

BURLEY PARISH COUNCIL

Draft minutes for approval at the meeting on 10th June 2015

Present	Cllr N Martin, Cllr P Russell, Cllr J Kendall, Cllr R Clarke
In attendance	Cllr R Frampton (NFDC), Cllr Mark Steele (NFDC), the Clerk Mrs S Gale
Also present	2 members of the public.
Date	Wednesday 13 th May 2015
Opened at	6.30pm Closed at 8.05pm
Subject	Burley Parish Council AGM

1 Election of Council Officers The following were officers were elected:

Chairman: Philip Daubeney (Proposed RC, seconded JK)
Vice Chairman: Peter Russell (Proposed JK, seconded RC)
Chairman of the Planning Committee: Robert Clarke (NM, JK)
Chairman of the Finance Committee: Philip Daubeney (NM, JK)
Finance committee members: Robert Clarke, Neal Martin and Jane Kendall
BLH Chairman: Peter Russell (JK, NM)
Bournemouth Airport representative: Peter Russell
NF Consultative Panel: Robert Clarke (JK, NM),
NFALC: Neal Martin (JK, RC)

The Chairman congratulated Richard Frampton and Mark Steele on their election as NFDC Councillors.

2 Public Participation None

3 Apologies Cllr P Daubeney (Chairman), Cllr Mans (HCC)

4 Declarations of Interest None

5 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 8th April 2015 together with the Clerk's report for that meeting having been previously circulated, be signed by the Chairman as a correct record with the following amendments:

The date of the meeting was 8th April 2015.

The Licensing email referred to under Item 9 Correspondence was for: Land at Burley Park, event for 150 persons, Saturday 18 April 2015 (18:00-Midnight) and Sunday 19 April 2015 (12:00-17:00hrs).

Cllr Clarke requested clarification of the following points and it was agreed that the minutes did accurately record these items: under Item 9 Correspondence: the email relating to adverts referred to the Burley Inn fence and Wathen Bartlett Burley Club; Item 12 BLH an undisclosed donation was made to the village; Item 13 i) Play Area: the design consultants were agreed in March 2015 minutes.

Item 13 ii) Garden patches: an appropriate list of government prohibited substances should be referred to in the garden patch agreement. Cllr Martin agreed to add an Addendum to the agreement. (NM)

6 Matters Arising and Clerk's Report

As shown in the clerk's report the balance of the current account on 31st April was £10,753.07 confirmed by Cllr Martin who signed the bank statement. The payments detailed in the clerk's report were approved and the cheques signed. Cheques were also agreed and signed for Cllr Kendall expenses and the Clerk's expenses.

Cllr Clarke suggested that the service contract for laptop maintenance be kept in place with PC World and reviewed in 3 months.

It was agreed that a request for BT Openreach to attend next month's Parish Council meeting was unnecessary as there is good communication Cllr Martin and progress is being made with locations for the new Superfast Broadband (SFBB) boxes in the village. Cllr Martin reported that a location of the proposed box in the village centre is progressing at Wathen Bartlett Club, and a way leave document is being sent out for signature next week. Sighting of the Lester Square SFBB box is proposed for a Mill Lane layby; with one outstanding issue of permission for power to be obtained from an overhead cable. This is on FC land.

Cllr Clarke noted that the Verderers court minutes record the Verderers as supportive of improvements to the broadband service.

Cllr Russell said the recent Wiggle event was not well run, with some badly behaved cyclists and an accident near the golf course; he asked what will be done if commercial cycling companies don't comply with the Cycling Charter. Cllr Martin said he is gathering feedback information on this event and he has received a video of bad behaviour. The Safety Advisory Group will meet with NFALC to discuss the feedback. The recent Wiggle event was organised before the Charter was in place. Cllr Frampton suggested involving the cycle company's insurance company in communications if non-compliance is observed in the future.

Cllr Kendall reported that permanent structures should be in place by the end of the year to prevent HGVs parking in the layby at Picket Post; however lorries are now parking on both sides of the road causing considerable danger.

7 Approval of accounts and S1 and S2 of Annual Return 2014-15 The 2014-15 accounts and S1 and 2 of the Annual Return were agreed. (Proposed NM, seconded RC)

8 Annual review of current Standing Orders, Financial Regulations and Code of Conduct

Agreed: that the current standing orders including the amendments made during the year will continue in place; along with the current financial regulations and code of conduct.

9 Annual review of Asset Register

Agreed: The assets and their book value/purchase costs are accurate. It was agreed that the insurance value should be checked to account for inflation. (SG)

10 Discussion of co-option procedure It was agreed that an advert should be placed in the Lymington Times and on the HALC vacancy list as soon as possible. Adverts will also be placed locally. Two adverts will be placed in the Lymington Times giving 21 days for applicants to reply to the advert, in writing to the Chairman.

11 BPC Objectives for 2015-16 Deferred until next meeting.

12 Follow up to Annual Assembly Deferred until next meeting.

13 Correspondence Cllr Kendall reported that no replies to the advert in the village magazine for defibrillator training had been received; this will be cancelled. (SG)

Cllr Kendall reported that correspondence had taken place between herself and Lucie Cooper, enforcement officer NFNPA regarding signage and as a result Cllr Kendall would be contacting Barry Tucker at Wathen Bartlett Club.

