road at the pinch points; a directional priority system may be considered by HH. BPC will also raise the possibility of a Speed Indicator Device. The resident asked about Number Plate Recognition devices, however it is believed these require power and possibly a Wi-fi connection; therefore cost could be prohibitive. The resident asked if a community contribution scheme may be run and it was agreed to raise this at the Annual Assembly to see if there is villager interest to contribute to costs of speed restricting devices. Mr Hutchings suggested that if a survey is done, requesting the raw data maybe helpful as average speed quotes are not always useful.

The resident asked when Superfast broadband (SFBB) would be rolled out through the village. The Chairman said that two SFBB cabinets have been installed however there are copper wires to each house from the cabinets. It was also noted that residents have to subscribe to SFBB via their internet provider.

Mr Hutchings said that he is now in possession of the flags for the village flag pole and these include the Welsh flag, Armed Forces flag and Red Ensign.

An elector said that there is flooding in Church Lane when it rains: the road drain at Chapel Lane and Church Lane is covered in mud and there is also a culvert under the road which needs clearing. It was agreed that the Lengthsman would look at this. (NM)

2 Apologies Cllr V Johnstone

3 Declarations of Interest None

4 Approval of Minutes of previous meeting on 9th January Resolved – that the Minutes and Clerk’s report for the last full meeting, having been previously circulated, be signed by the Chairman as a correct record.

The Clerk confirmed that no reply has been received from Royal Mail (SG)

War Memorial engraving – Mr Carter has agreed to help fund-raise in the village.

BPC Village Hall hire for Red Cross First Aid training: 3rd April

New BPC Website: emango have been instructed. Cllr Clarke asked that there be an area of the website for Planning (SG). Cllr Martin said Susan Houching is being consulted on ideas for a BPC logo.

Previous minutes (9th January): Item 14 should state a £1250 maximum spend on solicitors fees for BVHT and not £1200.

5 Matters Arising and Clerk’s Report As shown in the Clerk’s report the balance of the current account on 31st January was £12,374.69. The payments detailed in the Clerk’s report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke.

It was agreed that new defibrillator replacement batteries should be purchased and that the Chairman will hold these spares (SG).

Moving the defibrillator from the Village Hall to Shappen Stores was discussed. It was decided not to move it but possibly raise money for a second defibrillator to be sited at Shappen Stores (PE – SG).

6 Councillor Co-option Following interviews of co-option candidates it was agreed to co-opt Mr Peter Egerton. Cllr Egerton will be responsible for updating the Burley Emergency Plan and Community Services: to include liaison with McDonalds, organising litter picking, public transport, LDDN liaison, public relations with media. The Clerk raised the question of whether a Twitter account may be useful.

7 Forthcoming Parish Elections (See Clerk’s Report)

8 Annual Review of Financial Regulations, Risk Assessment and Asset Register Having been previously

circulated the financial risk assessment and the model Financial Regulations, unchanged since last year, were approved and accepted. The updated Asset Register was also accepted as correct.

9 Confirmation of Annual Assembly date and speakers 2019 Due to a period of purdah leading up to the Local Parish Elections on 2nd May, it was proposed that the Annual Assembly 2019 would take place on Monday 20th May (SG). Speakers to be invited may include: Mr S Avery (NFNPA), Mr Bruce Rothnie (FC), Lord Manners (Verderers), Cllr K Mans (HCC), Cllrs Frampton/Steel (NFDC) (PD)

10 Road naming A thorough email response was received from NFDC regarding road naming (See public Participation January 2019). BPC agreed to recommend house names are displayed at the bottom of the road rather than naming the lane.

11 Condition of Garden Road Cllr Russell reported that some residents of Garden Road have expressed interest in a FC style barrier across this private road to prevent rat-runners. He asked if BPC would object to this if residents were to pay for a barrier. It was noted that in the case of Honey Lane a clear majority of residents supported a barrier. It was also noted that in both Honey Lane and Castle Hill Lane the barrier was funded by the FC as the FC own these tracks. BPC would not support making a donation to the cost of a barrier in privately-owned Garden Road. Permission may be required from every resident of Garden Road depending on stipulations in the deeds of the properties. Cllr Russell said that it is possible to have a road adopted by HH if a good standard of repair is maintained.

