

## BURLEY PARISH COUNCIL

Draft Minutes to be approved on 8<sup>th</sup> March 2017

**Present** Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone

**In attendance** S Gale (the Clerk), Cllr K Mans (HCC)

**Also present** 4 members of the public

**Date** Wednesday 8<sup>th</sup> February 2017

**Opened at** 6.30pm Closed at 9pm

**Subject** Burley Parish Council Monthly meeting

**1 Public Participation** A member of the public asked if there are any plans to extend the footpath that currently runs from Pound Lane to Castle Hill Lane; extending it would mean it is safer for pedestrians particularly around bends in the road. It was said that there is room for a path up as far as Burbush Farm. (NM will speak to Hampshire Highways (HH))

**2 Apologies** Cllr P Russell

**3 Declarations of Interest** None

**4 Approval of Minutes of previous Meeting Resolved** – that the Minutes of the last full Meeting held on 11<sup>th</sup> January 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

**5 Matters Arising and Clerk's Report**

**As shown in the Clerk's report the balance of the current account on 31st January was £11,212.93. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Martin.**

The Clerk confirmed that replacement pads for the defibrillator have been purchased and passed to Mike Jukes of Bransgore First Responders (via Cllr Johnstone). Mike Jukes has also supplied a spare key for the defibrillator cabinet, to be held by Cllr Johnstone.

The Chairman reported that Karen Donaldson has resigned from the position of Parish Councillor. She did not apply for school governorship and this deadline has now passed. Karen Donaldson's action on identifying paths for clearance by HCC has a deadline of the end of February. This matter will now be followed up by Cllr Clarke. (RC)

Cllr Martin reported that he has requested 3 quotes for cleaning of the War Memorial and one has been received. As the War Memorial is now a listed monument, steam cleaning is recommended. However it was confirmed that it needs to be in a condition to require cleaning and this should not be done too often. This needs to be agreed by the local planning officer (NM).

Cllr Johnstone has contacted the FC regarding the cutting back of gorse from Durmast Corner to Goatspen and is awaiting a response. (VJ)

**6 Update on Councillor vacancy** Since the previous meeting, Karen Donaldson has resigned from the position of Parish Councillor. As is usual, a Notice of Vacancy has been posted and therefore if ten electors have not requested an election by 20<sup>th</sup> February 2017 the position will be filled by co-option as soon as practicable.

**7 Approve purchase of litter pick equipment** Approved: Approximately £200 will be spent to top up the stock of equipment e.g. grabbers and hoops, currently held by Cllr Clarke.

**8 Consideration of grant application by Burley WI** Agreed: £200 grant for Burley WI towards the cost of Myrtle Hall car park repairs; a cheque was written and signed (NM, VJ).

**9 Annual review of Financial Regulations and Financial Risk Assessment** Having been previously circulated the financial risk assessment, unchanged since last year, and the model Financial Regulations from HALC with highlighted amendments, were approved and accepted. (VJ, RC)

**10 Legislation, licensing and law** None

**11 Burley Twinning Association** Nothing to report

**12 Correspondence inc Village Tree Safety work** Cllrs will attend a meeting with the FC tomorrow regarding urgent tree safety works in Burley. An email from the FC indicated that some trees will need to be felled in Pound Lane, Beechwood Lane & Bisterne Close but may not be replaced due to the SSSI status of the area. Cllr Clarke confirmed that the FC need Natural England's consent for removing trees and BPC can comment on the planned works, which do not come within the same control of the NFNPA's tree officers that applies to privately owned trees.

The Chairman read an email requesting that a RBL poster be put on the BPC noticeboard: this was agreed (PD/VJ).

**13 Superfast Broadband Update** Cllr Martin reported that an email was received from Glen Peacey (HCC Superfast Broadband Team), regarding the Lester Square SFBB cabinet. A Planning application is in process, if there are no objections work will start as soon as possible.

**14 Report on Annual Assembly actions and confirm invitations for speakers 2017** A tree guard will be placed around the Jubilee tree shortly. The Chairman confirmed that Steve Avery (NFNPA) and Bruce Rothnie (FC) have accepted invitations to speak at the Annual Assembly this year. Cllr Mans (HCC), NFDC Councillors and emergency plan experts will also be invited (SG).

**15 Report on HGV parking at Picket Post** See roads and traffic Item 17.

**16 Young People in Burley Report** Deer Hall lease to LDDN will expire 31<sup>st</sup> August 2017. Cllr Clarke will contact LDDN in order to establish their current position. (RC). BPC's solicitors (Forest Edge & Meesons of Ringwood) have indicated a cost in the order of £800 + VAT for drawing up a new lease if this is required.

