

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 11th May 2016

Present Cllr P Daubeney (Chairman), Cllr R Clarke, Cllr N Martin

In attendance S Gale (the Clerk), Cllr R Frampton (NFDC), Jane Kendall, Paul Holdsworth (Burley Charities)

Also present 0 members of the public

Date Wednesday 13th April 2016

Opened at 6.30pm Closed at 8.30pm

Subject Burley Parish Council Monthly meeting

1 Public Participation The Chairman noted with regret the resignation of Cllr Kendall on 17th March 2016 and thanked her for all her hard work. Jane Kendall then gave an update on projects that she had been working on as a Councillor and handed over to current Councillors:

- HGV Parking Picket Post: contact given to Cllr Martin.
- Verge restoration raised at the SW Quadrant meeting of NFNPA: Gary North (FC) has emailed JK and further correspondence will be forwarded to Cllr Daubeney.
- Burley Street noticeboard: this will be erected week commencing 25th April; the lengthman will clear any greenery away from the bus stop by the end of this week. It was agreed that JK will hold a spare key to the noticeboard as a local resident key holder and she will also keep the Village noticeboard clean and tidy.
- Lengthman: is expected to resign from work in Burley but will remain working with Bransgore PC. Cllr Frampton suggested speaking to the Clerk of Bransgore to discuss the financial implications. (SG/NM).
- Burley-Bransgore MoreBus service will reduce to 2 days a week from September. It was agreed that Monday and Friday will be recommended to Morebus and that this will be suggested to Bransgore PC (SG).
- Burley Primary School federation consultation meeting: JK attended and the financial and pupil benefits were discussed.

JK left the meeting at 6.40pm.

2 Report from Paul Holdsworth of Burley Charities Mr Holdsworth outlined the historical origins of Burley Charities and the work that it currently does. Burley Charities is derived from the amalgamation of 5 other charities/trust benefactors dating back 300 years. Currently Burley Charities helps families or individuals in difficulty with occasional donations and meets twice a year. The Trustees are Charles Mormon, Jane Savage, Nikki Cook, Angie Gammon (Chair) and Paul Holdsworth. The income is very small with a capital investment of £2366, at October 2015. The income from this was £166 in 2015. In 2015 £426 was distributed; in addition to the year's income this sum was taken from the bank balance of approximately £2000. In December 2015 the following were distributed: seven food vouchers of £40 each, 9 plants to Burley residents bereaved in last 12 months, 24 Christmas cards, 3 plants to other individuals and three £40 M&S vouchers to thank individuals for their charity/community work. 45 individuals or households were therefore contacted last Christmas. Burley Charities can and does help individual cases in need on a one off basis. Cllr Martin asked how Burley Charities is aware of people in need; this is via communication in the village via the Trustees. Benefactors must live in the village to benefit. Cllr Clarke asked whether Burley Charities reports to the Charity Commission; Mr Holdsworth said that Mr W Ratford, Burley Charities Clerk completed any necessary returns.

3 Apologies Cllr Russell

4 Declarations of Interest None

5 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 16th March 2016, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

6 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 30th March was £29063.94. The payments detailed in the clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Martin.

The Red Phone box mentioned in previous minutes will be followed up by Cllr Martin (NM).

7 Councillor resignation and update on co-option procedure The Chairman reported that following the resignation of Cllr Kendall, after the BPC meeting on 16th March, a notice of vacancy has been posted. As 10 requests have as yet not been received from electors requesting an election (deadline: midnight 13th April), it is thought likely that the position will be filled by co-option. This second vacant position may be filled following the interviews scheduled for Tuesday 19th April, along with the first vacancy following the resignation of Cllr Hall (as previously reported).

8 Annual Assembly Agenda No additional items were added. The Chairman noted that Mr S Avery (NFNPA) has confirmed his attendance and Mr B Rothnie (Forestry Commission) has declined due to a prior engagement.

9 Queen's 90th Birthday Celebrations – report on plans Cllr Martin gave an update. All necessary permissions have now been received including a Temporary Event Notice from NFDC and insurance company approval of the Risk Assessment, confirming insurance cover. Food and drink will be available to purchase. High visibility jackets have been purchased by BPC for this and future events. Marshalls have been organised.

10 Report on proposed gate: track from school to Church Lane Cllr Martin confirmed that BPC has written to Mr Rothnie (FC) to express concern over a gate being erected. Mr Rothnie acknowledged the letter and delegated to Mr Grugeon to respond.

