

BURLEY PARISH COUNCIL

Draft minutes to be approved at meeting on 14th May 2014

Present Cllr Daubeney (Chairman), Cllr Martin, Cllr Kendall, Cllr Russell, Cllr Clarke

In attendance Cllr Keith Mans (HCC),
standing in for the Clerk Ms G Dalgarno

Also present 1 member of the public, and a representative from the New Milton Advertiser

Date Wednesday 9th April 2014

Opened at 6.30pm Closed at 8.42pm

Subject Burley Parish Council Monthly meeting

1 Public Participation None

2 Apologies Cllr Thorpe, Cllr Penwarden (NFDC)

3 Declarations of Interest None

4 Minutes of previous Meeting Resolved– that the Minutes of the last Meeting held on 12th March 2014 and the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report Cllr Daubeney will write to Mr Howison from SSE Power to ask for the information in writing that was promised at the meeting on 12th March. Cllr Daubeney and Cllr Kendall attended the opening of the Macdonalds restaurant and were assured that litter picking would take place 3 times a day. The company will employ up to 50 people, including 10 from Burley. Another litter pick took place in the Picket Post area on 12th March. The customary Spring Litter Pick covering the whole of Burley village has been arranged for 2.30p.m. on 27th April. Cllr Russell is still unable to get hold of the possible co-ordinators of the Twinning Association in Burley. The brass plaque for the clock has now been fitted. A litter pick took place on 12th March with a further one set for the 27th April. Cllr Kendall reported that the notice board has been refurbished and Cllr Daubeney asked that the Clerk write to Dr Peter Goodwin expressing thanks from the council. It was agreed that Cllr Kendall approach Dr Goodwin to ask if he would be prepared to now clean up the adjoining village noticeboard, which is looking rather tatty. It was agreed to support in principle the Localworks proposal 'That the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth' (proposed Cllr Martin, seconded Cllr Kendall). Cllrs Daubeney and Clarke will seek a meeting with the Burley Club manager to discuss in more detail the licensing application. The council is cogniscent that the club may be struggling financially but has concerns over the blanket application which is well over and above the conditions imposed on other outlets in the village. Children also congregate near the club. It may be more appropriate for applications to be made for specific events as they arise. Further discussions will take place following the meeting. Cllr Daubeney confirmed that arrangements were now in place for the Burley Annual Assembly in the Village Hall at 7.30 p.m. on Monday 28th April.

6 Cycling – The Wiggle (Palm Sunday) Traffic Management Plan Councillors have attended a number of meetings and has exchanged emails with various interested parties such as Ringwood Police and the NFDC. Cllr Martin has been liaising with the Safety Advisory Group, the Police, HCC Highways and UK Cycling Events, both have expressed safety concerns and possible alternative routes. Up to 2400 cycles could pass through the village on each day of the event. Nevertheless, Mr Barden, UK Cycling Events, was not prepared to amend the route. HCC highways have agreed to a 15 minute road closure while the Palm Sunday Church service is taking place. Cllr Daubeney expressed concern that in the future, cycling organisations may not stick to the Charter and pointed out that the Safety Advisory group is weak as it has no powers for enforcement and its role is only to advise on potential safety issues. It is important that there is consultation with the council in future planning for such events. In respect to the Palm Sunday event, Cllr Martin has met with the Safety Advisory group and the recommendation is for a traffic control mechanism is put in place. On Saturday no specific action will be taken apart from observing the event and monitoring the impact on the village. On Sunday the cycling event will start from Matchams at 7.30 am, in an attempt to ensure that the bulk of participants will have passed through Burley

