

## BURLEY PARISH COUNCIL

Clerk's Report for Meeting of 9<sup>th</sup> April 2014.

### Finance

#### **Cheques signed at the last meeting:**

Cheque number	861	S Gale	£404.95
	862	Hall hire	£10
	863	Letters & logos	£56.40
	864	Cycle Racks	£1200

#### **Cheques signed since the last meeting:**

Cheque number	865	Excalibur Stone – milestones	£1404
	866	P.Russell travel expenses	£27.50
	867	Burley WI Hall hire	£10

#### **Bank Reconciliation to 31st March 2014:**

Current a/c bank balance	£14040.90
Less o/s cheques:	£ 2183.16
Deposit a/c	£ 6257.23
War Memorial a/c	£ 5010.20
Jubilee a/c	£ 1583.87
<b>TOTAL CASHBOOK BALANCE</b>	<b>£24709.04</b>
Living History a/c	£ 2772.73

#### **VAT reclaim**

A VAT has been submitted for the fourth quarter of 2014 for £572.80.

#### **Fixed Asset Register and insurance**

The fixed asset register and BPC insurance policy have been updated to include the book value and insurance values of the Jubilee clock and cycle racks as follows:

Jubilee Clock	£2893 (nett)	£5000
Cycle racks	£2200	£2200

#### **Audit 2013/14**

- The internal audit with Eleanor Greene of Do the Numbers Ltd has been arranged for Thursday 5<sup>th</sup> June 2014.
- The Annual return form for 2013/14 has been received from BDO. A public notice must be displayed from 19/5/14 to 1/6/14 stating that the accounts will be available for public viewing from 2/6/14 to 27/6/14. The annual return form must be returned to BDO by 30/6/14 and publication of accounts must be no later than 30/9/14.

#### **Correspondence**

- An email was received on 24/3/14 from Steve Shaw, National co-ordinator, Localworks (previously circulated) asking for BPC's support to a proposal under the Sustainable Communities Act. The proposal is "That the government take the necessary action to allow a percentage of Business

Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth."

### Licensing

- Burley Park, Chapel Lane, 30/05/2015 19:00:00 to 30/05/2015, Wedding reception for 250 people. Sale of alcohol and entertainment.
- THE WATHEN-BARTLETT AT BURLEY CLUB THE WATHEN-BARTLETT AT BURLEY (email received 20/3/14) The details of the application for a premises licence are as follows:

Plays, live music, recorded music, performance of dance, anything similar, indoors and outdoors Monday to Sunday 09:00hrs to 02:00hrs, boxing and wrestling 09:00hrs to 24:00hrs on and off the premises. Finally the sale of alcohol on and off the premises 09:00hrs to 03:00hrs, opening hours 09:00hrs to 03:00hrs.

### Planning

Planning Decisions communicated since BPC Meeting on 12<sup>th</sup> March 2014:-

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
00025 15 0114	Bisterne Lodge, Bisterne Close	2 storey rear extension; creation of pitched roofs over existing flat roofs; rendering of whole house	R2 – Refusal	Granted 12 03 14
00058 04 0214	Pipers, Bisterne Close	Two storey rear extension; single storey extension; balcony	R2 – Refusal	Withdrawn 31 03 14

An Appeal has been lodged with the Planning Inspectorate against the Refusal of Planning Application No.13/99075 for a (larger) **Detached Garage with dormers; External Staircase to first floor at Blackhill Cottage, Forest Road.**

BPC Recommended R4 – Refusal at our meeting on 8 January 2014. However, since the appeal will be dealt with electronically under the expedited **Householder Appeal Service Procedure** there will be no further opportunity for comment on the matter by the Parish Council.

Applications to be considered at the BPC Meeting on 9<sup>th</sup> April 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
00112 07 0314	Mrs P Wheeler	Herons Pool, Forest Road	Replacement Outbuilding (Revised Scheme to PP11/96795)	11 0414	
00181 17 0314	Mr & Mrs Cordery	Candys, Burley Lawn	Single storey extension (demolition of existing)	21 0414	