12 Correspondence A letter dated 31 January 2019 about fireworks in the Forest was sent to Ms Alison Barnes, Chief Executive, NFNPA. The Chairman said he received a phone call in response from Nigel Matthews, Head of Recreation Management and Learning, NFNPA. An email was then received from Mr Matthews confirming what had been discussed. The email will be circulated to all BPC Councillors. (SG)

13 Legislation, licensing and law None

14 Flag pole and flag flying Following the Council meeting on 9th Jan, BPC had asked RBL Burley Branch for their recommendation as to whether the village should fly the Union flag continuously or on designated days. RBL recommended continuous flying and would make themselves responsible for replacement flags as appropriate. BPC had said that it would be happy to follow the RBL recommendations. The Chairman also had discussions with Mrs Jeanne Wilde, who had for many years been responsible for raising and lowering the flag but had decided she would retire. BPC thanked Jeanne for her sterling work in looking after the flags over the years. Mr Roger Hutchings has agreed to be the Village Flag Master, responsible for the raising of Home Nation flags, Armed Forces Day flag and other agreed flags on designated days. He will hold spare flagpole keys and install a key safe for times when he is not available. Chairman has handed over two spare keys to Roger. Some Villagers have said that they would prefer that the flagpole were located over the road where the new post box is located and not so close to the Cross which is now a Listed monument. BPC decided that this might be considered at a later date.

Cllr Clarke confirmed that a Planning Officer at NFNPA confirmed anyone can erect a flagpole so long as they have the landowners consent. (There are restrictions on advertising). The flagpole is not on the curtilage of the Cross so does not affect its listed status. It was noted that if the new Post Box can be moved this would be a preferable position for the flagpole.

15 War Memorial: engraving and insurance Nothing to report

16 Update on FC tree works The Pound Lane tree sapling enclosures are now in a format and height approved by the FC.

17 Young People in Burley Report None

18 Roads and Traffic Report inc. Cycling Events

- Pinch Points: HH will survey and make recommendations.
- Holmsley Railway Bridge replacement project: costing £5 million, a concrete bridge will be constructed next to the current bridge and the road re-routed during the works. Cllr Martin will meet the Project Manager at end of the month to discuss disruption to traffic. This issue was raised at the SW Quadrant meeting and it was suggested that a presentation to all PCs from the project manager was advisable in the summer. The new bridge will be to the east of the current bridge. The project will be carried out in 2020.

- Pothole repairs are ongoing – inclement weather and salt on the roads have increased the number of potholes appearing. Residents can go online to the HCC website to report potholes themselves.
- Upcoming cycling events: 13/14th April, UK Cycling Event and 30th March, the Wiggle.

19 Burley Heritage Report Cllr Russell reported that he has spoken to the National Heritage Lottery Fund, and has discussed a grant application which is being put together for a Heritage Centre. BVHT need a letter from NFNPA saying that planning consent is likely to be given. Cllr Russell also met with Mr Avery, NFNPA to discuss this. Cllr Russell said he had a quote for construction of Heritage Centre, however as no firm plans are in place it was not known how accurate this would be. Once quotes are in place a business plan will be put together.

20 Provision of Affordable Housing Nothing to report

21 Lengthsman scheme: monthly update The Lengthsman has been ditch clearing recently and will be litter picking shortly. Bench seats in the village will also be surveyed for repair requirements.