village centre before the Palm Sunday service. In conjunction with HCC Highways, the issue will be managed using the 'Traffic Control by Temporary Obstruction' process. Cllr Martin has drawn up a 'Road Traffic Plan' which involves 2 closure points, one in Ringwood Road and one in Pound Lane. A car with flashing lights will be further down Pound Lane in order to warn cyclists of the closure ahead, the police will also be present. Cyclists will then dismount. Wiggle Marshalls will be present to assist. Cllr Martin has continued to attend meetings concerned with drawing up the Cycling Charter, which is nearing completion, though it has yet to be ratified by the Cycling Liaison Group. Once the draft is complete, it will be circulated to Parish Council via NFALC for comment. The Charter will provide a firm foundation on which to build in respect to the safe and smooth management of future cycling events. Cllr Martin agreed that communication is paramount and what must change is the process to allow for communication with Parish Councils to take place in advance of any future events and a process for feedback to be implemented. Cllr Martin is currently in discussion with the Safety Advisory Group on this issue. There is a cycling event planned for October. Cllr Martin reported that a meeting has taken place with the Minister and MP's Julian Lewis and Desmond Swayne with a view to looking at possible future legislation, maximum numbers and possibly licensing the events. An observer will be attending the Wiggle event at the weekend. Cllr Mans pointed out that the New Forest is the smallest National Park but it has the largest population and therefore there needed to be great sensitivity to ensure that the needs of those using the park for recreation were carefully balanced with the needs of those who live here. He recommended that Parish Councils and groups who are affected by such events should link up to maintain a united front. Cllr Russell pointed out that it is important to emphasise the safety aspects, particularly in respect of the narrow forest roads. He also said some local businesses had expressed concern that they may lose business and asked how much of the money being made at this event is being donated to local charities. Cllr Martin was not able to give the exact amount, but understood it to be in the region of £3000.

7. Emergency Plan update This is in hand and names are being added. Cllr Russell requested that the needs of individuals who use hoists and lifts should be recorded on the plan. Cllr Daubeney assured the council that this would indeed be the case.

8. Bus & Community Transport Services Review Cllr Martin has attended the New Forest review meeting in Lyndhurst on behalf of BPC. HCC wanted input from the parishes as there is a need to reduce the overall funding. There are no funds to re-instate any services that have been stopped, but there will be no further reductions at present which will affect Burley. Cllr Mans pointed out that much of the local services are already heavily subsidised. There is a taxi share scheme organised by HCC.

9. Hampshire Super-Fast Broadband Update Cllr Martin attended a meeting in Winchester last week where maps showing the intended roll out were distributed. Cllr Martin made these available for the meeting. The target is that there will be 90% coverage by the end of 2015, 95% by the end of 2017 and the government is exploring the possibility of 99% by the end of 2018. Cllr Mans commented that this service is especially important for rural businesses.

10. Correspondence Cllr Daubeney passed a letter from Mrs Cowell-Parker concerning the position of the clock to Cllr Kendall; Cllr Martin has replied. Cllr Kendall has communicated with Colin Doherty and the Forestry Commission concerning the dragon's teeth and parking near Moorhill House Hotel.

11. Young People in Burley Report Cllr Daubeney attended Little Deers Day Nursery AGM and is pleased to report that it is fully subscribed with 56 children on the books and 26 attending each session. The damaged tree branches in the play area are being removed by a tree surgeon and the new owner of Campden House will be approached by Little Deers regarding the excessive height and bulk of the re the leylandii boundary hedge, prior to any further action on the subject by BPC.

12. Roads and Traffic Report Cllr Martin reported that he had written to the Highways Agency in respect to the gap in the fence on the A 31, where there was the potential for livestock to escape onto the road. The hole has recently been repaired. Following the inspection last year of the Warnes Lane cattle grid which identified some corrosion, it was reported that there is a build up of debris in the base. Cllr Martin will ask for a re inspection by NFDC. It has been reported that a hole in the gravel road adjacent to the new path on the Ringwood Road, near the Doctor's Surgery has appeared. Further to an investigation with HCC Highways, it is the responsibility of the local residents to facilitate the repair. A machine lay or resurfacing of the road is being planned on the damaged section of the Ringwood Road stretching through the village. Holmsley passage is still officially closed to all but residents, but the wire mesh has fallen over obscuring signs and consequently some cars are still using the road. Some repairs have already taken place but there is more to be done. HCC Highways are considering the idea of

establishing a priority right of way by the narrow section of Ringwood Road adjacent to the Old Farmhouse Tea Rooms. The priority would be for traffic moving out of the village. Black and white posts would be put at the site of the pothole opposite the Tea Rooms. The council agreed with this proposal. Cllr Martin has received a copy of a letter from the FC received by D Pentland concerning possible improvements to the road surface of Castle Hill Lane and its continued use by cyclists as part of a cycle route.

13. Burley Living History Project Cllr Russell reported that all records are now in the Wessex Archives. He passed a receipt to the Clerk. Annie Powell has donated a District Nurse's Medical Box. Cllr will write a letter of thanks and acknowledge her gift at the Annual Assembly. The school is involved in the new project. The council agreed that up to 3 people could attend an Archive Course on 9th July.

