

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 14th February 2018

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone,
In attendance S Gale (The Clerk),
Also present 5 members of the public,
Date Wednesday 10th January 2018
Opened at 6.30pm Closed at 9pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public came to speak about the possible expansion of Bransgore Primary School following a funding application; the consultation period ends on 17th January 2018. She spoke about the possible implications for Burley Primary School and also the Burley day nursery: funding is directly related to the number of pupils attending a school and a large proportion of Burley primary school pupils currently come from out of catchment. (PD to contact KM) (NM/PD to arrange a meeting with the Chair of Governors and new Head Teacher.)

Another member of the public came to express concern regarding litter and the new McDonalds litter bin. An increase in litter, parked cars and fly tipping has been observed. The new black McDonalds litter bin encourages parking further down the road; this is a problem already exacerbated by the closure of the layby at Picket Post. Cllr Daubeney said McDonalds have provided a litter picker and that the current manager of McDonalds is helpful. Litter is not only from McDonalds, Costa cups from the Shell garages are also prevalent; the garages at Picket Post have been unresponsive to communications. Cllr Martin said that the Lengthsman does litter pick and there is a biannual BPC litter pick. McDonalds have offered a further, more extensive litter pick; they will be asked to come further towards the entrance to Burley village. Councillors agreed that the new McDonalds bin should be removed (NM). A third member of the public said more bins are needed in appropriate places around the forest and a multi-agency litter campaign across forest was suggested (NM).

A further member of the public spoke about flooding on Ringwood Road, Burley Street near the Old Post Office, and the need for nearby properties to keep ditches and culverts clear. Speeding traffic throws a large amount of water up on the corner of this road; this is an accident black spot as traffic also pulls out onto the wrong side of the road to avoid the large amount of water. The Clerk said that she has reported the problem to HCC. (NM to follow up).

An elector spoke about further flood water pooling at the bottom of Honey Lane. Cllr Clarke said that Honey Lane is a FC road but residents have to maintain the road. (RC to follow up with FC).

2 Apologies Cllr J Kendall, Cllr K Mans (HCC), Cllr R Frampton (NFDC),

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 6th December 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 31st December was £11,996.33. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. Cheques were also agreed and signed for Cllr R Clarke's expenses and Remembrance Day service sheets.

The Chairman reported that he has met with Burley Charities to discuss a regular donation from BPC however it was felt that Burley Charities need to identify further local people in their target demographic before any further progress could be made. Cllr Clarke said BPC could insist on its right to appoint a trustee.

The Clerk said she had not had a response from the Charity Commission regarding Village Hall ownership. (SG)

Suggested dates for a refresher defibrillator course: 7th, 8th Feb 7.30pm (SG)

It was agreed that Cllr Martin would distribute surplus wine donated to the PCSO Christmas lunch to a local charity raffle/event. (NM).

6 Approve and agree precept request for 2018-19 following Finance meeting 11th December 2017 (See budget appendix 1). **Agreed:** to run a deficit budget from reserves by leaving the Precept the same as 2016-17

i.e. £13467. Sufficient reserves are held to run this deficit for worthwhile village projects.

It was noted that £300 from each NFDC Councillor (Cllrs Steele and Frampton) is expected to be received shortly. A £700 grant from HCC Councillor Mans (HCC) has been received for a new bench in Pound Lane.

7 Legislation, licensing and law A letter detailing the licence application for the Fairy Festival has been received. BPC will send a letter of concern outlining noise issues outside of the licenced period: all music should stop at the allocated time of 6pm. (SG)

8 Correspondence The Chairman said that there are 667 dwellings in Burley: 60 unoccupied furnished (second) homes and 17 empty homes. These figures were provided by NFDC. It was noted that if full Council tax is paid a property is registered as occupied and therefore the actual number of second homes may be higher than this figure.

The Chairman reported receiving pictures of flooding at Dame Slough where Wetland Restoration was carried out some time ago.

