

BURLEY PARISH COUNCIL

Draft Minutes to be approved on 6th December 2017

Present Cllr P Daubeney (Chairman), Cllr P Russell, Cllr R Clarke, Cllr N Martin, Cllr V Johnstone,
In attendance S Gale (The Clerk), Cllr M Steele (NFDC)
Also present 4 members of the public
Date Wednesday 8th November 2017
Opened at 6.30pm Closed at 8.50pm
Subject Burley Parish Council Monthly meeting

1 Public Participation Ben Morris, Business Manager at Picket Post McDonalds outlined the work that the Picket Post franchise do in the community. He also said that they have a permanent full time maintenance employee who litter picks three times a day on the slip road, under the bridge and up to the Picket Post car park. He said that they would like other businesses to contribute to the maintenance of the area and was aware that BPC had written to both Shell garages with no response. Mr Morris asked whether there was anything McDonalds can do for Burley. Cllrs suggested extending the litter picking further towards the 30mph village zone (at the Crow turning), it was agreed that this may be possible once a week; Mr Morris suggested replacing the fly tipped bin that was used before removal, this was near Picket Post car park before the cattle grid, McDonalds could be responsible for emptying it; Cllr Martin mentioned the village Lengthsman's litter picking efforts; Mr Morris donated some vouchers to the local Village Christmas Bizarre for local charities, to be held on 25th November - Cllr Russell will pass these on. The Chairman said that BPC appreciates the good relationship with McDonalds.

The owner in a residential close in the village centre came to seek assistance and guidance regarding ongoing issues. He outlined several matters, including some contractual and civil concerns, but asked for particular guidance on planning enforcement in this location. The Chairman and Cllr Clarke agreed to speak to him further and pursue enforcement issues at a higher level within the NFNPA. (PD/RC)

2 Apologies Cllr J Kendall, Cllr K Mans (HCC)

3 Declarations of Interest Cllr Clarke declared himself as the owner of Broombank - planning application to be considered under Item 17; Cllr Johnstone will outline the application before a decision is made.

4 Approval of Minutes of previous Meeting Resolved – that the Minutes of the last full Meeting held on 11th October 2017, together with the Clerk's report for that meeting, having been previously circulated, be signed by the Chairman as a correct record.

5 Matters Arising and Clerk's Report

As shown in the Clerk's report the balance of the current account on 26th October was £15,136.30. The payments detailed in the Clerk's report were approved and the cheques signed. The bank statements were checked and signed by Cllr Clarke. Cheques were also agreed and signed for Cllr Clarke expenses, S Gale expenses and the final BLH invoice. Cllr Russell requested that the LH account now be closed.

Cllr Russell said that complainants of Burley Club noise did not feel able to make official complaints. A live music event is planned at the Club on 25th November which BPC will monitor. It was noted that Burley Club failed to reply to a letter from BPC regarding noise levels. (PR/NM)

The Chairman will talk to Burley Charities (see October minutes). (PD)

Cllr Clarke gave a photostat copy of the Trust Scheme for the management of Burley Village Hall (as approved by the Charity Commission in 1953) over to the Clerk. This confirms that the property was given to the village in 1907 by the Clough family and indicates that it is held on behalf of BPC by the Charity Commission. It is understood that the title of the Village Hall is not yet registered with the Land Registry. (SG)

It was **agreed** that a certified copy of the 1988 FC licence for parking opposite the Village Hall would be purchased at a cost of £150 as the licence still has 31 years to run. (SG)

Possible BPC village noticeboard at Shappen Stores: location not yet agreed.

Cllr Martin said that he raised the issue of "Impact of tourism on the Forest" with NFALC; there will be a NFNPA strategy update at the next NFALC meeting.

The Chairman said that there will be 3 police officers in attendance at Remembrance Day parade.

Following a series of crimes in the village including a car and outbuildings broken into, BPC will request local police officers attend the next BPC meeting for an update (SG).

6 Legislation, licensing and law None

7 Correspondence Following an email from NFDC outlining the protocol in the event of the death of a senior royal the following was **agreed**: Burley will open a book of condolence at either the Church or the Village hall if available; a rota of volunteers will be in attendance. The Union flag will fly at half-mast to be raised by Jeanne Wilde following the protocol sent by NFDC. Any flowers should be laid at the Cross. There will not be a reading of the proclamation in Burley. (SG to return NFDC form)

8 Update on social event/presentation evening Cllrs Johnstone and Martin outlined the final plans for the presentation evening on 9th November.

9 Update on Pound Lane Tree Planting Proposals Cllr Clarke said that the initial estimate has increased to £2000 as a result of tree protection guards; he will continue to consult with FC.

10 Discussion on proposal to close part of Holmsley Passage Cllr Martin outlined a proposal from the Verderers to return Highways land to Forest land over approximately 1160m at the northern extent of Holmsley Passage. Cllr Martin said that when this issue was raised in 2015 Hampshire Highways were stopped from carrying out repairs on the road; temporary repairs have been done for safety reasons but permanent repair would cost £250,000. Consultation is currently being carried out by the Verderers.

