

BURLEY PARISH COUNCIL

Clerk's Report for Meeting 8th July 2015.

Finance

Cheques signed at the last meeting:

960	A&T Cllr vacancy advert	£124.80
961	NFDC GIS subscription	£100.00
962	S Simpson exhibition	£100

Cheques to be signed at the meeting:

963	Hall hire	£10
964	M Hinge Jubilee film	£1860
965	M Hinge BLH project extension	£2400
966	E Greene internal audit	£185.00
967	S Gale July salary and HWA	£462.64
968	S Gale August salary and HWA	£462.64
969	S Gale expenses	£

Bank Reconciliation to 30th June 2015:

Current Account (per bank statement)	7,514.71
Deposit Account (per bank statement)	16,267.07
Jubilee Account (per bank statement)	1,901.48
LH	3,073.63
War Memorial (per bank statement)	4533.52
Less: Cheques o/s	585.58
	32,704.83

Pensions – automatic enrolment

The Council needs to decide if it should reconsider the £100 annual membership for HALC HR services following the information that automatic enrolment to a pension scheme is compulsory for all Councils regardless of any qualifying employees; significant cost will be involved in this and it is currently unknown how many companies will provide a service to Councils with no contributions. HALC are currently negotiating to provide their own pension service for Councils and it is believed that this could be at a favourable cost compared to outside companies.

PC World service contract The Clerk has investigated reinstating the laptop service contract with PC World. PC World will not reinstate the contract or start a new contract as the laptop is over a particular age and has had previous repairs. The options are to pay for individual repairs should they be necessary or when the laptop needs replacing take out a new service contract for a new machine.

Transfers £1550 should be transferred from the Jubilee to the current account to cover the jubilee film nett invoice. This leaves a balance of £351 in the Jubilee account. As two grants of £500 are currently held in the current account these can be allocated to the play area costs, meaning £89.98 should be transferred to cover the balance of these invoices from the Jubilee to the current account. This leaves a balance then of £261.02 in the Jubilee account.

A transfer of £2000 also needs to be made from the LH account to the current account to cover the LH project extension.

A transfer also needs to be made for an agreed amount from the LH account to the current account to cover the Secrets in Stone costs (see Agenda Item 7).

Internal audit report In line with the new Transparency and Openness code the clerk has updated the BPC website to include the following standard documents: Standing Orders, Financial Regulations, Risk Assessment, Budget, Asset Register, Annual Return sections 1, 2 & 3, year-end bank reconciliation and explanation of variances.

Correspondence

An email has been received from Age Concern Hampshire to say that a volunteer has come forward for the Village Agent scheme in Burley; the necessary checks are underway and it is hoped that the volunteer will be in place by August. A second volunteer is being sought to work alongside the first.

Licensing

- Burley Parish Hall community events, 16/7/15 to 18/7/15 18:30-22:30. 95 people.
- Land at Burley Park, Chapel Lane. Weddings: 21/5/16 and 13/8/16. 19:00 to 00:00. Sale of alcohol and entertainment for 250 people.

Planning

Planning Decisions communicated by NFNPA since BPC Monthly Meeting on 10th June 2015: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
15/00334 07.05.15	Holmans Cottage, Bisterne Close	Addition of dormer window to existing garage	R5 - No objection	Granted 17.06.15
15/00372 13.05.15	3 Copse Road	Two storey side & rear extensions	R2 - Refusal	Withdrawn 22.06.15

Applications considered at BPC Meeting on 8th July 2015: -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
15/00418 04.06.15	Mr & Mrs Galek	Pipers, Bisterne Close	Conservatory	09.07.15	
15/00444 08.06.15	Mr J Parsons	8 Honey Lane	Car Port	13.07.15	
15/00422 10.06.15	Mr & Mrs P Allen	The Dower House, Chapel Lane	Two storey side extensions; orangery; sun room; new porch; extension to veranda; render; alterations to fenestration; pool house with roof mounted solar panels; swimming pool enclosure; partial demolition of dwelling.	15.07.15	
15/00498 24.06.15	Mr S McCarthy	3 Copse Road	Two storey & rear extensions	29.07.15	
15/00506 29.06.15	Mr J Bianco	6 Esdaile Road	Single storey extension; Re-roof existing single storey side extension.; Demolition of existing outbuilding	03.08.15	
15/00504	Mr & Mrs I Jordan	Forest Garden, Beechwood Lane	Landscaping Works comprising engineering operations; terracing; outbuildings; construction of swimming pool; demolition of existing outbuildings (Revised scheme to PA 14/00731)	30.07.15	

