

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 10th January 2018

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin, Cllr V Johnstone,
In attendance S Gale (The Clerk), Cllr K Mans (HCC)
Also present 0 members of the public, PCSO Tracey Cooper
Date Wednesday 6th December 2017
Opened at 6.30pm Closed at 8.50pm
Subject Burley Parish Council Monthly meeting

1 Public Participation PCSO Tracey Cooper reported that there have been six non-dwelling break-ins in the last 2 months: 2 in Burley Street and 4 in Burley village. She said that she attends the coffee morning at the village Church once a month, where anyone can come and speak to her in person. There have also been 6 thefts from vehicles in forest car parks. Sgt Helen Mitchley will attend the BPC meeting in January, along with PCSO Tracey Cooper.

2 Apologies Cllr P Russell, Cllr J Kendall, Cllr M Steele (NFDC)

3 Declarations of Interest None

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 8th November 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 29th November was £13,316.50. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. Cheques were also agreed and signed for N Martin and P Daubeney's expenses.

Cllr Clarke reported that the NFNPA planning enforcement officer has responded to his correspondence on enforcement issues following last month's public participation.

Cllr Daubeney reported that he will meet with Burley Charities next week.

The Clerk reported that the certified copy of the FC licence is expected to be received shortly.

The Clerk is awaiting a response from the Charity Commission regarding details of the Village Hall ownership, following an electronic enquiry sent 3 weeks ago.

Cllr Martin reported that at the next NFALC meeting on 18th January, tourism strategy will be discussed.

The defibrillator outside the Village Hall now has a new cabinet (see Clerk's report); Cllrs requested a refresher course on its use. (SG)

6 Approval of grants to CAB New Forest and PCSO-run Christmas lunch

Agreed: To donate the budgeted £150 grant to Citizens Advice New Forest following a completed grant application form.

Agreed: To donate a grant of £100 to the PCSO-run Christmas lunch for those alone on Christmas Day, along with 15 bottles of wine left over from the recent presentation evening.

Cheques were signed.

7 Legislation, licensing and law None

8 Correspondence Cllr Clarke reported that an email was received from Lucie Cooper, NFNPA enforcement officer regarding notices and banners at Wathan-Bartlett Burley Club. It was noted that the banners have now been removed.

The Chairman will attend a "New Forest Freshwater and River Strategy and Plan" workshop meeting on 7th December.

9 Village Welcome Packs – future organization and distribution The Chairman passed information to the Clerk that has previously been used in Village Welcome Packs. This needs updating; it was agreed that this would be done by the Clerk as extra hours. A number of packs will be made up, to be held by Councillors and distributed when appropriate. Cllr Martin suggested that this could be done alongside Village Magazine distribution. (SG)

10 Update on social event/presentation evening This event was a great success and will be reported on in the local press shortly.

11 Update on Pound Lane Tree Planting Proposals Cllr Clarke reported that he has received guidance from the FC on protective sapling enclosures; these need to be 2m x 2m x 1.5m. Three quotes will be obtained on the basis of treated soft wood enclosures, rather than Oak. It is expected that these, along with the saplings, will cost in the region of £2000. (RC)

12 Discussion on proposal to close part of Holmsley Passage Cllr Martin said that he has reported the BPC decision against the closure of Holmsley Passage to the Verderers Clerk; this will in turn be reported to the Verderers.

13 Superfast Broadband Update Cllr Martin reported that the new SFBB cabinet at Lester Square is now fully operational; to benefit residents need to contact their supplier to subscribe to SFBB.

14 Report on Annual Assembly actions 2017 Mr Avery (NFNPA) has reported that it is not feasible for the bus company "Go South Coast" to provide the option of season tickets to residents for the open top tourist buses.

15 Young People in Burley Report None

16 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- he is awaiting delivery of car parking signs for the parking area opposite the Village Hall; these will be fitted by the Lengthsman.
- the Lengthsman has fitted reflectors on the pinch points in Pound Lane; these were provided by Hampshire Highways.
- the Lengthsman will clear the ditch by the fire station as there is a concern over debris blocking the ditch; this has led to flooding in previous years.
- he attended a meeting of Sway PC on 13th November to discuss a report on the most recent cycling event in the area. As a result UK Cycling Events have been asked to attend the next NFALC meeting in January; they will attend to give a brief on their activities in 2018 and answer any questions.
- HCC Rights of Way department is to request that the neighbouring residents remove trees obstructing the public footpath from Pound Lane to Little Deers & Ringwood Road.
- a Burley Street resident's ditch has previously flooded in Coach Hill Lane. A letter will be sent explaining the riparian responsibilities of home owners and requesting that the ditch is properly cleared (SG).