11 Superfast Broadband Update Cllr Martin confirmed that there is no correspondence to report from Openreach. Cllr Martin attended a meeting of the Brand New Forest Broadband Group, which reported on self-funding initiative schemes. Cllr Martin shared BPC's experiences of the upgrade process with Openreach with the BNFBG group. Tony Climpson, Hyde PC will follow up with Openreach on behalf of BPC; Hyde PC are establishing a self-funding package and a toolkit as guidance for others. This will launch at the New Forest Show.

12 Report on HGV parking at Picket Post See Item 1. A letter from Highways England was passed from JK to Cllr Martin to establish a new Highways England contact.

13 Correspondence

- An email was received from an elector querying the filling in of the pond at Burley Primary School (NM to speak to Head teacher).
- Bournemouth Echo contacted the Chairman to ask for BPC's view on the closure of mobile libraries; he reported that the closures are regrettable.

14 Young People in Burley Report None

15 Roads and Traffic Report inc Cycling Events Cllr Martin reported that:

- Lines have been painted on the road in the centre of the village following pavement installation and a bollard is not needed (see March minutes). Many compliments have been received about the new pathway.
- Potholes around the village have been temporarily repaired.
- Repair to the path outside the Post Office is outstanding.
- Following the Spring Sportive Wiggle event no negative comments came from within Burley, however some cyclists were riding 3 abreast. Sway PC reported a pony in distress by Burley Golf course, however Verderers confirmed that the pony had colic and is now fine: this was not as a result of the Wiggle. A wash up meeting of the Safety Advisory Group is imminent and Cllr Martin will attend.

Cllr Clarke circulated a copy of the NF Post that reported that the bridge at Holmesley may be demolished. (NM to investigate)

16 Burley Heritage Report The Clerk reported that the Charity commission will not check draft documents before a full application is made.

17 Reports on current projects:

i) **Burley Street noticeboard** See Item 1

ii) **Lengsthman** See Item 1

18 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last Monthly Meeting on 16th March 2016: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
16/00071 04.02.16	Woods Corner, Mill Lane	Pool House	R5 – No objection	Granted 31.03.16
16/00077 02.02.16	5, Clough Lane	Single storey extn; porch; alterations to fenestration	R5 – No objection	Granted 21.03.16
16/00060 08.02.16	1 & 2 Shappen Cottages, Pound Lane	1st floor extn; single storey extns; pitched roof to existing single storey element; addition of dormer window; addition of pitched roof to existing dormers; 2 no. rooflights; car port	R2 – Refusal (Car Port only)	Granted 21.03.16
16/00129 19.02.16	Honey Cottage, Pound Lane	Single storey extension; porch; alterations to fenestration	R5 – No objection	Granted 07.04.16

Applications considered at BPC Meeting on 13th April 2016: --

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
16/00220 14.03.16	Mrs A Perry	Hill Cottage East, Lyndhurst Road, Burley Lodge	Alterations to existing garage to create single garage & workshop; roof alterations to facilitate 1 st floor office	18.04.16	R5 – No objection
16/00256 24.03.16	Mr J Carpenter	Stocks Farm, Burley Street	Re-roof dwelling; alterations to fenestration; new roof light; internal alterations (Application for Listed Building Consent)	28.04.16	R5 – No objection
16/00242 24.03.16	Forestry Commission	Wootton Riverine Woodland, Avon Water, Wootton Bridge	Restoration of Avon Water to a meandering stream course; infill redundant sections; new & replacement crossings	27.04.16	R4 – Refusal (Provisionally in the absence of the full details and current deadline for response of 27 th April)

In the absence of Cllr. Clarke the following day,, the Clerk would forward the agreed planning responses to NFNPA by email in the usual way.

19 Reports Cllr Frampton (NFDC): See Item 1 regarding Morebus.

Cllr Clarke said that he had attended the Forest Design Plan consultation meeting on 22nd March where a major point emerged that in future more broad leaf trees will replace some conifer plantations. Cllr Clarke reported that he is working on a response to the lengthy answers received in a letter from Mr Rothnie (FC) following the Freedom of Information request sent by BPC on 3rd February regarding the Harvestslade Wetland Restoration project

20 Urgent Business None

The meeting closed at 8.30pm. Date of next meeting will be Wednesday 11th May at 6.30pm in Myrtle Hall.