

BURLEY PARISH COUNCIL

Draft minutes for approval at the meeting on 8th July 2015

Present Cllr P Daubeney (Chairman), Cllr N Martin, Cllr R Clarke, Cllr P Russell
In attendance the Clerk Mrs S Gale,
Also present A representative from New Milton Advertiser and 5 members of the public.
Date Wednesday 10th June 2015
Opened at 6.30pm Closed at 8.30pm
Subject Burley Parish Council Monthly meeting

1 Public Participation A member of the public from a neighbouring property, raised concerns about noise levels from the potential play area. He said noise from parents and children would be constant rather than in short bursts, as it currently is from the school. He asked for clarification on what the proposals are and whether consideration had been given to neighbouring properties. The Chairman said that a play area was a possibility at this stage and that BPC is in communication with the school and HCC; a design consultant has been involved to ascertain if the project is feasible but any decision would be made after a public meeting. Cllr Martin confirmed that there is space in the proposed area for a play area. However significant hurdles would need to be crossed before going ahead, including support from school governors. He added that it would be a village project and therefore a public meeting would gauge strength of feeling and whether to go ahead. If the project goes ahead representatives from the village would be invited to join a working party. Safety and access issues would also need to be addressed. If this particular site is not acceptable or suitable another location will be sought. Cllr Martin agreed to continue discussions with the concerned elector outside of the meeting.

A member of the public queried the need for double yellow lines up the hill towards the primary school. Cllr Martin said this was being investigated as a safety issue had been flagged up involving parents stopping to drop children at school. Resurfacing work of that area is also being pursued. Cllr Martin explained that new double yellow lines need to be approved by the police and a safety unit at HCC. This continues to be investigated.

Two residents of Burley spoke in support of their planning application to be considered under Item 14. Cllr Clarke said the application look uncontentious but raised the unusual design of a dormer window. The residents said this was hoped to improve the aesthetics of the design.

A member of the public asked when the Warnes Lane cattle grid would be repaired. Cllr Martin confirmed that HCC have said that it is on the current list to be repaired. (NM)

2 Apologies Cllr J Kendall, Cllr Mans (HCC), Cllr M Steele (NFDC)

3 Declarations of Interest Cllr Martin declared an interest in item 14 Planning i) Holmans Cottage

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the AGM held on 13th May 2015 together with the Clerk's report for that meeting, having been previously circulated be signed by the Chairman as a correct record. However it was noted that Cllr Russell acted as Chairman in Cllr Daubeney's absence.

5 Matters Arising and Clerk's Report

As shown in the clerk's report the balance of the current account on 30th May was £8501.45 confirmed by Cllr Martin who signed the bank statement. The payments detailed in the clerk's report were approved and the cheques signed.

Cllr Martin confirmed an addendum has been added to the Lanfranco garden patch agreement to cover use of harmful chemicals.

Cllr Daubeney read from a report in Cllr Kendall's absence that: there is not room for a path in Church Lane and the Youth of Burley are to attend the BPC meeting in October.

Cllr Martin said he had put in a request to Hampshire Highways to clear the overgrown areas at the A31 junction. Cllr Russell asked if Richard Frampton had liaised regarding the scraping of ridges on private gravel tracks in the village. Cllr Martin confirmed that a resident of Church Lane is to coordinate this. However he will put in a request regarding Garden Road. Cllr Russell declared an interest in this. (NM)

Cllr Russell submitted invoices for BLH exhibition costs and reported that the village hall hire cost of £90 had been covered by refreshment takings and collection box monies. These payments were agreed and cheques signed. (Proposed NM, seconded PR) It was reported that the exhibition costs came in under the £350 budget.

It was agreed to reinstate a laptop service contract (proposed RC, seconded PR) (SG)

Cllrs Russell and Martin reported receiving invoices from M Hinge for Jubilee DVD production. These will be forwarded to the clerk. Cllr Martin and the clerk will then calculate the residual amount in the Jubilee account. This amount will then be transferred to the current account to cover the majority of the play area consultant costs as previously agreed. (SG) It was agreed to retail the DVDs for £10. Cllr Russell said Mrs Simpson's fee for work on the BLH project was yet to be invoiced.

Cllr Clarke said that a reassessment of rebuild costs for Deer Hall for insurance purposes could be obtained from a builders estimate and that an updated reliable figure was required. This was agreed. (RC)

The clerk circulated an additional licensing application for Wathen Bartlett Burley Club: 11th July from 0900-0100; a private event for 60 people. Cllrs asked if planning consent was required for the car park/open outside area to be used for this purpose. It was agreed that Cllr Martin would speak to WB club regarding the detail of the application. (NM)

6 Approval of payment for laptop service contract It was agreed to pay the previous clerk monies owed for the BPC laptop service contract (proposed RC, seconded NM).

7 Update on Councillor co-option The Chairman reported that one formal application has been received so far. The closing date for applications was confirmed as 19th June.

8 BPC Objectives 2015-2019 The Chairman proposed to defer discussions until July and asked each Councillor to take the lead on their particular area of interest. Ideas will be submitted to the Chairman for a draft document to be discussed at the meeting in July. (ALL)

9 Annual assembly follow up Actions raised: Pinch points by the primary school (NM); Jubilee tree, Cllr Daubeney spoke to Bruce Rothnie (FC) at the Annual Assembly and will request permission for a guard around the tree (PD). Cllr Russell asked if there had ever been a meeting with the FC to discuss affordable housing. Cllr Clarke confirmed a letter had been written but no land had been forthcoming.