14. Reports on current projects

i) Lengthsman Scheme Cllr Kendall reported that the Lengthsman is continuing to do an excellent job and that residents of the village had continued to request specific jobs. Cllr Daubeney requested that a schedule of proposed works and completed work be circulated at the next meeting. The Bransgore parish clerk is responsible for paying wages to the Lengthsman on behalf of both councils.

ii) Defibrillator Cllr Kendall circulated information on types of defibrillators. She will invite a medical expert to the next meeting to offer advice on the purchase. It is suggested that once purchased it should be placed in a secure box at the back of the village hall. Cllr Kendall reported that Spencers is considering contributing to the cost. Cllr Martin suggested that the Village Magazine could be approached for funds. Eventually it is hoped that a second defibrillator could be stored at the Burley golf club.

15. Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated since the last BPC meeting on 12th March 2014:-

Application No. & Date	Address	Proposal	BPC Recommendation	NFPA Decision
00025 15 0114	Bisterne Lodge, Bisterne Close	2 storey rear extension; creation of pitched roofs over existing flat roofs; rendering of whole house	R2 – Refusal	Granted 12 03 14
00058 04 0214	Pipers, Bisterne Close	Two storey rear extension; single storey extension; balcony	R2 – Refusal (See *Note below)	Withdrawn 31 03 14
00053 07 02 14	Forest Garden, Beechwood Lane	Roof alterations to single storey element; replacement conservatory; demolition of existing conservatory	R5 – No Objection (See *Note below)	Granted 03 04 14
00124 19 02 14	Trokes Mead, Pound Lane	Outbuilding	R5 – No Objection	Granted 07 04 14
00128 18 02 14	Gorselands Cottage, Coach Hill Lane	Two storey extension; 1 st Floor Extension; roof alterations including replacement chimney	R5 – No Objection	Granted 07 04 14

***Note:** Cllr Clarke noted that regrettably the two Recommendations in respect of 'Pipers' and 'Forest Garden' somehow became transposed in last month's BPC village magazine report, although recorded correctly in the BPC Meeting Minutes and responses to the NFPA Planning Officers.

An Appeal has been lodged with the Planning Inspectorate against the Refusal of Planning Application No.13/99075 for a (larger & higher) **Detached Garage with dormers; External Staircase to first floor at Blackhill Cottage, Forest Road.** BPC Recommended R4 – Refusal at our meeting on 8th January 2014.

However, since the appeal will be dealt with electronically under the expedited **Householder Appeal Service Procedure** there will be no further opportunity for comment on the matter by the Parish Council.

Applications considered & decided at the BPC Meeting on 9th April 2014:-

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Re-commendation
00112 07 0314	Mrs P Wheeler	Hérons Pool, Forest Road	Replacement Outbuilding (Revised Scheme to PP11/96795)	11 0414	R5 – No Objection
00181 17 0314	Mr & Mrs R Cordery	Candys, Burley Lawn	Single storey extension (demolition of existing)	21 0414	R5 – No Objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

16. Reports Cllr Mans has attended talks in London with DEFRA to discuss the extensive damage and costs following the flooding and gales in the region. £11 million has been set aside and consequently there will be a number of repairs to roads etc in the region over the coming months. Grants will be available at the beginning of the next financial year for councils to apply for specific projects.

17. Any Other Business

Cllr Kendall pointed out that printing and paper resulted in unexpected costs for councillors. Cllr Clarke suggested that such sundries should be channelled through the Clerk.

Cllr Kendall reported that there had been some controversy over the placing of peg/a boards on the Cross triangle which is Forestry Commission land. There had been a request for a finger post pointing down Pound Lane to the Village Hall. The council agreed that this would be useful for visitors to the village and Cllr Martin will investigate where it could be fixed.

Cllr Martin has been approached by a small contingent from the village who felt the clock post is rather plain. They suggested that metal ivy leaves could be added to enhance the clock. All councillors present felt that the post is a beautiful piece of natural oak which will age naturally, hence any decoration would be superfluous.

Cllr Martin commended local businesses for the 'Brand New Forest' card initiative. Cards can be bought at village shops for £5 and then entitle the holder to discounts at a variety of shops and restaurants.

The meeting closed at 8.42pm.

Date of next meeting will be Wednesday, 14th May 2014 at 6.30p.m. in Myrtle Hall