

BURLEY PARISH COUNCIL

Clerk's Report for Meeting 10th June 2015.

Finance

Cheques signed at the last meeting:

952	S Gale expenses	£40.77
953	J Kendall ink	£44.10

Cheques to be signed at the meeting:

954	Hall hire	£10
955	SLCC membership	£103
956	S Gale salary and HWA	£462.64
957	E Hayward	£315.00
958	A&T (BLH)	£162.24
959	S Gale expenses	£47.94

Bank Reconciliation to 30th May 2015:

Current Account (per bank statement)	8,501.45
Deposit Account (per bank statement)	16,266.36
Jubilee Account (per bank statement)	1,901.40
LH	3,073.63
War Memorial (per bank statement)	4533.32
Less: Cheques o/s	475.00
	33,801.16

Pensions – automatic enrolment

A letter has been received from the Pensions Regulator with a staging date for automatic enrolment into a workplace pension scheme; this date is 1st August 2016. The Clerk is registered as the nominated contact for this. Any employee earning £486 a month or less can request to join a pension scheme but the employer is not obliged to make contributions. A declaration of compliance must be completed within 5 months of the staging date even if no employee is enrolled into a pension scheme; this is a legal duty.

PC World service contract The monthly amount of £8.75 plus VAT taken from the previous clerk's personal account since the contract was taken out in November 2012. This has been confirmed by a copy of accredit card statement showing the most recent monthly amount and a copy of the direct debit. The contract has been cancelled; however an amount to cover the previous 30 months contract will need to be repaid to the previous clerk. (See above)

Transfer A transfer needs to be approved by the Council to be transferred from the Jubilee/play area account to the current account to cover the majority of the nett amount for the Mainwaring Ditch play area consultant (paid last month). This can be done once the final Jubilee film invoice has been received/paid.

Asset insurance values A revised asset register has been circulated to all Councillors with updated insurance values. Book values remain unchanged. Came & co insurance brokers recommend a surveyor valuing buildings approximately every 5 years to check that the insured rebuild costs are accurate. The Council should decide if this is required at this time.

Licensing

8/8/15 1300 to 2359 499 people Stable Block Overmoor Farm, Castle Hill Lane, Burley, Ringwood, BH24 4HF Wedding reception; sale of alcohol.

Planning

Planning Decisions communicated by NFNPA since BPC Monthly Meeting on 13th May 2015: -

Application No. & Date	Address	Proposal	BPC Recommendation	NFNPA Decision
15/00195 08.04.15	Forest Edge, Coach Hill Lane	Replacement Greenhouse	R5 - No objection	Granted 14.05.15
15/00246 02.04.15	Daffodil Cottage (fka 6 Chapel Haye), Forest Road	Two storey rear extension; Dormer window	R5 - No objection	Granted 19.05.15
15/00148 13.04.15	8 Copse Road	Addition of pitched roof to garage	R5 - No objection	Granted 28.05.15
15/00314 14.04.15	The Cottage, Forest Road	Detached double garage/store with first floor (revision of PA 15/00102)	R5 - No objection	

Applications to be considered at BPC Meeting on 10th June 2015: -

Application No. & Date	Name of Applicant	Address	Proposal	Deadline for BPC Response	BPC Recommendation
15/00334 07.05.15	Mr N Martin	Holmans Cottage, Bisterne Close	Addition of dormer window to existing garage	11.06.15	
15/00357 14.05.15	Mrs A Perry	Hill Cottage East, Lyndhurst Road	Alterations to existing garage to create single garage & workshop; Roof alterations to facilitate 1 st floor office	18.06.15	
15/00372 13.05.15	Mr S McCarthy	3 Copse Road	Two storey side & rear extensions	17.06.15	