22 Planning The full council, sitting as the BPC Planning Committee, noted the following decisions communicated by NFNPA since BPC Meeting on 9th January 2019: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
18/00601 03.08.18	Oakley, Mill Lane	One & two storey extensions (AMENDED PLANS)	R5 – NPOs to decide	Granted 23.01.19
18/00785 15.10.18	Little Shambles, Shappen Hill Lane	Insertion of 1 no. front dormer window; extension of existing front & rear dormer windows to facilitate additional 1 st floor accommodation; cladding	R2 - Refusal	Granted 06.12.18
18/00837 30.10.18	War Memorial, The Cross	Alterations to War Memorial (Application for Listed Building Consent)	R3 - Permission	Granted 10.12.18
18/00860 31.10.18	Land adjacent to Burley Chapel, Chapel Lane	Application for Lawful Development for existing use of land for garden	R5 – NPOs to decide	Lawful 21.12.18
18/00809 05.11 .18	Lester Cottage, Mill Lane	Replacement Dwelling; re-roofing & cladding to existing detached garage; demolition of existing dwelling	R1 - Permission	Refused 15.01.19 (at Committ ee)
18/00875 19.11 .18	Forest Mead, Tyrells Lane	2 storey rear extn. with balcony; 1 st floor side extn.; link to existing outbuilding	R2 - Refusal	Withdrawn 17.01.19
18/00907 19.11 .18	Durmast House, Bisterne Close	Outbuilding	R5 – NPOs to decide	Granted 09.01.19
18/00929 29.11 .18	Blackbush Lodge, Castle Hill Lane	Single storey extn., rooflight; alterations to fenestration; demolition of existing conservatory	R5 – NPOs to decide	Withdrawn 22.01.19
18/00950 04.01 .18	9 Meadow Close	Single storey rear extn.; new front porch	R5 – NPOs to decide	Granted 25.01.19

Applications considered at BPC Meeting on 13th February 2019: -

Application No. & Date	Address	Proposal	Deadline for BPC Response	BPC Recommendation
19/00010 11.01 .19	9 Meadow Close	Outbuilding; resurfacing of driveway	15.02.19	R5 – NPOs to decide
19/00026 14.01.19	Forest Brook (formerly known as Meadow View), Chapel Lane	Single storey extensions; roof alterations; demolition of existing conservatory	18.02.19	R5 – NPOs to decide
19/00037 21.01 .19	22 Garden Road	Appn. To vary Condition 2 of PP17/00789 for 2 storey rear extn. to allow minor material amendment	25.02.19	R5 – NPOs to decide
19/00084 30.01 .19	Various sites in Burley: Pound Lane, Castle Hill Lane, Holmsley Pass., Station Road & Shappen Bottom	Replacement of 5 electricity poles to the south & west of Burley village as a pre-cursor to undergrounding & decommissioning of 11 Kv power cables running from Holmsley to the Crow Road	06.03.19	For the direct decision of the Secretary of State

Cllr. Clarke would forward the agreed planning responses to the relevant NFNPS Case Officers by email in the usual way

23 Enforcement Matters Cllr Clarke had previously circulated the Burley Parish Enforcement List from NFNPA dated 1st February 2019

24 Forestry Commission projects update Cllrs Clarke and Daubeney will attend a 3rd workshop of the NF Wetland Strategy Review meeting on 1st March.

25 Reports Cllr Mans (HCC) reported that Council Tax will be set on the 14th February; this is expected to increase by the maximum allowed without a referendum: 2.99%. Cllr Martin asked about the Lengthsman scheme funding – it is unknown at what level funding will continue. Cllr Mans said that 97% of Hampshire now has 24MB Broadband speed; however his division of Hampshire has the lowest coverage in the county. Cllr Martin said that residents are concerned about the future of bus passes; Cllr Mans confirmed that these would not be taken away. A small fee may be charged for providing them, with a view to providing more buses.

Cllr Martin reported that at the SW Quadrant meeting the use of new technology, particularly relating to planning procedures, was discussed. As planning procedures are now online and paper copies of plans are ceasing to be provided (from 1st March 2019) there maybe new equipment requirements for small Parish Councils. Paper copies can be accessed at NFNPA offices. Cllr Clarke said an A3 copier, projector and screen may be required for public participation of planning matters at future BPC meetings.

26 Urgent Business Cllr Russell gave his apologies for the next full BPC meeting in March.

The meeting closed at 9pm. Next full meeting: Wednesday 13th March at 6.30pm in Myrtle Hall.