The Chairman reported that the Clerk has received information regarding the new General Data Protection Regulation (GDPR) which is set to replace Data Protection Act in May 2018.

The Clerk reported that the internal audit for 2017-18 will be carried out on 27th April; BPC should be exempt from an external audit as income/expenditure is currently forecast to be below £25,000 for 2017-18; however all documentation must still be prepared and published as in previous years.

9 Update on Pound Lane Tree Planting Proposals Cllr Clarke said that a magazine report has been circulated to all Councillors that will be published in the Village magazine relating to the planting of 5 Oak and 1 Hornbeam saplings to replace trees felled by the Forestry Commission last year. It is hoped that planting can take place in April if all necessary permissions are in place.

10 Report on Annual Assembly actions 2017 None

11 Agree Spring Litter Pick Date and discuss McDonalds litter pick Agreed: Spring Litter Pick Sunday 22nd April 2018; Autumn Sunday 7th October. (SG/RC)

12 Young People in Burley Report None

13 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- the Lengthsman has been clearing ditches, this has helped with dissipation of water during recent rainfall.
- A large pothole on the Crowe road was filled by Hampshire Highways within 24hrs
- Cycling: UK Cycling events will attend the NFALC meeting next week
- Recreational Management Strategy is an Agenda item at the NFALC meeting next week.

14 Burley Heritage Report Exchange has taken place between the NFNPA and the vendor of land in the centre of the village, completion is dependent on obtaining planning permission. Cllr Russell reported receiving an offer from a local landowner to add to the size of a possible Heritage Centre plot. It was agreed that a clear objective and working agreement is needed before any discussions can proceed. Cllr Russell will make initial enquiries with a local solicitor. Cllr Russell will meet with those people that have expressed an interest in becoming a Burley Village Heritage Trustee for further discussions. Mrs S Simpson will be asked to attend the meeting in an administrative capacity.

15 Provision of Affordable Housing Cllr Clarke reported that a Landspeed questionnaire, on the need for Affordable Housing in Burley, has been circulated. This was approved for circulation by all Councillors. It was agreed that Landspeed should circulate this to every house in Burley; it will also need to be approved by the NFNPA before circulation.

16 Lengthsman scheme: monthly update See Clerk's report. Included in this month's job list for the Lengthsman are: fitting of the new bench Street in Pound Lane and making visible a weight restriction road sign by Holmsley Tea rooms that is obscured.

17 Planning Decisions

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/01026/LBC 30.11.17	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	Extension to existing outbuilding (Charcoals) to provide addtl. function area with 3 No. additional staff	04.01.18 (Agreed extn. to 11.01.18)	R5 – No Objection

			accommodation rooms over; alterations to parking layout (minor amendment to approved scheme 17/00331 - App. for Listed Building Consent)		
17/01025 30.11.17	New Forest Hotels plc	Burley Manor Hotel, Ringwood Road	-ditto – ((minor amendment to approved scheme 17/00330)	04.01.18 (Agreed extn. to 11.01.18)	R5 – No Objection
17/01060 08.12.17	Mr & Mrs Deacon	Hawthorns, Pound Lane	Re-roof existing conservatory; alterations to existing front porch; alterations to fenestration; flue	12.01.18	R5 – No Objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way

18 Enforcement Matters None

19 Reports The Chairman attended the Wetland Restoration new strategy meeting and outlined the recommended new procedures to Councillors.

Cllr Martin said that he will attend the NFNPA authority meeting on 18th January as cycling is on the agenda.

20 Urgent Business Cllrs Daubeney and Martin will speak with SSE regarding the proposed cable laying and associated digging up of the road through the centre of the village (NM/PD)

The meeting closed at 9pm. Next meeting: Wednesday 14th February at 6.30pm in Myrtle Hall.

(Cllr Russell and Cllr Johnstone left the meeting at 8.20pm)