

## BURLEY PARISH COUNCIL

Draft Minutes to be approved on 10th May 2017

**Present** Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone,  
**In attendance** S Simpson (standing in for the Clerk), Cllr Keith Mans (HCC)  
**Also present** 3 members of the public  
**Date** Wednesday 12<sup>th</sup> April 2017  
**Opened at** 6.30pm Closed at 8.25pm  
**Subject** Burley Parish Council Monthly meeting

**1 Public Participation** The owners of Gem of England, a new shop in Burley, wished to introduce themselves and to report that they had received a comment about the A boards and furniture they put outside and wanted to see what people thought of it and explain where they were coming from. The Chairman welcomed them to the meeting. Cllr Clarke explained there were various restrictions in the New Forest regarding displaying goods outside shops and advised they contact the Forestry Commission and National Park for further guidance. (SG)  
A resident raised concerns about an anonymous letter that had been sent to Gem of England and informed the Councillors that she would take this to the police if the person who wrote this has not come forward by 24<sup>th</sup> April.

**2 Apologies** None.

**3 Declarations of Interest** None

**4 Approval of Minutes of previous Meeting Resolved** – that the Minutes of the last full Meeting held on 8<sup>th</sup> March 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

Robert Clarke asked about the Annual return – Chairman reported the Clerk had only just received the paperwork but it was in hand.

**5 Matters Arising and Clerk's Report** As shown in the Clerk's report the balance of the current account on 31<sup>st</sup> March was £9197.40. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Martin. It was agreed to pass these to Robert Clarke for checking next time as a matter of good practice.

Leylandii trees – Jane Kendall agreed to speak to owners.

Shappen Cottages – pursuing Lucie Cooper for action because barn has been upgraded seemingly for holiday lets. (RC)

Conservatory rear of Torbay, now Meadow View, an additional conservatory appears to have been erected without planning permission– RC to raise also with Lucie Cooper

Cutting back gorse from Durmast corner to Goatspen – VJ not heard back from Paul Grugeon at the FC. (VC)

War Memorial cleaning – NM reported that the contract for the work has been awarded to 'Excalibur Stone Limited'. The starting date to be advised.

NM reported that details of the damage to Forest Road has been passed to Hampshire Highways for action and VJ reported that it looked as if a survey by has been carried out.

Broken hydrant cover outside Moormans – NM reported this had been raised with the owner of the Magpies Nest and subsequently repaired by the Water Company.

NM reported that the NFNPA 'Welcome Home' leaflets have been passed to Roger at the Post Office for inclusion in the 'Welcome Packs' for new residents.

**6 Approval of Citizens Advice New Forest Grant Agreed:** a grant of £175 was agreed. Cheque issued. (NM/PR)

**7 Councillor Co-option Agreed:** That Jane Kendall will be co-opted to fill the casual vacancy on Burley Parish Council. The Acceptance of Office was duly signed and the Register of Interest passed over to be completed as soon as possible to be returned to NFDC within 28 days.

There was another candidate for the vacancy and it is hoped he will attend Council meetings as a "Non-Councillor Member of a Committee", as yet to be decided.

**8 Legislation, licensing and law** None.

**9 Update on Burley Twinning revival** None.

## **10 Correspondence**

a) Letter received from Tree Surgeons.

b) Exchange of emails between Ms Crooks and Cllr. Clarke regarding the need for recent FC emergency tree works. FC have put the felled trunks aside in the inclosure by Woods Corner so that it may be seen how badly decayed the tree trunks were.

c) Concerns raised about White Buck - Cars speeding out of exit onto Bennetts Lane without giving way; Application made for very extensive tree works and seemingly waived through by NPA - requires close look and more consideration; Post Code issue raised again and need for better signage - solution felt to be for additional Forestry Commission-style sign pointing to White Buck above Bisterne Close road sign. Sign proposal made and manager put in touch with local supplier two months ago but heard no further yet. Probable need for meeting with the owners' Area Manager to discuss these issues.

d) Complaints received from residents re cars blocking the lane at Burley Street between 'Forest Thatch' and 'Ramblers' preventing emergency exit. RC said this was a Forestry Commission track that should not be obstructed. (JK and VJ to liaise.)

**11 Superfast Broadband Update** - Planning permission for the Broadband Cabinet (Burley 1) to be located in Lester Square has been agreed by the NFNPA. The requirements for the power ducting have been passed to the Forestry Commission for 'sign off' prior to the commencement of the work.

## **12 Report on Annual Assembly actions 2016 and confirm invitations for speakers 2017**

Chairman's draft report to be circulated shortly. Confirmation of speakers has been received.

**13 Report on HGV parking at Picket Post** Cllr Martin reported that the area at Picket Post which was being used by HGV's for parking purposes has been designated as an area of SSSI. The area has been protected by the installation of a series of bollards and a new surface has been applied. The issue is now closed.