Agreed: Cllr Martin will feed back to the Verderers that BPC will not support the closing of Holmsley Passage for the following reasons:

Holmsley Passage is currently well used and Burley villagers would use it more still if it were in good condition. There are houses that currently have planning permission to be rebuilt on that road. There is a popular car park there. No reason can be seen for closing the road. (NM)

11 Superfast Broadband Update Cllr Martin will investigate whether the SFBB cabinet has been connected (NM).

12 Report on Annual Assembly actions 2017 None.

13 Young People in Burley Report Cllr Clarke reported that he has been communicating with Cllr Mans (HCC) regarding funding withdrawal from 4Youth, resulting in a lack of professional support for YoBs (see previous minutes). A letter has been received from HCC Children's Services outlining grant opportunities and the opportunity for YoBs managers to meet with New Forest Family Support Service. (RC)

Agreed: To increase the budgeted donation of £100 to £200 for YoBs. A cheque was signed.

14 Roads and Traffic Report inc. Cycling Events Cllr Martin reported that:

- It will cost £200 to make replacement parking signs for the Village Hall car parking area. The Village Hall Trustees have agreed to pay the costs of the two signs and will liaise with Dawson Garage for a contribution. The Lengthsman will install the signs at BPC's expense. (NM)
- Holmsley Railway bridge over the A35: HCC are currently in discussion with the Verderers and was raised as an issue at the Verderers Court on 17th July. HCC will open discussion with BPC and other affected Parish Councils in early December.
- A SSE power cable is planned to be run under the new road surface through the village centre. SSE land agent Savills have approached a local land owner for an alternative route however it is believed that the proposal was not agreed. Hampshire Highways have indicated that either a 2 or 5 year protection order maybe in place on the new road surface. The work is scheduled August. (PD/NM to follow up).
- The footpath from Pound Lane to Little Deers has been cleared of overhanging branches, nettles and brambles by the Lengthsman, however there is a mature tree causing an obstruction to the footpath which has grown through a fence into a neighbouring garden. The path is still negotiable, and no further action will be taken by the Lengthsman. (RC/NM)
- He had contacted Wessex Water about a sewage flood in a local resident's garden; Wessex Water have resolved the problem.

15 Burley Heritage Report and Affordable Housing The Chairman confirmed that he wrote to Mr Avery (NFNPA) regarding the BPC terms of use for land to be purchased by NFNPA in the centre of the village. He is awaiting a reply.

Cllrs Daubeney and Clarke will meet with Landspeed to understand how their shared equity scheme works. It is still unclear which types of affordable housing units properties are in demand for purchasing.

Cllr Russell suggested applying to the Charities Commission for a Village Heritage Trust; it is not currently clear who all of the Trustees would be. (SG)

Cllr Martin will speak to the Lengthsman about moving a lamp post donated to the village (NM)

16 Lengthsman scheme: monthly update (see Clerk's report for finance) Cllr Martin reported that the Lengthsman is currently working on the November jobs list; jobs are needed for December.

17 Planning Decisions The full Council, sitting as the Planning Committee, noted the decisions communicated by NFNPA since BPC Planning Committee Meeting on 11th October 2017: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
17/00707 31.08.17	The Dower House, Chapel Lane	Pool house with roof mounted solar panels; swimming pool enclosure; relocation of 2 No. garden sheds	R5 – No objection (Conditionally)	Withdrawn 31.10.17
17/00721 05.09.17	Lawfords, The Cross	Change of use to Beauty Salon & Ancillary Uses	R1 – Permission	Granted 27.10.17

Applications considered at BPC Meeting on 8th November 2017

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
17/00790 03.10.17	Mr P Lees	Burley Grange, Mill Lane	Use of Coach House as ancillary accommodation to main dwelling; alterations to fenestration; ramp	07.11.17	R2 - Refusal
17/00820 04.10.17	Mr R Clarke	Broombank, Castle Hill Lane	Roof alterations	02.11.17	R5 – No objection
17/00821 26.10.17	Mr D Hughes	Vereley House, Vereley	Proposed pond	30.11.17	R5 – No objection

Cllr. Clarke would forward the agreed planning responses to NFNPA by email in the usual way

Cllr Clarke reported on NFNPA planning enforcement notifications: -

Little Pond Cottage – no breach was found to have taken place.

Meadow View Cottage – an appeal is being lodged against the enforcement notice.

Burley Club - unauthorised advertisements have been requested to be removed.

18 Reports Cllr M Steele (NFDC) reported that: resurfacing of the A31 has been re-scheduled meaning road closures from 9pm rather than 10pm; NFDC has been re-structured to reduce staffing and costs - front of house services have not been affected; housing needs in Burley for renting by people with a local connection to the parish are currently: 12 one-bed, 5 two-bed, 2 three-bed and 2 four-bed properties.

Cllr Clarke reported on planning enforcement: Little Pond Cottage – no breach was found to have taken place. Meadow View Cottage – an appeal is being lodged against the enforcement notice. Burley Club - unauthorised advertisements have been requested to be removed.

19 Urgent Business Cllr Martin reported that as the old Post Office has now closed, village Welcome packs need distributing in some other way. It was suggested that Mr Mason-Smith may like to organise this, possibly through the Church. (VJ)

The meeting closed at 8.50pm. Next meeting: Wednesday 6th December at 6.30pm in Myrtle Hall.