A building surveyor (Castle Surveyors Ltd. of Christchurch) has quoted to assess Deer Hall for an updated insurance reinstatement value at a fee of £250 inc VAT. This was agreed (RC)

**17 Roads and Traffic Report inc. Cycling Events** Cllr Martin reported:

- HGV parking at Picket Post: work has commenced to restrict access to the area used as a layby. NM has written to HH about illegal parking that has occurred as a result.
- Warnes Lane pot holes have been repaired by HH.
- Flood issues: Village centre flooding, as result of blocked culvert has been minimised by HH clearing drains through to Burley Street.
- The collapsed drain at Burley Manor: HH are visiting the site tomorrow with a camera to identify the problem areas; repairs can then go ahead.
- "20 is plenty": Following a letter to Tim Lawton, (team leader Traffic and Safety) a reply was received saying trials are ongoing around the County. Once these have been assessed, policy will be reviewed; timescales are unknown. Cllr Martin said that the current options are: community speed watch or a mobile speed limit warning sign which would have to be purchased (NM)
- A number of camper vans illegally camp in FC carparks overnight. Cllr Johnstone has spoken twice to the FC.

**18 Burley Heritage Report and Affordable Housing** The Chairman has been in contact with Mr Avery (NFNPA) who said negotiations are progressing with the vendor of land for affordable housing. When planning application drawings for the 2 proposed affordable housing units have been prepared, Mr Avery will contact BPC for further consultation.

**19 Reports on current projects:**

**i) Lengthsman** Cllr Martin reported that a new lengthsman has been found, Mr Jonathon Narey, who has previously done a lot of work in the village. He will be in addition to the current Lengthsman and may be employed for work in other areas of the Bransgore cluster too. **Agreed:** to proceed with training for Mr Narey and beginning work on a job list as soon as possible. (SG/NM, VJ)

**20 Planning Decisions** The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last monthly meeting on 11<sup>th</sup> January 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
16/01012 08.12.16	Queens Close, The Cross	Replacement out-building; demolition of existing garage & car port	R5 – No objection	Granted 24.01.17
16/01048 19.12.16	Forest View, Bisterne Close	Replacement garage	R5 – No objection	Granted 26.01.17
16/00816 24.10.16	Land grid ref. SU207037, Longmead Road	Replacement Agricultural Building	R5 – No objection	Granted 06.02.17

16/00881 08.12.16	Lester Cottage, Mill Lane	Demolition of detached house; one new dwelling & garage	R4 - Refusal	Refused 02.02.17
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Applications considered at BPC Meeting on 8<sup>th</sup> February 2017: -

<b>Application No. &amp; Date</b>	<b>Name of Applicant</b>	<b>Address</b>	<b>Proposal</b>	<b>Deadline for BPC Response</b>	<b>BPC Recommendation</b>
17/00042 19.01.17	Mr Byers	2, The Barracks, Burley Street	Single storey front and rear extensions	23.02.17	R5 – No objection
17/00069 26.01.17	Mr & Mrs Charlesworth	Holm Wood, Bisterne Close	Single storey extension; demolition of porch	02.03.17	R5 – No objection
17/00084 26.01.17	BT Openreach	Land opp. The Cottage, Beechwood Lane	App. under GPD. Order 2015 re:-siting & appearance of Broadband Cabinet (Burley1)	02.03.17	R1 - Permission

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way. (RC)

**21 Reports** Cllr Mans(HCC) congratulated Cllr Clarke on his successful work on NF wetland restoration research and opposition.

Further to Cllr Clarke's comments recorded at the previous BPC meeting about the NF Higher Level Stewardship Scheme and their Wetland Restoration Programme, he confirmed that he had, as agreed, written to the Information Commissioner's Office on 25<sup>th</sup> January 2017. In so doing BPC had appealed against the Forestry Commission's refusal to respond further to our Fol/EIR enquiries regarding .the conduct of their works on the Harvestslade WR project.

A copy of that letter and attached copy correspondence had been circulated to all those parties previously involved with this matter including the National Audit Office and Sir Desmond Swayne, MP; the latter is due to receive an update report on the NAO's investigations by 17<sup>th</sup> February.

Cllr Clarke confirmed that he attended the public meeting of the New Forest Association on 24<sup>th</sup> January concerning the future of the New Forest.

**22 Urgent Business** None

**The meeting closed at 9pm. Date of next meeting will be Wednesday 8<sup>th</sup> March at 6.30pm in Myrtle Hall.**