**14 Young People in Burley Report** Cllr Clarke reported that following the visit to Deer Hall and the Red Cross Hut by the Insurance assessor the recommended cover was an increase from £144,000 to £152,000 for Deer Hall, and an increase from £6,000 to £10,000 for the Red Cross Hut. Total cover has now gone up by £12,000. No increase in cost of premium to Little Deers at this stage.

Cllr Clarke to look at the floor of the Red Cross Hut as he felt the lack of under floor ventilation could be resulting in dry rot coming back.

**15 Roads and Traffic Report inc. Cycling Events** Forest Road – See paragraph 5 above, the road has been surveyed for future repair.

The broken water cover outside the Magpies Nest had been repaired.

The Paths in Pound Lane and from the Village Centre up to Burley Street have been cleaned by NFDC.

Holmsley Bridge- There are signs of corrosion and subsequent deterioration of the metal bridge over the C10 on the A35 (near the Old Station Tea Rooms) which will need a program of major repair. In the interim, there are plans to apply a 40 mph speed limit on the A35 which will be put into effect from mid-May. At the same time, low barriers will be installed along the verges at the top of the bridge.

Cycling event over the weekend 7/8 April – the UK Cycling Event clashed in the centre of the village with the Palm Sunday Church Ceremony, however the event was well managed and passed off without any major issues.

## **16 Burley Heritage Report and Affordable Housing**

Nothing further to report on Heritage Centre or Affordable House.

BLH – Invoice received for transcriptions from Mrs. Simpson. (JK/VJ)

Cllr Russell circulated a list of additions for archives that need recording. (SG) Clerk to send letter of thanks to accept on behalf of Council.

**17 Lengthsman** Cllr Martin reported that the program is working well. A grant for £1100 has been received from HCC giving a total of £2,963.81 for the year. The April work schedule is well under way and improvements around the village can be seen. Cllr Martin asked Councillors to provide feedback on any issues which need to be included in the May schedule.

Red Cross Hut – Cllr Martin reported that the vegetation has been cut back around the base and the hut has been painted. Maintenance will be need on the doors which are of soft wood construction and are deteriorating at the bottom.

Cllr Martin reported that HCC have supplied the Lengthsman with bollards and other safety equipment. He is scheduled to undertake work at Picket Post where particular care will be needed.

Regarding public rights of way and footpaths in Burley:- Cllr Clarke reported the upper part of the footpath up past Burley Hill had been cleared but further work required for which Lengthsman's assistance may be required.

**18 Planning Decisions** The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last monthly meeting on 8<sup>th</sup> February 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00042 19.1.17	Corner Cottage 2, The Barracks Burley Street	Single storey front and rear extensions	R5 – no objection	Granted 15.03.17
17/00069 26.01.17	Holm Wood Bisterne Close	Single Storey extension; demolition of porch	R5 – No objection	Granted 20.03.17
17/00076 02.02.17	Vale House Burley Street	Outbuilding	R5 – No objection	Granted 20.03.17
17/00084 26.01.17	Land opp. The Cottage, Beechwood Lane	Appl under GPD. Order 2015 re-siting & appearance of Broadband Cabinet (Burley1)	R1-Permission	Raise No Objection 21.03.17
17/00022 30.01.17	The Paddocks Castle Hill Lane	First floor extension; roof alterations; bay window; render	R5 – No objection	Granted 21.03.17

Applications considered at BPC Meeting on 12<sup>th</sup> April 2017: -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00265 27.03.17	Mrs O'Brien	Middle Cottage, The Barracks	Front porch; single and 2 storey rear extensions.	01.05.17	R5 – No objection
17/00241 28.03.17	Mr & Mrs Freer	15 Copse Road	Conservatory	02.05.17	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way

## 19 Reports

**i) HCC report** Cllr Mans reported that he and BPC's Chairman are due to meet with the Head teacher at Burley Primary School to discuss the new funding formula the Government is planning which would have a financial effect on the school.

In July/August new contractors would be taking over the road repairs.

**ii) Cllrs Daubeney and Clarke attended the AGM of the High Level Stewardship Scheme.**

Awaiting the National Audit Office report via Sir Desmond Swayne re-HLSS and Wetland Restoration programme.. Still no response from Information Commissioner's Office.

Wetland Restoration of Avon Water at Wootton Bridge about to recommence – site meeting and inspection of BPC councillors to be arranged with Forestry Commission.

## 20 Urgent Business

Cllr Kendall reported on the circular that all households were receiving from Pharmacy2U re having medication delivered directly to them. The Surgery are concerned we might lose dispensary in Village if the uptake of this offer is high. Cllr Kendall to check if this is being backed by NHS.

Cllr Kendall to speak to the Burley doctors and suggest they put up a note in the surgery pointing out that this could have a detrimental effect upon the service they currently provide.

**The meeting closed at 8.25 pm. Date of next meeting will be Wednesday 10<sup>th</sup> May at 6.30pm in Myrtle Hall.**