10 Superfast Broadband update Cllr Martin reported that he had been in communication with John Taylor at Openreach. He confirmed permissions had been obtained for the "Burley 2" cabinet (in the village centre) but no time scale had been given for implementation; this will be sited at Burley Club. Openreach's proposed site for the "Burley 1" cabinet is in Mill Lane, however permission for power is still to be obtained. The Parish Council would prefer 'Burley 1' to be located on the site of the existing cabinet in Lester Square, this option is being revisited. A cabinet for Burley Street has no location as yet and is part of the FTTP (Fibre to the Premises on demand) Planning Project, to be implemented, as part of the next phase of the project. The clerk will mention in the village magazine a website where a postcode can be entered to see how the project will affect a particular area. (SG)

11 Correspondence The Chairman read from a report by Cllr Kendall in her absence:

- Cllr Kendall is speaking to a NFNPA officer regarding a market in the Queens Head car park, held during the week.
- Morebus will operate the bus service in Burley three days a week until September; after this it will be reviewed and if not profitable it will cease.
- Cllr Kendall is in correspondence with the Little Ale House regarding a Burley Street noticeboard on the fence line.
- The temporary barriers at Picket Post layby are causing problems. Cllr Kendall is in correspondence with relevant parties.
- Cllr Kendall has met the Manageress of McDonalds and organised litter picks from the primary school to the cattle grid at the A35 during July and August.

12 Young People in Burley Report Little Deers Day Nursery have an open afternoon Saturday 13th June from 1-3pm. Cllr Russell congratulated LDDN on the good standard of decoration and refurbishment of Deer Hall.

13 Roads and Traffic Report Cllr Martin reported that:

- A338 road works are due to start in September. Cllr Martin has spoken to Hampshire Highways and Dorset Highways and is aiming to meet with all relevant parties to ascertain what contingencies are in place to minimise impact on forest villages.
- On 20th September there is clash of timings and on some roads between the Wiggle and Cycletta cycling events. The Safety Advisory Group is looking into this. The Cycletta does not go through Burley

itself. The Cycling Charter states that if there is more than 1 event on same day the limit of 1000 participants still applies. Cllr Martin is also in contact with Brockenhurst PC. As more traffic is expected through forest villages due to the A338 works from September there may be further impact on cycling events. This issue has been raised with Cllr Frampton (NFDC), Cllr Mans (HCC), NFNPA and cycling event organisers.

- Police have supported the principle of double yellow lines up the hill towards the primary school; this is now being considered by HCC and will be discussed further by BPC if agreed by HCC.
- In order to make the 30mph speed limit more visible in Burley Street, the signage is being moved up the Ringwood Road to a new location around the top corner.
- Cllr Martin will speak to Richard Bastow at Hampshire Highways to check if BPC is entitled to notice of restriction of traffic during road works.

14 Burley Living History Project Cllr Russell said the recent exhibition was praised and had several hundred visitors. He thanked Cllrs for helping with the movement of artefacts from the red cross hut to the Village Hall. He also thanked Robin and Sandy Simpson, Graham Tucker, the British legion (Philip Buckley), the WI, Karen Russell and Wendy Buckley for their contributions. The Chairman thanked Cllr Russell. A meeting will be held on 2nd July meeting to discuss the possibility of a Trust.

15. Reports on current projects:

i) Play area Cllr Martin reported that a consultant has produced a play area concept idea. Decisions need to be made by school governors and the PC over viability of the project before a public consultation is held. HCC are tentatively behind the project having been approached by the head teacher of the primary school.

ii) Burley Street noticeboard See correspondence

14 Planning The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last Monthly Meeting on 13th May 2015: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
15/00195 08.04.15	Forest Edge, Coach Hill Lane	Replacement Greenhouse	R5 - No objection	Granted 14.05.15
15/00246 02.04.15	Daffodil Cottage (fka 6 Chapel Haye), Forest Road	Two storey rear extension; Dormer window	R5 - No objection	Granted 19.05.15
15/00148 13.04.15	8 Copse Road	Addition of pitched roof to garage	R5 - No objection	Granted 28.05.15
15/00314 14.04.15	The Cottage, Forest Road	Detached double garage/store with first floor (revision of PA 15/00102)	R5 - No objection	Granted 01.06.15

Applications considered at BPC Meeting on 10th June 2015: -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
15/00334 07.05.15	Mr N Martin	Holmans Cottage, Bisterne Close	Addition of dormer window to existing garage	11.06.15	R5 – No objection
15/00357 14.05.15	Mrs A Perry	Hill Cottage East, Lyndhurst Road	Alterations to existing garage to create single garage & workshop; Roof alterations to facilitate 1 st floor office	18.06.15	R5 – No objection
15/00372 13.05.15	Mr S McCarthy	3 Copse Road	Two storey side & rear extensions	17.06.15	R2 - Refusal
15/00413 28.05.15	Mr & Mrs West	Windwards, 3 Garden Road	Raise ridge height to create first floor accommodation; 1no velux window; single storey side extension; conservatory; alterations to front and rear dormer	02.07.15	R5 – No objection

			windows		
15/00411 29.05.15	Mr & Mrs R Macmillan	Woods Corner, Mill Lane	Raise ridge height of existing extension; addition of 2 dormer windows; lantern light; roof light; infil extension; creation of courtyard; extension to existing garage; porch alterations (Demolition of 2 nd floor belvedere)	03.07.15	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

15. Reports Cllr Clarke attended the Consultative panel on 28th May; Wetland restoration will be on a future Agenda.

16. Urgent Business None

The meeting closed at 8.30pm. Date of next meeting will be Wednesday, 8th July 2014 at 6.30pm in Myrtle Hall.