Cllr Kendall reported that the proposed site of a noticeboard at Burley Street is no longer available. A site outside the Little Ale House will be investigated. (JK)

Cllr Kendall has requested a monthly litter pick from MacDonalds as litter is evident on the A35 from Durmast Corner to cattle grid.

Correspondence has been received from Mr Jones requesting paths in Chapel Lane and to the Church, with reference to those out of Bransgore. Cllr Frampton confirmed land was available in Bransgore for this purpose and no crown land was involved. JK agreed to investigate further. (JK)

An email was received on 12th May from a resident in support of her planning application at Daffodil Cottage, Forest Road; to be discussed under Item 18.

14 Young people in Burley report Cllr Kendall reported that she had approached cafes in the village regarding extended summer opening times on behalf of young people in Burley. No positive responses have been received. JK will inform Beryl Vincent and Diane Henderson. Cllr Martin suggested inviting the YoB to the next BPC meeting and on a 6 monthly basis as previously discussed (JK).

15 Roads and traffic report Cllr Martin reported that:

- a traffic engineer from NFDC will carry out a site assessment for "No waiting" double yellow lines on the hill up to the primary school, a formal reply is awaited following this.
- the proposed A338 improvements work is due September 2015 to May 2016. This involves 5.5 miles from the Ashley Heath roundabout to the Blackwater junction. Cllr Martin is in correspondence with both Dorset and Hampshire Highways. One carriageway will be worked on at a time and speed limits will be reduced to 40mph. This is expected to cause delays and a bolthole through Burley and surrounding villages.

It was reported by Richard Frampton that a junction for Bournemouth airport had been ruled out ruled out.

Cllr Clarke reported that the A31 junction at Picket Post has undergrowth obscuring sight and signs (NM).

16 Burley Living History Report Cllr Russell reported that Councillors will move exhibits from the Hut at 10.30am on Thursday 4th June in preparation for the BLH exhibition on 6th and 7th June. **Agreed:** to charge £2 for tea and cake at the exhibition rather than accept donations.

Cllr Russell and Kendall will attend the Historical Society meeting with a speaker from Fordingbridge Museum.

It was agreed that a Public meeting be held on Thursday 2nd July at 7.30pm in the Village Hall to discuss whether to go ahead with a Heritage Trust. (SG)

17. Reports on current projects:

i) Lengthsman scheme Cllr Kendall reported a new agreement is in place for 2015-16 with the Bransgore PC clerk continuing to lead and control finances.

18. Planning.

The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since the last Monthly Meeting on 8th April 2015: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
15/00187 10.03.15	Rye Close, Forest Road	Detached carport/workshop	R2 - Refusal	Granted 09.04.15
15/00187 10.03.15	Hollyhocks, 5 Esdaile Lane	Single storey extension; Creation of pitched roof over existing extension and outhouse	R5 - No objection	Granted 28.04.15
15/00204 13.03.15	Acorn Cottage, Pound Lane	Single storey extension; Porch	R5 - No objection	Granted 30.04.15

Applications considered at BPC Meeting on 13th May 2015: -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
15/00195 08.04.15	Dr J Temple	Forest Edge, Coach Hill Lane	Replacement Greenhouse	13.05.15	R5 - No Objection
15/00246 02.04.15	Genesis Design Studio	Daffodil Cottage (6 Chapel Haye), Forest Road	Two storey rear extension; Dormer window	14.05.15	R5 - No Objection
15/00148 13.04.15	Ms J Castle	8 Copse Road	Addition of pitched roof to garage	18.05.15	R5 - No Objection
15/00314 14.04.15	Mr H Sage	The Cottage, Forest Road	Detached double garage/store with first floor (revision of PA 15/00102)	19.05.15	R5 - No Objection

It was noted that the Public Hearing of the Appeal against Refusal of Permission in respect of Planning Application No. 14/01027 for the extension to Gorselands Nursing Home is expected to take place at 10.00 a.m. on Tuesday 11th August 2015 at Lymington Town Hall. Further written representations have now been made by BPC & villagers to the Inspector.

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way.

19 Reports Cllr Frampton (NFDC) reported that Councillors are currently undergoing an induction process. Cllr Frampton's new role will include Development Control and Licensing; he is no longer a NFNPA SW quadrant representative. Mark Steele (NFDC) reported that his role includes Corporate Overview and Scrutiny and Industrial Relations.

20. Urgent Business Cllr Clarke reported that the next NF Consultative Panel meeting is on 28th May when a report from Bruce Rothnie will be given and wetland restoration will be discussed.

Cllr Martin reported that he had been in contact with Bruce Rothnie (FC) regarding hardware to support resident's maintenance of private tracks and that he will report back on this. Richard Frampton volunteered to help with this using his tractor to remove high ridges from the middle of local gravel lanes and said no cost would be involved on his part.

The meeting closed at 8.05pm. Date of next meeting will be Wednesday, 10th June 2014 at 6.30pm in Myrtle Hall.