

Burley Parish Council

Clerk's Report for Meeting 6th December 2017

Finance

Cheques signed at the previous meeting:

1125	R Clarke expenses	£63.60
1126	P Daubeney RBL wreath	£25.00
1127	S Gale - paper	£5.00
1128	S Simpson	£193.75
1129	Burley Church YOBS grant	£200.00

Cheques signed since the previous meeting:

1130	N Martin – presentation evening expenses	£347.12
1131	V Johnstone – presentation evening expenses	£362.28
1132	Let us cater	£775.00
1133	Forestry Commission - licence	£150.00

Cheques to be signed at the meeting:

1134	S Gale salary, HWA & expenses	£523.94
1135	Hall hire	£12
1136	Defib electrician	£70.00

Balance of accounts 29th November 2017:

Current Account	13,371.64
Deposit Account	16,279.74
Play Area Account	261.73
War Memorial	2,616.99
LH	0.00
Less: Cheques o/s	1213.60
	<u>31,316.50</u>

BLH account The balance of £29.88 has been transferred to the BPC current account; the BLH account will now be closed.

Lengthsman

<u>Month</u>		<u>Labour costs</u> <u>(£)</u>	<u>Material Costs</u> <u>(£)</u>	<u>Balance</u> <u>(£)</u>
Balance b/f from 2016-17	-			2292.50
Mar-17		360.00	68.69	1863.81
HCC GRANT 2017-18	1100			2963.81
Apr-17		360.00	16.46	2587.35
May-17		247.50	19.69	2320.16
Jun-17		277.50		2042.66
Jul-17		285.00	21.63	1736.03
Aug-17		307.50	10.25	1418.28
Sep-17		210.00	40.95	1167.33
Oct-17		0	0	0

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Precept 2018-19 The precept request form has been received from NFDC. A date for a Finance Committee meeting has been set for Monday 11th December at 4.30pm.

New External Auditor A new external auditor has been allocated by Smaller Authorities Audit Appointments Ltd (SAAA). The Annual Return will now be known as the Annual Governance and Accountability Return. The new, Annual Governance and Accountability Return forms will be sent out by the auditor electronically at the end of the financial year: PKF Littlejohn LLP has been appointed for Hampshire. The fee payable will be £200.

Defibrillator The defibrillator cabinet at the Village Hall has now been replaced by the provider with a type that has a digital mechanical lock. This means it can be opened using a numbered keypad. The cabinet is still lit and heated as required but it does not "bleep", thus avoiding inconvenience to those nearby. Users will also be able to access the defibrillator during a power outage.