17 Burley Heritage Report and Affordable Housing Cllr Clarke agreed to be the BPC representative on a working party, organised by NFNPA, regarding affordable housing in the centre of the village.

A confidential minute was recorded regarding further possible affordable housing development in the Village Centre.

18 Lengthsman scheme: monthly update At the end of November a balance of £897.33 remained for BPC to spend on the Lengthsman scheme until the end of the financial year. Cllr Martin reported that the Lengthsman does some litter picking as well as completing his general jobs list. The Lengthsman will dismantle an antique street light donated to the village, which will be stored for Burley Heritage.

19 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since BPC Planning Committee Meeting on 8th November 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00789 15.09.17	22 Garden Road	Two storey rear extension	R5 – No objection	Granted 10.11.17
17/00823 02.10.17	Vereley House, Vereley	Replacement outbuilding with office over (Revision to PP 17/00313)	R5 – No objection	Granted 21.11.17
17/00821	Vereley House,	Proposed pond	R5 – No	Withdrawn

26.10.17	Vereley		objection	21.11.17
17/00815 28.09.17	Leafy Screen House, Cott Lane	Installation of swimming pool	R5 – No objection	Granted 22.11.17
17/00820 04.10.17	Broombank, Castle Hill Lane	Roof alterations	R5 – No objection	Granted 22.11.17

Applications considered at BPC Meeting on 6th December 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00983 13.11.17 (Re-submission)	E Balaam & J Brown	Old Farmhouse Restaurant & Tea Rooms, The Cross	Single storey extension; additional customer seating area; demolition of existing outbuilding	18.12.17	R5 – No objection
17/01016 27.11.17 (Re-submission)	Mr & Mrs Allen	The Dower House, Chapel Lane	Pool house with roof mounted solar panels; swimming pool enclosure; replacement garden	02.01.18	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way

20 Reports Cllr Mans (HCC) reported that Christchurch Council met with HCC to discuss the possibility of becoming a district of Hampshire. Cllr Mans also reported that he had funds remaining in his devolved budget for the year and that he would be happy to support a further bench seat for Burley (SG).

21 Urgent Business The annual Carol Singing, to be held this year at the Queens Head, will be on Monday 18th December at 8pm. The Revd Angie Gammon and Ringwood & Burley band will be in attendance.

The meeting closed at 8.50pm. Next meeting: Wednesday 10th January at 6.30pm in Myrtle Hall.

Confidential Minute:

Proposed Affordable Housing on Moormans Site

Present: Tony Hodges, Bowood Properties (from 8.15pm)

A discussion was held on the possible purchase of part of the Moormans site by Bowood Properties, with the aim of developing approximately 6, 7 or 8 affordable housing units. These would be sold through Landspeed on a 'Shared Equity' basis at 75% of the market value in the way they have established with other local planning authorities. This scheme should involve no additional rent following purchase and Landspeed retain the option to purchase units back whenever they are to be sold on to ensure that they are re-sold on the same affordable basis as the original sales.

A discussion was held on possible boundaries between the existing building and the development site. Mr Hodges said that the passageway needs to be retained down the side of Shappen Stores for vehicular access to the properties. The possible boundaries and the number of units built will partially depend on the parking spaces required as part of the grant of planning permission.

Mr Hodges said that direct temporary access from the main road to the development site will be requested during building works and that the architect will model the properties on the existing Moormans building.

As an immediate pre-requisite, a survey of householders in the Burley area will be funded and distributed by Landspeed to assess the specific type of housing required for purchase in the village on an 'affordable' basis. The BPC name/logo may be used on the survey to show support for affordable housing; although BPC will have no financial or managerial involvement in the scheme.

It is understood that planning agreement to the scheme will be applied for based on the results of the survey.